



Parish of Ascension

Office of Finance

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FINANCE COMMITTEE MEETING

**January 13, 2026 - 5:30 PM
ASCENSION PARISH COURTHOUSE
607 EAST WORTHEY ROAD
GONZALES, LOUISIANA 70737**

MINUTES

- (1) **Call To Order / Invocation and Pledge** - The meeting was called to order by Chairman Brian Hillensbeck. Councilman Bret Arceneaux led the Committee in the invocation and pledge.
- (2) **Roll Call** - All members were present with the exception of Councilman Oliver Joseph, Councilman Joel Robert, and Councilman Travis Turner.
- (3) **Chair's Additions** - There were no additions to the agenda.
- (4) **Public Comment** - Chairman Hillensbeck announced that anyone wishing to speak should sign in now.
- (5) **GENERAL BUSINESS**
 - a. **Approval of Amendment No. 1 to the Claims and Administration Service Agreement with Louisiana Claims Administrators to dissolve the not to exceed amount of \$67,800.00 for year three. Payment to the provider will be in accordance with the original agreement and per the fee schedule** - A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilwoman Pam Alonso. The motion passed with no objection.
 - b. **Approval of Renewal of Master Services Contract with Vector Disease Control International, LLC for aerial spraying for Ascension Parish. Payment to provider shall be at a rate of 0.5 Oz/Acre, minimum acreage (call-out) 10,000, for a price of \$2.35 per acre** - A motion to approve forwarding to the full Council for approval was made by Councilman Todd Varnado. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.

- c. **Approval to accept the lowest responsive bid in the amount of \$440,000.00 submitted by Coleman Roofing & Construction Gonzales, LLC for the Ascension Parish West Bank Courthouse Slate Roof Replacement project and to authorize the Parish President to enter into a contract for the project** - A motion to approve forwarding to the full Council for approval was made by Councilman Blaine Petite. The motion was seconded by Councilman Brett Arceneaux. The motion passed with no objection.
- d. **Approval to accept the lowest responsive bid in the amount of \$633,847.88 submitted by KTB Contractors, LLC for the Donaldsonville Courthouse Renovations - Phase 2 project and to authorize the Parish President to enter into a contract for the project** – Randy Mullis, Director Project Management spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilwoman Pam Alonso. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- e. **Approval to accept the lowest responsive quote in the amount of \$87,450.00 submitted by Supreme Fencing, LLC for the South Louisiana Fairgrounds Fencing Renovations project and to authorize the Parish President to enter into a contract for the project** - A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilwoman Pam Alonso. The motion passed with no objection.
- f. **Approval of Change Order No. 1 to the contract with Lanro Construction, LLC for the Ascension Parish Health Unit Flooring Replacement project in the amount of \$57,180.08 for additional work and 21 days additional time for unforeseen conditions. Total contract amount with this change order is \$113,927.68 and the substantial completion date with this change order is 1/21/26** – Randy Mullis, Director Project Management spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Blaine Petite. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- g. **Approval of Amendment No. 2 to the Legal Services Contract with Daigle, Fisse & Kessenich to increase the contract by \$195,000.00 for a total contract amount not to exceed \$395,000.00 to continue representation in general legal matters through April 22, 2026** – Kenneth Dupaty, Parish Attorney spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilwoman Pam Alonso. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- h. **Contract Report of all Contracts/Agreements entered into in the month of December 2025** - Chairman Hillensbeck announced that the report was emailed to the Committee ahead of the meeting and if they have any questions, they can contact Legal or Finance.

(6) FINANCE REPORTS

- a. Monthly Report of new positions added to the Ascension Parish Government Classification Plan in the month of December 2025 - Megan Babin, Director Human Resources spoke to the Committee on this item.

- b. Financial Update - Open Finance at <https://ascensionparishla.finance.socrata.com/#!/dashboard> Chairman Hillensbeck announced that Open Finance is available for viewing at the URL listed and Finance can be contacted with any questions.
- (7) **Adjourn** The meeting was adjourned at 5:39 pm on a motion by Councilman Chase Melancon, seconded by Councilwoman Pam Alonso.

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