



# Parish of Ascension

Office of the Parish Council

www.ascensionparish.net

## REGULAR MEETING OF THE ASCENSION PARISH COUNCIL

January 8, 2026 - 6:00 PM  
ASCENSION PARISH COURTHOUSE  
300 Houmas St. Donaldsonville

### AGENDA

- (1) **Call To Order / Invocation and Pledge**
- (2) **Roll Call**
- (3) **\*\* ELECTION OF 2026 CHAIR and VICE CHAIR \*\***
- (4) **Chair's Additions**
- (5) **Public Comment Sign- In Period**
- (6) **Parish President's Report:**
- (7) **Planning and Zoning Recommendations**
  - a. Zoning Review ID PZ-3793.25 for Nathan Gautreau - located on the east side of Babin Road approximately 285' north of LA Highway 74 to amend the Ascension Parish Zoning Map from Medium Intensity Residential (RM) to Mixed Use 2 (MU2) TO APPROVE OR DENY recommendation of the Zoning Commission to APPROVE parcel 5142800 and to DENY parcels 20007990 and 5041200
  - b. Zoning Review ID PZ-3822.25 - Lot 4-B for Mickey Robertson (Patrick Catalano) - located on the north side of LA Highway 621 approximately 3350' west of LA Highway 44 to amend the Ascension Parish Zoning Map from Rural (R) to Medium Intensity Residential (RM) TO APPROVE or DENY recommendation of the Zoning Commission to APPROVE the rezone
- (8) **General Business**
  - a. Approval of Cooperative Endeavor Agreement between Ascension Parish Government and the Louisiana Department of Transportation and Development (LADOTD) for the Roddy Road at Black Bayou Road (LA 934) Roundabout Project and approval for Parish President Clint Cointment to execute the Agreement (Daniel Helms, Director Transportation) *Deferred from November 20th Council Meeting*
  - b. Approval of Agreement with The Picard Group, LLC for professional services related to the Legislative Branch of State Government on a basis of \$10,000.00 per month for

Federal Governmental Affairs Services and \$7,500.00 per month for State Governmental Affairs Services. The not to exceed amount is \$250,000.00 for Federal and State services, printing, travel, events, and miscellaneous costs (CAO Ricky Compton) *Deferred from the November 20, 2025 Regular Council Meeting*

**(9) Executive Session**

- a. *Rural Roots Louisiana and Louisiana Bucket Brigade versus Ascension Parish, 23<sup>rd</sup> Judicial District Court, Parish of Ascension, Suit No. 146,326 - Approval of Administration to enter into confidential negotiations with Hyundai Steel Company*
- b. DEMCO vs Ascension Parish, 23<sup>rd</sup> JDC, Parish of Ascension, Suit No. 134,841, Div.: "D" - Review and approval of settlement

**(10) Adjourn**

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**Description:** \*\* ELECTION OF 2026 CHAIR and VICE CHAIR \*\*

**ATTACHMENTS:**



**Description: Planning and Zoning Recommendations**

**ATTACHMENTS:**



**Description:** Zoning Review ID PZ-3793.25 for Nathan Gautreau - located on the east side of Babin Road approximately 285' north of LA Highway 74 to amend the Ascension Parish Zoning Map from Medium Intensity Residential (RM) to Mixed Use 2 (MU2) TO APPROVE OR DENY recommendation of the Zoning Commission to APPROVE parcel 5142800 and to DENY parcels 20007990 and 5041200

**ATTACHMENTS:**

- |    |                        |                            |
|----|------------------------|----------------------------|
| 1. | PZ-3793.25             | PZ-3793.25.docx            |
| 2. | PZ-3793.25 Application | PZ-3793.25 Application.pdf |

**PARISH OF ASCENSION**  
**OFFICE OF PLANNING AND DEVELOPMENT**  
**ZONING DEPARTMENT**



Council Secretary's Office

Agenda Submittal

- Finance Committee Meeting
- ✓ Regular Council Meeting

Date of Meeting: December 10, 2025

Agenda Item (Description to be used on agenda):

**Zoning Review PZ-3793.25 for Nathan Gautreau**

Located on the east side of Babin Road approximately 285' north of LA Hwy 74 to amend The Ascension Parish Zoning Map from Medium Intensity Residential (RM) District to Mixed Use 2 (MU2) District.

- Approved By: \_\_\_\_\_
- Resolution: \_\_\_\_\_
- Ordinance: \_\_\_\_\_
- Committee Approved: \_\_\_\_\_

**PARISH OF ASCENSION**  
**OFFICE OF PLANNING AND DEVELOPMENT**  
**ZONING DEPARTMENT**



Zoning Commission Meeting  
Minutes (Excerpt)  
December 10, 2025

**Zoning Review PZ-3793.25 for Nathan Gautreau**

Located on the east side of Babin Road approximately 285' north of LA Hwy 74 to amend The Ascension Parish Zoning Map from Medium Intensity Residential (RM) District to Mixed Use 2 (MU2) District.

Nathan Gautreau presented a request to rezone the property from Medium Intensity Residential (RM) District to Mixed Use 2 (MU2) District.

**Public hearing was open**

**Not in Support**

Justin Braud  
Wanda Singletary  
Sandra Bercegeay

**Public hearing was closed**

**Commission Action:** A motion was made by Randy Clouatre Jr., seconded by Mark Villa, to recommend **DENIAL** to the Parish Council to rezone the property from Medium Intensity Residential (RM) District to Mixed Use 2 (MU2) District.

**Commission Action:** A substitute motion was made by Wade Schexnaydre, seconded by Randy Clouatre Jr., to recommend **APPROVAL** to the Parish Council to rezone parcel number 5142800 from Medium Intensity Residential (RM) District to Mixed Use 2 (MU2) District and to recommend **DENIAL** to the Parish Council to rezone parcel number 20007990 and 5041200 from Medium Intensity Residential (RM) District to Mixed Use 2 (MU2) District.

**A Yea and Nay vote was called and resulted as follows:**

**Yeas:** Nicholas Miller, Michelle Unitas, Mark Villa, Wade Schexnaydre and Randy Clouatre Jr.

**Nays:** Erik Jones and Max Nassar

**Abstained:**

**Absent:**

5 **Yeas**, 2 **Nays**, 0 **Abstained**, and 0 **Absent** and the motion carried.

**PARISH OF ASCENSION**  
**OFFICE OF PLANNING AND DEVELOPMENT**  
**ZONING DEPARTMENT**



**MEMORANDUM**

**TO:** Zoning Commission Members

**FROM:** Lance Brock

**SUBJECT:** PZ-3793.25

**LOCATION:** Located on the east side of Babin Road approximately 285' north of LA Hwy 74

**PRESENT ZONING:** Medium Intensity Residential (RM) District

**REQUESTED ZONING:** Mixed Use 2 (MU2) District

**OWNER:** Nathan Gautreau

**STAFF COMMENTS:**

1. **Applicant is asking:** To amend the Ascension Parish Zoning Map from Medium Intensity Residential (RM) District to Mixed Use 2 (MU2) District
2. **Existing Land Use is:** Restaurant and Single Family
3. **Surrounding Land Use:** Single Family
4. **Existing Zoning is:** Medium Intensity Residential (RM) District
5. **Size of Subject Property:** 3.424 acres
6. **Ascension Parish Land Use Plan Statement:**

**Medium Intensity Residential District (RM)**

This district is designated for residential development, including multifamily dwellings and this district exists largely outside the 100-year flood plain and in the northern part of the parish where planned water and sewer systems can support more intensive development.

**Mixed Use 2 (MU2)**

The District is characterized by the allowance of limited commercial, retail and service establishments in areas where the surrounding neighborhood is predominantly residential and the character and operation of which are compatible with the character of the surrounding area.

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**OFFICE OF PLANNING AND DEVELOPMENT**  
**ZONING DEPARTMENT**



7. **Rezoning Criteria:** To rezone from Medium Intensity Residential (RM) to Mixed Use 2 (MU2) District. The property is located on the north east corner of LA Hwy 74 and Babin Road. There are three (3) existing lots being petitioned to rezone to Mixed Use 2 (MU2) District. There is an existing restaurant (non-conforming use) located on the property. There is currently an old mechanic shop (discontinued non-conforming use) and two mobile homes located on the property.
  
8. **Staff Recommends:** To **DENY** the rezone to Mixed Use 2 (MU2) as requested due to the Ascension Parish Vision Map reflecting the property as residential neighborhood.

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OFFICE OF PLANNING AND DEVELOPMENT  
PLANNING DEPARTMENT



Rezoning Application

Applicant Information

Name: NATHAN GAUTREAU Date: 10-20-25

Mailing Address:  
18189 DIAZ RD  
PRAIRIEVILLE, LA.

Owner Information 70769

Name: NATHAN GAUTREAU Date: \_\_\_\_\_

Physical Address:  
13034 Babin Rd  
Gonzales, LA 70737

Mailing Address:  
18189 DIAZ RD  
PRAIRIEVILLE, LA.  
70769

Rezoning Request

Zoning District From Rm

Zoning District To MU2

Current Land Use: \_\_\_\_\_

Size of Property (in Acres): 3.424

Required Documents:

- Plat Map  Yes  No If No, Explain: \_\_\_\_\_
- Property Map  Yes  No If No, Explain: \_\_\_\_\_
- Legal Description  Yes  No If No, Explain: \_\_\_\_\_
- Adjacent Property Owner Form  Yes  No If No, Explain: \_\_\_\_\_

(Digital copy can be emailed to Zoning Secretary Jamaica Banker at [Jbanker@apgov.us](mailto:Jbanker@apgov.us))

Staff Use Only:

Submittal Date: \_\_\_\_\_ Zoning Review ID \_\_\_\_\_  
Meeting Date: \_\_\_\_\_ Total Fee: \_\_\_\_\_

PARISH OF ASCENSION  
OFFICE OF PLANNING AND DEVELOPMENT  
PLANNING DEPARTMENT



Location Description

CORNER OF Hwy 74 + BABIN RD

Purpose

REZONE FROM RES. TO  
MIXED USE 2

*The verified petition of the owner for a change or amendment to the zoning map shall include the legal description of the property involved prepared by a Louisiana registered land surveyor and accompanied by a map of the property at a scale of one inch equals 200 feet, or such other scale as may be required by the Planning Director.*

*BEFORE ME, the undersigned authority, personally appeared the persons whose signatures are affixed above; all of full age and majority, who declared to me that they are the owners of duly authorized representatives of all that certain lot, piece, or parcel of land located as set forth in this application, that their signatures were executed freely and voluntarily and that they are duly qualified to sign.*

SWORN TO AND SUBSCRIBED before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

# PARISH OF ASCENSION

OFFICE OF PLANNING AND DEVELOPMENT  
PLANNING DEPARTMENT



## Adjacent Property Owners Form

**Note: This form must accompany each Rezoning or Variance request submitted for Public Hearings.**

Location: CORNER OF Hwy 74 + BABIN RD  
 Name and Address of Applicant(s): NATHAN GAWIREAU  
18189 DIAZ RA  
PRAIRIEVILLE, LA. 70769  
 Name and Address of Property Owner: \_\_\_\_\_  
 (If different from applicant) \_\_\_\_\_

**Please Note: Certified Letters will be mailed to the above and the following adjacent property owners:**

Name of Property Owner	Complete Mailing Address (Please Include Zip Code)	Legal Address of Property (Include Lot # Tract # Etc)	Comments: (Staff Use)
DANNA L. LEBLANC	13060 BABIN RD GONZALES, LA 70737	<u>20026309</u> <u>20026309</u> 9589 0710 5270 2542 2212 54	
CLEARWOOD EQUITIES <u>Cedarwood</u>	PO Box 82668 LINCOLN, NE. 68501	" " 9589 0710 5270 2542 2213 22	
<u>With Union Bank as Secured Party</u>			

REZONING APP

Pg 1 HWY. ADD. FOR OWNER

13034 BABIN RD	GONZALES	HOUSE
13046 BABIN RD	"	SHOP
38280 Hwy 74	"	TRAILER
38294 Hwy 74	"	"
38278 Hwy 74	"	RESTAURANT

CURRENT LAND USE

Pg 2 PURPOSE

Pg 4 ADJA PROP

MEETING DATE?

WRONG ADDRESS MAILED TO FOR VIOLATION

## Summary

Parcel Number 20026309  
Physical Address 13056 BABIN RD  
Ward 8  
Property Type RE  
Legal .62 AC., LOT D-2 -C SW1/4 OF SE1/4 SEC. 13-9-2  
(Note: Not to be used on legal documents.)

## Owner

Primary Owner  
LEBLANC, DANNA L  
13060 BABIN RD  
GONZALES, LA 70737

## Locations

Subdivision	Block	Lot	Section	Township	Range	Tract
8.3 VL		D-2	13	09S	02E	

## Valuation

Property Class	Assessed Value	Market Value	Units	Acres	Homestead
RES NON-SUBD LOT	\$1,220	\$12,200	0.00	0.62	\$0
Total	\$1,220	\$12,200	0.00	0.62	\$0

## Deeds

Deed Number	Type	Date	Amount	Book	Page
673945	DEED	7/17/2007	\$0		
667368	DEED	5/8/2007	\$0		

Notes: (567/431)(MAP #660718)(MAP #668150)(COB/667368)(COB/673945)

## Ownership History

Homestead?	Name	Primary	% Ownership	% Tax	From	To	Address
No	LEBLANC, DANNA L	Yes	100	100	7/17/2007		13060 BABIN RD
No	DIEZ, WILBUR J	Yes	100	100	5/8/2007	7/17/2007	13152 BABIN ROAD
Yes	LEBLANC, DANNA D	Yes	100	100	1/1/1990	5/8/2007	JUSTIN O BRAUD 13060 BABIN RD

## Parish

Millage	Mills	Taxpayer Tax	Homestead Tax
PARISH ASSESSMENT DIST	1.7800	2.17	0.00
EAST ASCENSION DRAINAGE	4.8800	5.95	0.00
PARISH HEALTH	1.9800	2.42	0.00
PARISH LIBRARY	5.5300	6.75	0.00
PARISH MENTAL HEALTH	1.9800	2.42	0.00
PARISH TAX	2.7100	3.31	0.00
PARISH COUNCIL ON AGING	1.5000	1.83	0.00
PARISH LAW ENFORCEMENT	14.4800	17.67	0.00
PONTCHARTRAIN LEVEE DIST	3.5300	4.31	0.00
PARISH SCHOOL (BUILDINGS)	2.5000	3.05	0.00
PARISH SCHOOL (SALARIES)	21.0000	25.62	0.00
PARISH SCHOOL (CONSTITUTIONAL)	3.6100	4.40	0.00
PARISH SCHOOL (GEN OPERATIONS)	7.4000	9.03	0.00
PARISH SCHOOL (FACILITIES)	4.0000	4.88	0.00
PARISH SCHOOL (TECHNOLOGY)	8.0000	9.76	0.00
PARISH JUVENILE DETENTION	0.9800	1.20	0.00
PARISH SCHOOL (2005 BOND)	2.2100	2.70	0.00
PARISH SCHOOL (2009 BOND)	1.1500	1.40	0.00
PARISH SCHOOL (2016 BOND)	2.3700	2.89	0.00
PARISH ANIMAL SHELTER	0.9800	1.20	0.00
PARISH SCHOOL (2020 BOND)	5.3200	6.49	0.00
PARISH SCHOOL (2024 BOND)	2.2000	2.68	0.00
Total	100.0900	122.13	0.00

### Recent Sales In Area

Sale date range:

From:

10/20/21

To:

10/20/21

Distance:

1500

Units:

Feet

Search Sales by Distance

### Map



### Generate Owner List by Radius

Distance:

100

Feet

Use Address From:

Owner  Property

Select export file format:

Address labels (5160)

Show All Owners

Show Parcel ID on Label

Skip Labels

0

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## Summary

**Parcel Number** 20026310  
**Physical Address** 13064 BABIN RD  
**Ward** 8  
**Property Type** RE  
**Legal** .66 AC., LOT D-2- B SW1/4 OF SE1/4 SEC. 13-9-2  
 (Note: Not to be used on legal documents.)



## Owner

**Primary Owner**  
 DANNA L LEBLANC, TRUSTEE OF MALLORY NICOLE LEBLANC TRUST  
 13060 BABIN RD  
 GONZALES, LA 70737

## Locations

Subdivision	Block	Lot	Section	Township	Range	Tract
8.3 VL		D-2	13	09S	02E	

## Valuation

Property Class	Assessed Value	Market Value	Units	Acres	Homestead
RES NON-SUBD LOT	\$1,310	\$13,100	0.00	0.66	\$0
STORAGE/WORKSHOP	\$7,200	\$72,000	1.00	0.00	\$0
<b>Total</b>	<b>\$8,510</b>	<b>\$85,100</b>	<b>1.00</b>	<b>0.66</b>	<b>\$0</b>

## Deeds

Deed Number	Type	Date	Amount	Book	Page
667367	DEED	5/8/2007	\$0		

Notes: (567/431)(MAP #660718)(MAP #668150)(COB/667367)

## Ownership History

Homestead?	Name	Primary	% Ownership	% Tax	From	To	Address
No	DANNA L LEBLANC, TRUSTEE OF MALLORY NICOLE LEBLANC TRUST	Yes	100	100	5/8/2007		13060 BABIN RD
Yes	LEBLANC, DANNA D	Yes	100	100	1/1/1990	5/8/2007	JUSTIN O BRAUD 13060 BABIN RD

## Parish

Millage	Mills	Taxpayer Tax	Homestead Tax
PARISH ASSESSMENT DIST	1.7800	15.15	0.00
EAST ASCENSION DRAINAGE	4.8800	41.53	0.00
PARISH HEALTH	1.9800	16.85	0.00
PARISH LIBRARY	5.5300	47.06	0.00
PARISH MENTAL HEALTH	1.9800	16.85	0.00
PARISH TAX	2.7100	23.06	0.00
PARISH COUNCIL ON AGING	1.5000	12.76	0.00
PARISH LAW ENFORCEMENT	14.4800	123.23	0.00
PONTCHARTRAIN LEVEE DIST	3.5300	30.04	0.00
PARISH SCHOOL (BUILDINGS)	2.5000	21.28	0.00
PARISH SCHOOL (SALARIES)	21.0000	178.71	0.00
PARISH SCHOOL (CONSTITUTIONAL)	3.6100	30.72	0.00
PARISH SCHOOL (GEN OPERATIONS)	7.4000	62.97	0.00

Millage	Mills	Taxpayer Tax	Homestead Tax
PARISH SCHOOL (FACILITIES)	4.0000	34.04	0.00
PARISH SCHOOL (TECHNOLOGY)	8.0000	68.08	0.00
PARISH JUVENILE DETENTION	0.9800	8.34	0.00
PARISH SCHOOL (2005 BOND)	2.2100	18.81	0.00
PARISH SCHOOL (2009 BOND)	1.1500	9.79	0.00
PARISH SCHOOL (2016 BOND)	2.3700	20.16	0.00
PARISH ANIMAL SHELTER	0.9800	8.34	0.00
PARISH SCHOOL (2020 BOND)	5.3200	45.27	0.00
PARISH SCHOOL (2024 BOND)	2.2000	18.72	0.00
<b>Total</b>	<b>100.0900</b>	<b>851.76</b>	<b>0.00</b>

### Recent Sales In Area

Sale date range:

From:

10/20/21

To:

10/20/21

Distance:

1500

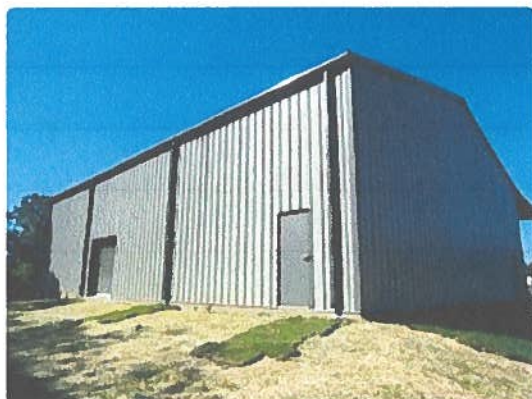
Units:

Feet



Search Sales by Distance

### Photos



## Map



## Generate Owner List by Radius

Distance:

Feet



Use Address From:



Owner



Property

Select export file format:

Address labels (5160)



Show All Owners

Show Parcel ID on Label

Skip Labels

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 **SCHNEIDER**  
GEOSPATIAL

## Summary

**Parcel Number** 6088000  
**Physical Address** 38314 HWY 74  
**Ward** 8  
**Property Type** RE  
**Legal** (COB/1094122 - 1% INT IN: MORRIS E RUSHA - 2023) 2.00 AC. SW1/4 OF SE1/4 SEC. 13-9-2 LOTS 14-A & 14-B DIEZ S/D

(Note: Not to be used on legal documents.)



## Owner

**Primary Owner**  
 CEDARWOOD EQUITIES WITH UNION BANK AS SECURED PARTY  
 PO BOX 82668  
 LINCOLN, NE 68501

## Locations

Subdivision	Block	Lot	Section	Township	Range	Tract
8.3 TS		14	13	09S	02E	

## Valuation

Property Class	Assessed Value	Market Value	Units	Acres	Homestead
RES ACREAGE (MV) 1-3 Acres	\$2,500	\$25,000	0.00	2.00	\$0
SINGLE FAMILY RESIDENCE	\$5,420	\$54,200	1.00	0.00	\$0
MANUFACTURED HOUSING	\$1,100	\$11,000	1.00	0.00	\$0
STORAGE/WORKSHOP	\$120	\$1,200	1.00	0.00	\$0
STORAGE/WORKSHOP	\$380	\$3,800	1.00	0.00	\$0
<b>Total</b>	<b>\$9,520</b>	<b>\$95,200</b>	<b>4.00</b>	<b>2.00</b>	<b>\$0</b>

## Deeds

Deed Number	Type	Date	Amount	Book	Page
1094122	PARISH TAX SALE	7/1/2024	\$0		
1094122	PARISH TAX SALE	7/1/2024	\$0		
646962	DEED	8/30/2006	\$0		

Notes: (171/26-22) (208/479-194/596)(COB/646962)(MAP #728502)(COB/729486)

## Ownership History

Homestead?	Name	Primary	% Ownership	% Tax	From	To	Address
No	CEDARWOOD EQUITIES WITH UNION BANK AS SECURED PARTY	Yes	1	100	7/1/2024		PO BOX 82668
No	RUSHA, MORRIS E	Yes	100	100	8/30/2006	7/1/2024	38314 HWY 74
No	RUSHA, MORRIS E	No	99	0	8/30/2006		PO BOX 82668
Yes	RUSHA, MORRIS	Yes	100	100	1/1/1990	8/30/2006	JACQUELINE D. RUSHA 38314 HWY. 74

## Parish

Millage	Mills	Taxpayer Tax	Homestead Tax
PARISH ASSESSMENT DIST	1.7800	16.95	0.00
EAST ASCENSION DRAINAGE	4.8800	46.46	0.00
PARISH HEALTH	1.9800	18.85	0.00
PARISH LIBRARY	5.5300	52.65	0.00
PARISH MENTAL HEALTH	1.9800	18.85	0.00
PARISH TAX	2.7100	25.80	0.00

Millage	Mills	Taxpayer Tax	Homestead Tax
PARISH COUNCIL ON AGING	1.5000	14.28	0.00
PARISH LAW ENFORCEMENT	14.4800	137.86	0.00
PONTCHARTRAIN LEVEE DIST	3.5300	33.60	0.00
PARISH SCHOOL (BUILDINGS)	2.5000	23.80	0.00
PARISH SCHOOL (SALARIES)	21.0000	199.92	0.00
PARISH SCHOOL (CONSTITUTIONAL)	3.6100	34.36	0.00
PARISH SCHOOL (GEN OPERATIONS)	7.4000	70.45	0.00
PARISH SCHOOL (FACILITIES)	4.0000	38.08	0.00
PARISH SCHOOL (TECHNOLOGY)	8.0000	76.16	0.00
PARISH JUVENILE DETENTION	0.9800	9.33	0.00
PARISH SCHOOL (2005 BOND)	2.2100	21.04	0.00
PARISH SCHOOL (2009 BOND)	1.1500	10.94	0.00
PARISH SCHOOL (2016 BOND)	2.3700	22.57	0.00
PARISH ANIMAL SHELTER	0.9800	9.33	0.00
PARISH SCHOOL (2020 BOND)	5.3200	50.65	0.00
PARISH SCHOOL (2024 BOND)	2.2000	20.94	0.00
<b>Total</b>	<b>100.0900</b>	<b>952.87</b>	<b>0.00</b>

### Recent Sales In Area

Sale date range:

From:

10/20/21

To:

10/20/21

Distance:

1500

Units:

Feet



Search Sales by Distance

### Photos



## Map



### Generate Owner List by Radius

Distance:

100

Feet



Use Address From:



Owner



Property

Select export file format:

Address labels (5160)



Show All Owners

Show Parcel ID on Label

Skip Labels

0

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# SALE WITH MORTGAGE

STATE OF LOUISIANA

PARISH OF ASCENSION

BE IT KNOWN, before me, Notary Public for the Parish of Ascension and in the presence of the subscribing witnesses personally appeared:

**KEVIN A. DIEZ (SSN: XXX-XX-1833) and COLLETTE D. DIEZ (SSN: XXX-XX-8056)**, married to and living with each other, both of the full age of majority and domiciled in the Parish of St. Mary, State of Louisiana whose address is declared to be 1057 Stephenville Rd., Morgan City, LA 70380; hereinafter referred to as SELLERS;

who declared that for the consideration and upon the terms expressed below, SELLERS do hereby sell and deliver with full warranty of title, and with subrogation to all rights and actions of warranty SELLERS may have unto;

**BULLY'S INVESTMENTS, L.L.C. (TIN: XX-XXX0584)**, a Louisiana Limited Liability Company authorized to do and doing business in the State of Louisiana; represented herein by Nathan P. Gautreau, its duly authorized member, by virtue of the Certificate of Authority recorded at Instrument #1009823 of the records of Ascension Parish, whose current mailing address is declared to be 18189 Diaz Rd., Prairieville, LA 70769; hereinafter referred to as BUYER;

The following described property the possession and delivery of which BUYER acknowledges:

## ALL OF THEIR INTEREST IN AND TO THE FOLLOWING PROPERTY:

1. That certain piece or portion of ground, together with all buildings and improvements thereon, situated in the Parish of Ascension, in the South Half of the Southeast Quarter of Section 13, Township 9 South, Range 2 East, Southeastern District of Louisiana, and more particularly described as commencing at a point on the public gravel road, on the West boundary of the property formerly owned by Ulysses Diez which point is 280 feet North from the center of Gonzales-Dutchtown Blacktopped highway, then measures North along the public gravel road a distance of 208 feet, thence East a distance of 208 feet, thence South a distance of 208 feet, thence West a distance of 208 feet to the point of beginning, said property herein conveyed being described as **Tract A** as per map of survey made by Toxie Craft, C.E., dated June 8, 1962, all as is more fully shown on a map of survey made by Vincent P. Pizzolato, dated October 28, 1967, filed of record with the Clerk for the Parish of Ascension, State of Louisiana.  
Municipal address: 13034 Babin Road, Gonzales, LA 70737


**Overview**

**Legend**
 Parcels

<b>Parcel ID</b>	5041200	<b>Calculated</b>	6.91	<b>Owner</b>	BULLY'S	<b>Last 2 Sales</b>			
<b>Sec/Twp/Rng</b>	13-09S-02E	<b>Acres</b>		<b>Address</b>	INVESTMENTS LLC	<b>Date</b>	<b>Price</b>	<b>Reason</b>	<b>Qual</b>
<b>Property</b>	13034 BABIN	<b>Calculated</b>	301,121		18189 DIAZ RD	8/14/2024	0	SALE/	U
<b>Address</b>	RD	<b>Sq. Ft.</b>			PRAIRIEVILLE, LA			MTG	
	GONZALES	<b>Acreage</b>	1.0		70769	3/12/2019	\$45000	CASH	Q
		<b>Class</b>	RES ACREAGE (MV) 1-3 Acres					SALE	

**District** n/a

**Brief** 1.00 AC. SEC. 13-9-2, TRACT A

**Tax Description**  
(Note: Not to be used on legal documents)

Date created: 10/20/2025

Last Data Uploaded: 10/20/2025 1:40:58 AM

2.87

#353550

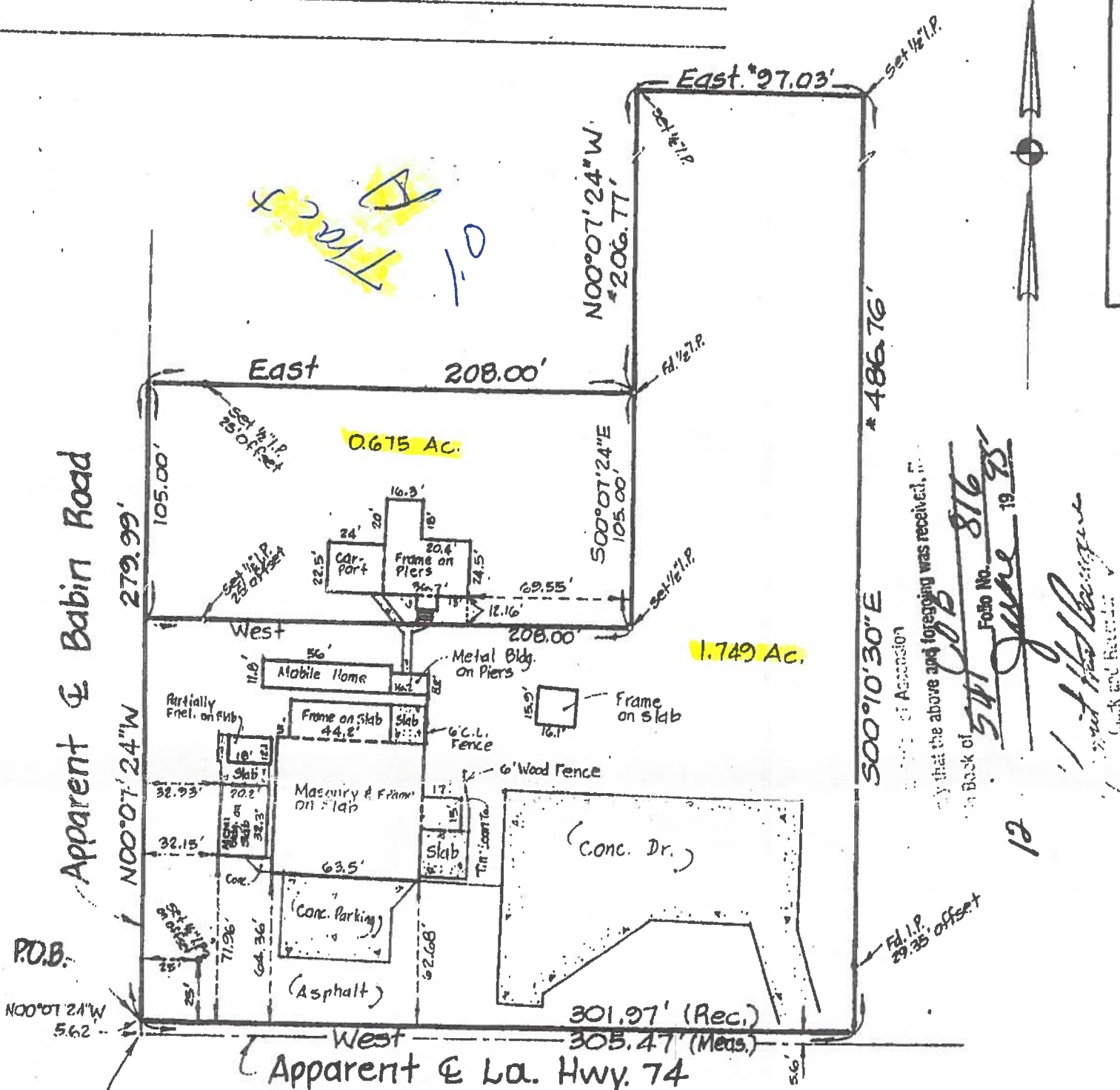
REFERENCE MAP(S) OR DOCUMENT(S):

I.U.S. Gov. Township Plat of T9S-R2E

CLIENT'S FILE NO.:

P50123

K.T.S. W.O. #



P.O.B.

Apparent E Babin Road

Apparent E La. Hwy. 74

Starting Point  
Intersection of Apparent E  
of Babin Road & Apparent E  
of La. Hwy. 74

Map Showing Survey  
of a  
**\*2.424 Ac. Tract**  
Located in Section 13, T9S-R2E  
Ascension Parish, Louisiana

Kevin Diez

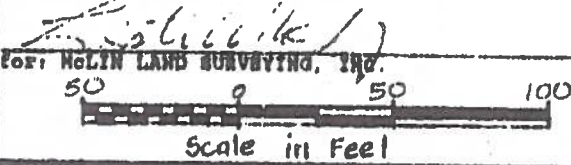
OWNER(S)/BUYER(S)

Revised: 4-10-95 \*  
To show correct Distances & Acres

BASE BEARING: West	FROM REF. 0	DRAWN BY: ECU	FIELD WORK BY: MPH	TECHNICIAN: G.L.L.	CHECKED BY: G.L.L.	CHECKED BY:
FLOOD ZONE(S): A2	BASE FLOOD ELEVATION: 13.0	P.E.N.A. P.E.S.E. COMMUNITY PANEL NO. 220019-0040-B DATED: 1-20-93				

THIS SURVEY WAS PREPARED AT THE REQUEST AND FOR THE EXCLUSIVE USE OF Kevin Diez TO DETERMINE WHETHER ENCROACHMENTS EXIST ACROSS PROPERTY LINES AND IS FOR MORTGAGE PURPOSES ONLY. THIS FIRM WAS NOT CONTRACTED TO PERFORM A COMPLETE TITLE ABSTRACT OF THE PROPERTY SHOWN HERON. BE AWARE THAT THE SERVITUDES SHOWN HERON WERE TAKEN FROM REFERENCE DATA AND THAT OTHER SERVITUDES OR ENCUMBRANCES, EITHER VISIBLE OR NOT VISIBLE, MAY AFFECT THE SUBJECT PROPERTY. ALSO, A WETLANDS INVESTIGATION WAS NOT REQUESTED AND IS NOT A PART OF THIS SURVEY.

**CERTIFICATION:**  
I HEREBY CERTIFY THAT THIS FIRM MADE A FIELD SURVEY OF THE PROPERTY SHOWN HERON AND THAT THIS MAP IS MADE IN ACCORDANCE WITH FIELD NOTES OF SAID SURVEY, RECORD PLATS AND/OR DESCRIPTIONS. THERE ARE NO ENCROACHMENTS EITHER WAY ACROSS PROPERTY LINES, UNLESS OTHERWISE SHOWN. THIS SURVEY IS IN ACCORDANCE WITH THE APPLICABLE STANDARDS OF PRACTICE ESTABLISHED BY THE STATE OF LOUISIANA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS, TITLE 46, CHAPTER 35 (PROFESSIONAL AND OCCUPATIONAL STANDARDS) AND MEETS THE REQUIREMENTS FOR A CLASS E SURVEY.



**McLIN LAND SURVEYING, INC.**  
17135 RONALD ROAD, PRAIRIEVILLE, LOUISIANA 70769

CONVEYANCE  
BOOK PAGE  
0541 821





**Description:** Zoning Review ID PZ-3822.25 - Lot 4-B for Mickey Robertson (Patrick Catalano) - located on the north side of LA Highway 621 approximately 3350' west of LA Highway 44 to amend the Ascension Parish Zoning Map from Rural (R) to Medium Intensity Residential (RM) TO APPROVE or DENY recommendation of the Zoning Commission to APPROVE the rezone

**ATTACHMENTS:**

- |    |                        |                            |
|----|------------------------|----------------------------|
| 1. | PZ-3822.25             | PZ-3822.25.docx            |
| 2. | PZ-3822.25 Application | PZ-3822.25 Application.pdf |

**PARISH OF ASCENSION**  
**OFFICE OF PLANNING AND DEVELOPMENT**  
**ZONING DEPARTMENT**



Council Secretary's Office

Agenda Submittal

- Finance Committee Meeting
- ✓ Regular Council Meeting

Date of Meeting: December 10, 2025

Agenda Item (Description to be used on agenda):

**Zoning Review PZ-3822.25 – Lot 4-B for Mickey Robertson (Patricia Catalano)**

Located on the north side of LA Hwy 621 approximately 3,350' west of LA Hwy 44 to amend The Ascension Parish Zoning Map from Rural (R) District to Medium Intensity Residential (RM) District.

- Approved By: \_\_\_\_\_
- Resolution: \_\_\_\_\_
- Ordinance: \_\_\_\_\_
- Committee Approved: \_\_\_\_\_

**PARISH OF ASCENSION**  
**OFFICE OF PLANNING AND DEVELOPMENT**  
**ZONING DEPARTMENT**



Zoning Commission Meeting  
Minutes (Excerpt)  
December 10, 2025

**Zoning Review PZ-3822.25 – Lot 4-B for Mickey Robertson (Patricia Catalano)**

Located on the north side of LA Hwy 621 approximately 3,350' west of LA Hwy 44 to amend The Ascension Parish Zoning Map from Rural (R) District to Medium Intensity Residential (RM) District.

Benny Johnson presented a request to rezone the property from Rural (R) District to Medium Intensity Residential (RM) District.

**Public hearing was open**

**Not in Support**

Kippy Sheets  
Nolan Babin  
Amelia Babin  
David Chauvin  
Blane Babin – Did not Speak

**In Support**

Tina Johnson – Did not Speak  
Phillip Catalano

**Public hearing was closed**

**Commission Action:** A motion was made by Randy Clouatre Jr., seconded by Wade Schexnaydre, to recommend **APPROVAL** to the Parish Council to rezone the property from Rural (R) District to Medium Intensity Residential (RM) District.

**A Yea and Nay vote was called and resulted as follows:**

**Yeas:** Nicholas Miller, Max Nassar, Erik Jones, Mark Villa, Wade Schexnaydre and Randy Clouatre Jr.

**Nays:** Michelle Unitas

**Abstained:**

**Absent:**

**6 Yeas, 1 Nays, 0 Abstained, and 0 Absent** and the motion carried.

**PARISH OF ASCENSION**  
**OFFICE OF PLANNING AND DEVELOPMENT**  
**ZONING DEPARTMENT**



**MEMORANDUM**

**TO:** Zoning Commission Members

**FROM:** Lance Brock

**SUBJECT:** PZ-3822.25

**LOCATION:** Located on the north side of LA Hwy 621 approximately 3,350' west of LA Hwy 44

**PRESENT ZONING:** Rural (R) District

**REQUESTED ZONING:** Medium Intensity Residential (RM) District

**OWNER:** Paula Catalano (Mickey Robertson)

**STAFF COMMENTS:**

1. **Applicant is asking:** To amend the Ascension Parish Zoning Map from Rural (R) District to Medium Intensity Residential (RM) District
2. **Existing Land Use is:** Single Family
3. **Surrounding Land Use:** Single Family and Vacant
4. **Existing Zoning is:** Rural (R) District
5. **Size of Subject Property:** 9.64 acres
6. **Ascension Parish Land Use Plan Statement:**

**Rural District (R)**

This district is designated for low-density residential development in rural areas.

**Medium Intensity Residential District (RM)**

This district is designated for residential development, including multifamily dwellings and this district exists largely outside the 100-year flood plain and in the northern part of the parish where planned water and sewer systems can support more intensive development.

**PARISH OF ASCENSION**  
**OFFICE OF PLANNING AND DEVELOPMENT**  
**ZONING DEPARTMENT**



7. **Rezoning Criteria:** To rezone from Rural (R) District to Medium Intensity Residential (RM) District. The property is currently split into two (2) zoning districts Medium Intensity Residential (RM) and Rural (R). The applicant will retain the lots fronting William Ficklin Road with a depth of four hundred (400) feet south of William Ficklin Road. The remainder approximately nine-point sixty-four (9.64) acres is what is being requested from Rural (R) District to Medium Intensity Residential (RM) District. (Fronting LA Hwy 621).
  
8. **Staff Recommends:** To **ACCEPT** the Medium Intensity Residential (RM) District as requested based on the current split zoning and the Ascension Parish Vision Map reflection the property as residential neighborhood.

PARISH OF ASCENSION  
OFFICE OF PLANNING AND DEVELOPMENT  
PLANNING DEPARTMENT



**Rezoning Application**

**Applicant Information**

Name: MICKEY L ROBERTSON Date: 11-10-2025  
Mailing Address: \_\_\_\_\_ Phone Number: 225.490.9592  
9345 INTERLINE AV  
BATON ROUGE, LA 70809  
Email: MICKEY@MRESMAIL.COM

**Owner Information**

Name: Patricia V. Catalano Date: 11-10-2025  
Physical Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
40200 Hwy. 621 40200 Hwy. 621  
GONZALES, LA 70737 Gonzales, La 70737  
Phone Number: \_\_\_\_\_

**Rezoning Request**

Zoning District From Rural (R)  
Zoning District To Medium Intensity Residential (RM)  
Current Land Use: UNDEVELOPED  
Size of Property (in Acres): 24.8 acres (9.64 acres to be rezoned)

**Required Documents:**

Plat Map  Yes  No If No, Explain: \_\_\_\_\_  
Property Map  Yes  No If No, Explain: \_\_\_\_\_  
Legal Description  Yes  No If No, Explain: \_\_\_\_\_  
Adjacent Property Owner Form  Yes  No If No, Explain: \_\_\_\_\_  
(Digital copy can be emailed to Zoning Secretary Jamaica Banker at [jbanker@apgov.us](mailto:jbanker@apgov.us))

**Staff Use Only:**

**Submittal Date:** \_\_\_\_\_ **Zoning Review ID** \_\_\_\_\_  
**Meeting Date:** \_\_\_\_\_ **Total Fee:** \_\_\_\_\_

PARISH OF ASCENSION  
OFFICE OF PLANNING AND DEVELOPMENT  
PLANNING DEPARTMENT



**Location Description**

The property consists of approximately 23 acres, with 422' +/- frontage Hwy 621 and 147' +/- frontage on William Ficklin Rd.

The property address is known as 40200 Hwy 621.

**Purpose**

The existing zoning currently splits the property into both RM and Rural Zoning, with the majority of the property area being currently zoned RM, and fronting on Hwy 621 (40200 Hwy 621 municipal address). The Rural Zoning line arbitrarily starts at approximately 1,350' south of William Ficklin Road, where there is no property line to distinguish the change in zoning. The dual zoning for the property - as it currently stands - creates a "split zoning" situation that adversely encumbers the property. The Property Owner, in an effort to honor the intent of a 2004 Judgement that stipulated Rural Zoning along William Ficklin Rd., would like to retain Rural Zoning along its' William Ficklin frontage, to a depth of 400' from William Ficklin Rd., and have the remainder of the property zoned to RM, to match the current zoning of its' property address of 40200 Hwy 621.

The Property Owner is simultaneously submitting a Family Partition Request with this Rezoning Application, which will create a 400' property line south of William Ficklin Rd., that will become the demarcation line between Rural Zoning (to the north of the new property line all the way to William Ficklin Rd.) and RM Zoning (to the south of the new property line all the way to Hwy 621). This requested change eliminates the "split zoning" of the property, while retaining the Rural Zoning along William Ficklin Rd.

*The verified petition of the owner for a change or amendment to the zoning map shall include the legal description of the property involved prepared by a Louisiana registered land surveyor and accompanied by a map of the property at a scale of one inch equals 200 feet, or such other scale as may be required by the Planning Director.*

*BEFORE ME, the undersigned authority, personally appeared the persons whose signatures are affixed above; all of full age and majority, who declared to me that they are the owners of duly authorized representatives of all that certain lot, piece, or parcel of land located as set forth in this application, that there signatures were executed freely and voluntarily and that they are duly qualified to sign.*

SWORN TO AND SUBSCRIBED before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Owner Signature Dustin V. Catipano Date 11/11/23

# PARISH OF ASCENSION

## OFFICE OF PLANNING AND DEVELOPMENT PLANNING DEPARTMENT



### Adjacent Property Owners Form

**Note: This form must accompany each Rezoning or Variance request submitted for Public Hearings.**

Location: 40200 Hwy. 621

Name and Address of Applicant(s):	MICKEY L ROBERTSON
	9345 INTERLINE AVE
	BATON ROUGE, LA 70809
Name and Address of Property Owner: (If different from applicant)	Patricia V. Catalano
	40200 Hwy 621
	Gonzales, LA 70737

**Please Note: Certified Letters will be mailed to the above and the following adjacent property owners:**

Name of Property Owner	Complete Mailing Address (Please Include Zip Code)	Legal Address of Property (Include Lot # Tract # Etc)	Comments: (Staff Use)
LEON CHAUVIN ET AL	16171 HWY 431 PRAIRIEVILLE, LA 70769	40164 HWY 621 LOT C-1-A PARCELI #200017297 9589 0710 5270 2542 2213 15	
LEON J. CHAUVIN	14050 YOUNG RD. GONZALES, LA 70737	14050 YOUNG RD. LOT A-3-A 9589 0710 5270 2542 2213 08	
LEON CHAUVIN ET AL	16171 HWY 431 PRAIRIEVILLE, LA 70769	14000 YOUNG RD. LOT C-4-A PARCELI # 4655200 9589 0710 5270 2542 2212 92	
JOSEFINE B. YOUNG	14123 YOUNG RD. GONZALES, LA 70737	14123 YOUNG RD. LOT C-5 PARCELI #200029992 9589 0710 5270 2542 2212 85	

# PARISH OF ASCENSION

## OFFICE OF PLANNING AND DEVELOPMENT PLANNING DEPARTMENT



Name of Property Owner	Complete Mailing Address (Please Include Zip Code)	Legal Address of Property (Include Lot # Tract # Etc)	Comments: (Staff Use)
ROVINSON ALMEYDA	14140 YOUNG RD. GONZALES, LA 70737	14140 YOUNG RD. LOT C-6-C-1 PARCELS #200011677 9589 0710 5270 2542 2212 78	
WILLIAM P. MUMPHREY	44127 GOLD PLACE RD. ST. AMANT, LA 70774	14204 YOUNG RD. LOT C-6-C-2 PARCELS #20010510 9589 0710 5270 2542 2212 61	
ANTHONY T. GRANITE	40167 WILLIAM FICKLIN RD. GONZALES, LA 70737	40167 WILLIAM FICKLIN RD. LOT X-1-A PARCELS #20012511 9589 0710 5270 2542 2213 53	
NOLAN J. BABIN	40234 HWY 621 GONZALES, LA 70737	WILLIAM FICKLIN RD. LOT B PARCELS #1653600 9589 0710 5270 2542 2213 77	
NOLAN J. BABIN SR.	40234 HWY 621 GONZALES, LA 70737	40234 HWY 621 LOT A PARCELS # 5016100 9589 0710 5270 2542 2213 60	



**MR ENGINEERING & SURVEYING, LLC**

9345 Interline Ave, Baton Rouge, LA 70809 225.490.9592

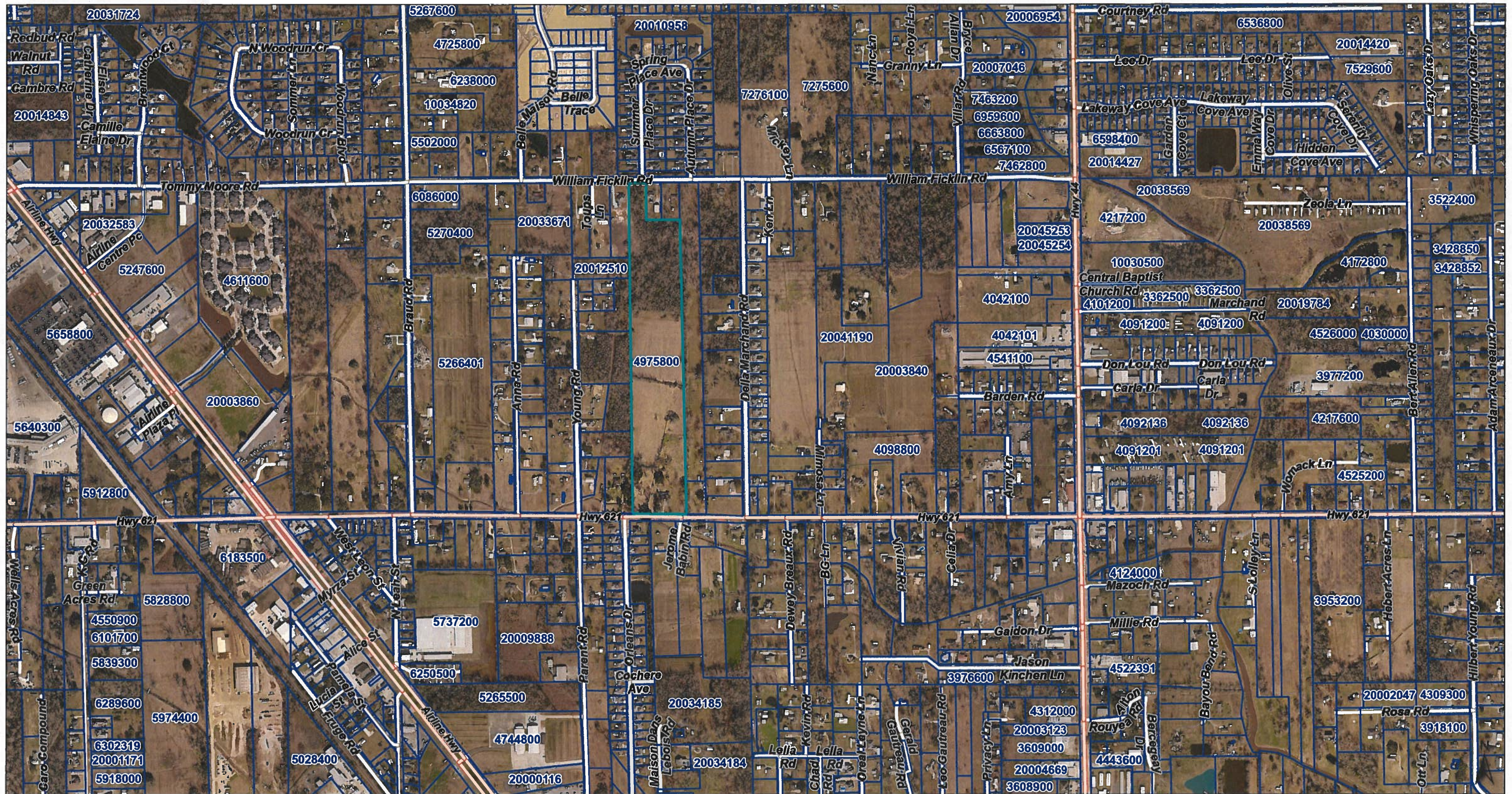
**LEGAL DESCRIPTION PORTION OF LOT 4-B (REZONING AREA):**

A CERTAIN PIECE OR PARCEL OF GROUND BEING A PORTION OF LOT 4-B, PROPERTY LOCATED IN SECTION 8, TOWNSHIP 9 SOUTH, RANGE 2 EAST, SOUTHEASTERN LAND DISTRICT EAST OF THE MISSISSIPPI RIVER, ASCENSION PARISH, LOUISIANA. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF LOT 4-B SAID POINT BEING ON THE NORTHERN RIGHT OF WAY LINE OF HIGHWAY 621, LEAVING THE NORTHERN RIGHT OF WAY LINE OF HIGHWAY 621 PROCEED N01°01'11" W ALONG THE WESTERN PROPERTY LINE OF LOT 4-B A DISTANCE OF 1286.60 FEET TO A POINT SAID POINT ALSO BEING THE POINT OF BEGINNING.

THENCE LEAVING THE POINT OF BEGINNING, PROCEED N01°01'11"W A DISTANCE OF 950.00 FEET TO A POINT AND TURN; THENCE PROCEED S89°52'26" E A DISTANCE OF 442.56 FEET TO A POINT AND TURN; THENCE PROCEED S01°05'48" E A DISTANCE OF 950.00 FEET TO A POINT AND TURN; THENCE N89°52'38" W A DISTANCE OF 443.84 FEET TO A POINT; SAID POINT BEING THE POINT OF BEGINNING;

SAID DESCRIPTION CONTAINS 9.66 ACRES OR 420,952 SQUARE FEET, MORE OR LESS.



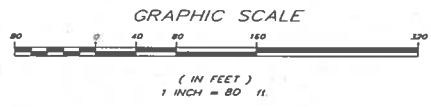
Parcel ID 4975800  
 Sec/Twp/Rng 8-09S-03E  
 Property Address 40200 HWY 621

Calculated Acres 188.69  
 Calculated Sq. Ft. 8,219,203  
 Acreage 24.83  
 Class RES ACREAGE (MV) 1-3 Acres

Owner Address CATALANO, PATRICIA V  
 ET ALS  
 40200 HWY. 621  
 GONZALES, LA 70737

Last 2 Sales			
Date	Price	Reason	Qual
n/a	0	n/a	n/a
n/a	0	n/a	n/a

District n/a  
 Brief Tax Description 24.83 AC. M/L SEC. 8-9-3, LOTS 4, POR. 5 & 6  
 (Note: Not to be used on legal documents)



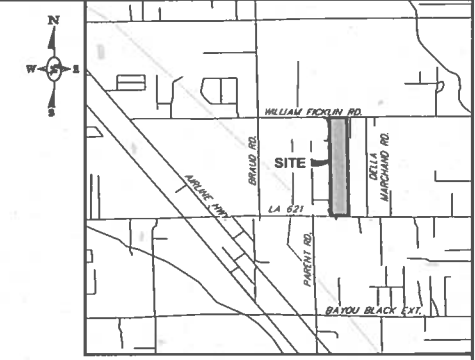
**ZONING NOTES:**  
 ZONED: R & RM  
 SETBACKS:  
 (R)  
 FRONT: 25' 55' OR 75' FROM E OF ANY STATE HWY  
 SIDE: 10'  
 REAR: 20'  
 (RM)  
 FRONT 20' 55' OR 75' FROM E OF ANY STATE HWY.  
 SIDE: 5' SINGLE FAMILY  
 REAR: 20'  
 SEWER: INDIVIDUAL APPROVED TREATMENT FACILITIES  
 WATER: ASCENSION PARISH WATER WORKS  
 ELECTRIC CO. ENERGY  
 GAS: ATROSS CENTER OF LA  
 PARCEL NUMBERS:  
 LOT 4: 5-A, 5-B: 4975800  
 LOT 5-A: 20011038  
 LOT 6-A: 4976000

**REFERENCE BEARING: "N01°01'11"W"**  
 BASED UPON GPS OBSERVATIONS, REFERENCE MAPS, AND FOUND MONUMENTS "A" & "B" BEARINGS SHOWN HEREON ARE BASED ON THE STATE PLANE COORDINATE SYSTEM, LOUISIANA ZONE SOUTH (NAD 83).

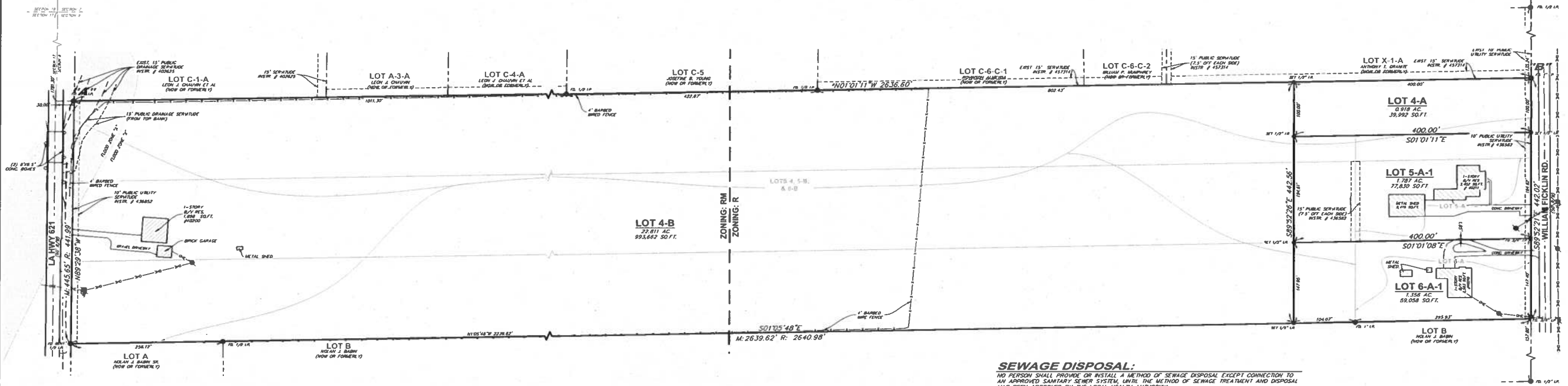
**REFERENCE BENCHMARK:**  
 THE HORIZONTAL POSITIONS AND GRID BEARINGS SHOWN ARE REFERENCED TO NGS STATION "L801" (PD 064818). THE HORIZONTAL POSITIONS AND GRID BEARINGS ARE REFERENCED TO THE NAD 83 DATUM AND ARE GIVEN IN VALUES CORRESPONDING TO THE STATE PLANE COORDINATE SYSTEM, LOUISIANA SOUTH ZONE.

- REFERENCE MAPS:**
- 1) MAP SHOWING SURVEY OF LOT 6-A BEING A DIVISION OF THE ORIGINAL LOT 6 OF THE OLD EUGENE BABIN PLACE, FOR PHILIP CATALANO, BY HAROLD R. HELIUSON DATED 6-21-1976, INSTRUMENT# 143197.
  - 2) MAP SHOWING THE SURVEY OF LOTS 4, 5, AND 6 OF THE DIVISION OF THE OLD EUGENE BABIN PLACE FOR ALBERT AND RODRICK BABIN, BY WALLACE J. HARGROVE, DATED 04-20-1971, INSTRUMENT# 110405.
  - 3) MAP OF SURVEY SHOWING SUBDIVISIONS OF LOT 5 INTO LOT 5-A AND LOT 5-B, FOR TINA JOHNSON, BY WILLIAM C. FEAZEL, DATED 03-05-1995, INSTRUMENT# 438852.
  - 4) SURVEY PLAT SHOWING THE RESUBDIVISION OF LOTS 4-A, 4-B, 4-C, 4-D & C-1 INTO A-3-A, A-4-A, C-2-A & C-1-A OF THE PHILIP BABIN PROPERTY, FOR PHILIP BABIN, BY CHARLES & ASSOCIATES, DATED 03-19-1997, INSTRUMENT# 402625.
  - 5) SURVEY PLAT SHOWING THE RESUBDIVISION OF LOTS B-1 & X-1 INTO B-1-A & X-1-A OF THE PHILIP BABIN PROPERTY FOR EUGENE CHAUMN, BY EARLES & ASSOCIATES DATED 02-23-2000, INSTRUMENT# 457314.

- LEGEND:**
- PROPERTY LINE
  - ADJACENT PROPERTY LINE
  - FENCE
  - GUARDRAIL
  - CULVERT
  - OVERHEAD UTILITIES
  - DRAINAGE SERVIDUTE
  - UTILITY SERVIDUTE
  - ROAD CENTERLINE
  - EDGE OF ROAD
  - TOP BANK OF DITCH
  - DITCH CENTERLINE
  - PROPERTY CORNER FOUND
  - PROPERTY CORNER SET
  - TELEPHONE PEDESTAL
  - UTILITY POLE
  - FLOOD ZONE "A"



**VICINITY MAP**  
 SCALE= 1"=2,000'



**SEWAGE DISPOSAL:**  
 NO PERSON SHALL PROVIDE OR INSTALL A METHOD OF SEWAGE DISPOSAL EXCEPT CONNECTION TO AN APPROVED SANITARY SEWER SYSTEM UNLESS THE METHOD OF SEWAGE TREATMENT AND DISPOSAL HAS BEEN APPROVED BY THE LOCAL HEALTH AUTHORITY.

**DEDICATION:**  
 THE STREETS AND RIGHTS-OF-WAY SHOWN HEREON UNLESS SPECIFICALLY DESIGNATED AS PRIVATE AND IF NOT PREVIOUSLY DEDICATED, ARE HEREBY DEDICATED TO THE PERPETUAL USE OF THE PUBLIC FOR PROPER PURPOSES. ALL AREAS SHOWN AS SERVIDUTES ARE GRANTED TO THE PUBLIC FOR USE OF UTILITIES, DRAINAGE, SEWAGE REMOVAL OR OTHER PROPER PURPOSES FOR THE GENERAL USE OF THE PUBLIC. NO TREES, SHRUBS, OR OTHER PLANT MAY BE PLANTED NOR SHALL BUILDING, FENCE, STRUCTURE OR OTHER IMPROVEMENTS BE CONSTRUCTED OR INSTALLED WITHIN OR OVER ANY SERVIDUTE OR RIGHT-OF-WAY SO AS TO PREVENT OR UNREASONABLY INTERFERE WITH ANY PURPOSE FOR WHICH THE SERVIDUTE IS GRANTED.

- GENERAL NOTES:**
- 1) THE SUBJECT PROPERTY AS SHOWN HEREON LIES WITHIN ZONE "A" AND "R" AS SAID PROPERTY PLOTS BY SCALE ON THE FLOOD INSURANCE RATE MAP (FIRM) FOR ASCENSION PARISH, STATE OF LOUISIANA, COMMUNITY-PANEL NUMBER 27005000404E, DATED AUGUST 16, 2002. THE CURRENT BASE FLOOD ELEVATION ARE SUBJECT TO CHANGE AND SHOULD BE VERIFIED WITH THE ENGINEERING DIVISION OF THE DEPARTMENT OF DEVELOPMENT PRIOR TO ISSUANCE OF BUILDING PERMITS. BFE: 8.00'
  - 2) WHERE FOUND, PHYSICAL ABOVE GROUND EVIDENCE OF UTILITIES HAVE BEEN SHOWN HEREON. THE LOCATION OF UNDERGROUND AND OTHER NONVISIBLE UTILITIES, HOWEVER, HAVE BEEN DETERMINED FROM DATA EITHER FURNISHED BY THE CONTROLLING AGENCIES AND / OR EXTRACTED FROM RECORDS MADE AVAILABLE BY THE CONTROLLING AGENCIES. THE ACTUAL LOCATIONS OF UNDERGROUND AND OTHER NONVISIBLE UTILITIES MAY VARY FROM THOSE SHOWN ON THIS SURVEY. ANY REQUEST FOR UTILITY LOCATIONS SHOULD BE MADE THROUGH LOUISIANA ONE CALL. CONTACT LOUISIANA ONE CALL AT 1-800-272-3020 BEFORE DIGGING.
  - 3) DELINEATION OF JURISDICTIONAL WETLANDS HAS NOT BEEN REQUESTED NOR IS A PART OF THIS SURVEY.
  - 4) NO ATTEMPT HAS BEEN MADE BY MR ENGINEERING & SURVEYING, LLC TO VERIFY TITLE, ACTUAL LEGAL OWNERSHIP, SERVIDUTES, EASEMENTS, RIGHTS OF WAY OR OTHER BURDENS ON THE PROPERTY OTHER THAN THAT FURNISHED BY THE OWNER OR THE OWNERS REPRESENTATIVE.
  - 5) THE LOCATIONS OF UTILITIES AND SERVIDUTES AS SHOWN HEREON ARE BASED ON ABOVE GROUND STRUCTURES AND REFERENCE MAPS PROVIDED.
  - 6) ANY NEW DRAINAGE DITCH REQUIRED BY THE SUBDIVISION OF THIS PROPERTY FOR THE PURPOSE OF TRANSPORTING RUNOFF OF SEWAGE TREATMENT PLANT EFFLUENT TO AN EXISTING PARISH MAINTAINED DITCH SHALL BE CONSTRUCTED AND MAINTAINED BY THE PROPERTY OWNER(S).
  - 7) SOURCE OF WATER SUPPLY SHALL BE APPROVED BY THE ASCENSION PARISH HEALTH UNIT.
  - 8) THIS PROPERTY IS SUBJECT TO SEWER DEVELOPMENT AND TRAFFIC IMPACT FEES IN ACCORDANCE WITH ASCENSION PARISH ORDINANCES.
  - 9) IT IS THE RESPONSIBILITY OF THE OWNER TO CONSULT WITH THE BOARD OF HEALTH TO CONFIRM THE ROUTING OF SEWER EFFLUENT PRIOR TO PERMITTING.

MAP SHOWING  
 RESUBDIVISION  
 OF  
**LOTS 4, 5-B, 6-B,  
 5-A & 6-A**  
 INTO  
**LOTS 4-A, 4-B  
 5-A-1 & 6-A-1**  
 THE OLD EUGENE  
 BABIN PLACE  
 LOCATED IN  
 SECTION 8, T9S-R2E,  
 SOUTHEASTERN LAND DISTRICT  
 EAST OF THE MISSISSIPPI RIVER,  
 ASCENSION PARISH,  
 STATE OF LOUISIANA,  
 FOR  
**BENNY JOHNSON**

**OWNERS:**

TINA C. JOHNSON LOT 5-A	DATE _____
PATRICIA CATALANO LOT 6-A	DATE _____
PATRICIA V. CATALANO ET AL (REPRESENTATIVE) LOTS 4, 5-B & 6-B	DATE _____

**APPROVED:**

ASCENSION PARISH PLANNING COMMISSION  
 CHAIRMAN OR HIS DESIGNEE

DATE \_\_\_\_\_ ASCENSION PARISH FILE NUMBER \_\_\_\_\_



**CERTIFICATION:**  
 I HEREBY CERTIFY THAT THE PLAT SHOWN WAS MADE IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 33:5051, ET SEQ. AND CONFORMS TO ALL PARISH ORDINANCES GOVERNING THE SUBDIVISION OF LAND AND TO THE MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS FOR A CLASS "B" SURVEY AS ESTABLISHED BY THE LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD.

FOR REVIEW AND COMMENTS  
 MICKEY L. ROBERTSON, P.E., P.L.S.  
 DATE 11-12-2025

**MR ENGINEERING & SURVEYING, LLC**  
 9345 Interline Avenue, Baton Rouge, LA 70809 225.480.9582

CAD ORIGINAL DO NOT MODIFY THIS DRAWING ALL REVISIONS MUST BE MADE TO THE CAD FILE ONLY	SCALE: 1"=80' DATE: 11/2025	DRAWN: TRB CHECKED: MLR
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**Description:** Approval of Cooperative Endeavor Agreement between Ascension Parish Government and the Louisiana Department of Transportation and Development (LADOTD) for the Roddy Road at Black Bayou Road (LA 934) Roundabout Project and approval for Parish President Clint Cointment to execute the Agreement (Daniel Helms, Director Transportation) *Deferred from November 20th Council Meeting*

**ATTACHMENTS:**

- |    |  |   |
|----|--|---|
| 1. | Cover - CEA Black Bayou                                | Cover - CEA Black Bayou.pdf                                 |
| 2. | CEA - Roddy Rd at Black Bayou Rd (LA 934)              | CEA - Roddy Rd at Black Bayou Rd (LA 934).docx              |
| 3. | DRAFT_Roddy Rd at Black Bayou Rd LA 934 CEA_Resolution | DRAFT_Roddy Rd at Black Bayou Rd LA 934 CEA_Resolution.docx |



# PARISH OF ASCENSION

ADMINISTRATION

615 E Worthey Rd.  
Gonzales, LA. 70737  
(225) 450-1200  
[www.ascensionparish.net](http://www.ascensionparish.net)

## **Agenda Item Preview – Must be submitted with your item & any packet items.**

Meeting & Date: *Finance Committee Meeting, Thursday, November 13, 2025*

Requester Name: *Daniel Helms*

Requester's Department: *Transportation*

Requester's Email Address: *daniel.helms@apgov.us*

Requester's Phone Number: *(225) 450-1320*

### **Agenda Item (Description to be used on agenda):**

*Approval of Cooperative Endeavor Agreement between Ascension Parish Government and the Louisiana Department of Transportation and Development (LADOTD) for the Roddy Road at Black Bayou Road (LA 934) Roundabout project and approval for Parish President Clint Cointment to execute the Agreement.*

How is this item being funded? (General fund, dedicated fund – indicate, grant funding – indicate and what is the cost share: *MoveAscension | Highway Safety Improvement Plan [HSIP] funding will be pursued to mitigate cost impact to the Parish*

BRIEF description of what the item is (3-4 bullet points)

- *Cooperative Endeavor Agreement between Ascension Parish Government and Louisiana Department of Transportation and Development (LADOTD) for Roddy Road at Black Bayou Road (LA 934) Roundabout project*
- *LADOTD has made modifications to their project permit process. A CEA is now required as part of the process.*

How was this item procured? (Bid, Request for Quotes – 3, Request for Proposal, State Contract, etc.):  
*N/A*

What company are we procuring from: *N/A*

If there is a unit price or not to exceed (NTE) amount, please list those details here BRIEFLY: *N/A*

If it's a renewal, when was it originally procured and what are we renewing instead of "re-bidding": *N/A*

**COOPERATIVE ENDEAVOR AGREEMENT  
FOR THE MODIFICATION OF STATE HIGHWAY LA 934**

**between the  
STATE OF LOUISIANA  
through the  
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT  
and  
Ascension Parish Government**

**THIS AGREEMENT**, for the public purpose(s) stated herein, is made and entered on this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by and between the State of Louisiana, Department of Transportation and Development (“DOTD”) and Ascension Parish Government (“the Developer”).

**WITNESS:**

**WHEREAS**, Article VII, Section 14(C) of the Louisiana Constitution provides that “for a public purpose, the State and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual”;

**WHEREAS**, Louisiana State Route Highway LA 934 is part of the Louisiana State Highway System, which is under the authority and control of the DOTD;

**WHEREAS**, the DOTD owns Louisiana State Route Highway LA 934, located in Ascension Parish, Louisiana;

**WHEREAS**, the Developer desires to finance and construct the Project described in Section 1.4 of this Agreement and agrees to construct the Project in accordance with the Plans and Specifications for the Project, which in their entirety are made a part of this Agreement;

**WHEREAS**, the DOTD desires to cooperate with the Developer by allowing the Developer to construct the Project in accordance with the terms and conditions provided in this Agreement;

**WHEREAS**, upon completion of the Project, the Developer shall donate ownership of the Project and all necessary right-of-way to the DOTD;

**WHEREAS**, the DOTD and the Developer have determined that the Project serves a public purpose because the DOTD’s allowing the Developer to complete the Project will result in improved safety and efficiency to Louisiana State Route LA 934 and mitigate traffic issues, all at no cost to the DOTD; and

**WHEREAS**, the DOTD and the Developer hereby acknowledge that there is a reasonable expectation that the Project will result in economic benefit to the State and the DOTD that will exceed the value of the DOTD’s obligations as set forth in this Agreement.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants herein contained, the parties hereby agree to the following:

## **ARTICLE I SCOPE**

1.1 The recitals set forth above are incorporated herein and expressly made a part of this Agreement.

1.2 For purposes of identification and record keeping, project agreement number **PA610024** has been assigned to the Project. All correspondence, other documents pertaining to the Project, and costs associated with the Project, shall be identified by this assigned project number.

1.3 The Project shall be developed and constructed in accordance with the “Plans and Specifications.”

1.4 The Developer agrees to build a roundabout on LA 934 at Roddy Road in Ascension Parish, Louisiana, to include the acquisition of all required right-of-way and utility relocation (the “Project”).

## **ARTICLE II DUTIES AND RESPONSIBILITIES OF THE PARTIES**

2.1 The Developer shall be solely responsible for performing all aspects and paying all costs of, and associated with, the Project including, but not limited to, design, right-of-way acquisition, utility relocation, engineering, and construction. The Developer shall be responsible for any costs attributable to the errors or omissions of its consultants or subconsultants.

2.2 The development of the Plans and Specifications for the Project and all work on the Project shall be performed in accordance with DOTD requirements and specifications, including but not limited to, the current edition of “*Louisiana Standard Specifications for Roads and Bridges*,” as amended, and the Developer shall provide construction administration and inspection services during construction in accordance with normal DOTD procedures.

2.3 All Plans and Specifications for the Project shall be subject to the DOTD’s written approval. Any and all subsequent changes or modifications to the original Plans and Specifications, if any, must be approved by DOTD in writing prior to being incorporated into the Plans and Specifications.

2.4 Prior to beginning construction on the Project, the Developer shall:

2.4.1 Provide documentation acceptable to the DOTD to evidence that all portions of the Project constructed on a state route comply with DOTD policies and procedures and meet or exceed DOTD guidelines, requirements, and specifications.

2.4.2 Provide documentation acceptable to the DOTD to evidence that all environmental aspects associated with the Project comply with all applicable state and federal laws, rules, and regulations.

2.4.3 Furnish to the DOTD a valid resolution adopted by the Developer acting as the governing authority for the Developer approving the donation of the completed Project improvements and right-of-way to the DOTD, as an addition to the State's highway system. A valid resolution authorizing the Developer's execution of this Agreement shall be deemed sufficient to comply with this requirement.

2.4.4 Execute a Certification for Modifications of State Highways.

2.4.5 Send a request for authorization to begin work to the District Construction Coordinator and receive said authorization from DOTD in writing.

2.5 Upon completion of the Project, the Developer shall provide, within 60 days of the final inspection date, a copy of the final estimate package, including the as-built plans, audit of testing and material, and field records, to the District Construction Coordinator for approval. Once the final estimate package is received the final acceptance will be issued within 60 days.

2.6 Upon completion of the Project and final acceptance by the DOTD, the Developer shall donate to the DOTD any and all portions of the Project comprising or affecting the state highway, including any and all drainage improvements and all required right-of-way associated with the Project, and the DOTD shall accept the donation of the Project. The Developer shall execute any documents deemed necessary by the DOTD to effect said donation to the DOTD.

### **ARTICLE III ENGINEERING**

3.1 The Developer shall engage a qualified consultant for the performance of all engineering services, which services shall include, but are not limited to, the pre-construction engineering services necessary for the preparation of completed plans, specifications, and cost estimates for the Project. The Developer shall be responsible for all fees and costs associated with the performance of these services.

3.2 The Developer acknowledges and confirms the following:

3.2.1 The DOTD has not participated in and will not participate in the drafting or other preparation of the Plans and Specifications;

3.2.2 The DOTD is not otherwise the author of the Plans and Specifications;

3.2.3 The Developer undertakes sole responsibility for the sufficiency, constructability, validity, and accuracy of the Plans and Specifications; and

3.2.4 The Developer shall hold the DOTD harmless for any liability resulting from any defect or insufficiency in the Plans and Specifications.

#### **ARTICLE IV PROPERTY ACQUISITION, RIGHT-OF-WAY, UTILITY RELOCATION**

4.1 The Developer shall acquire all property and right-of-way required for the Project.

4.2 The Developer shall be responsible for any utility relocations that are necessary for the completion of the Project.

4.3 All real property acquisitions shall be made in accordance with all applicable state and federal laws, the DOTD Right of Way Operations Manual, the Code of Federal Regulations (particularly 23 CFR Part 710 entitled “Right-of-way and Real Estate” and 49 CFR Part 24 entitled “Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs”), as amended, and any other applicable laws or regulations and/or instructions given by the DOTD.

4.4 Property acquisitions, appraisals, appraisal reviews, and other specialty valuation reports must be reviewed and certified by the DOTD Right of Way Section.

4.5 Utility relocations must be reviewed and certified by the District Utility Specialist in the District where the Project is located.

4.6 The Developer shall ensure that the design surveys, right-of-way surveys, and preparation of right-of-way maps comply with all of the requirements specified in the current edition of the DOTD “Location & Survey Manual.”

#### **ARTICLE V CONSTRUCTION ADMINISTRATION AND INSPECTION**

5.1 The Developer shall provide contract administration and construction engineering and inspection during the construction of the Project. All inspectors assigned to the Project, at a minimum, must possess the same certifications and fulfill the same requirements that the DOTD requires of its own construction inspectors. Construction engineering inspectors shall operate independently of the construction contractors and subcontractors for the Project.

5.2 The Developer shall not select or approve any consultant, subconsultant, contractor, or subcontractor that is on the DOTD’s Disqualified List or that has been debarred from consideration for DOTD contracts pursuant to La. R.S. 48:295.1, *et seq.*

5.3 The Developer shall be responsible for any contract costs attributable to the errors and omissions of its consultants or subconsultants.

5.4 The DOTD shall assign an engineer from its District office to serve as a Construction Coordinator for the DOTD during the construction of the Project. The Construction Coordinator shall make adequate site visits/trips to the construction site and shall advise the Developer's Project Engineer of any discrepancies noted. The Developer's Project Engineer shall ensure that any such discrepancies are promptly corrected. The Construction Coordinator shall review and may approve change orders and honor requests for information to ensure that the work is performed in a manner acceptable to the DOTD.

5.5 Except where both the DOTD and the Developer have mutually agreed to a deviation in writing, the following specific requirements shall apply:

5.5.1 When the current edition of "*Louisiana Standard Specifications for Roads and Bridges*" requires approval by the Project Engineer or the DOTD for equipment and/or construction procedures, such approval shall be obtained from the Developer's Project Engineer. All DOTD policies and procedures for obtaining approval shall apply.

5.5.2 All construction inspection personnel utilized by the Developer on the Project shall meet the same qualifications required of the DOTD construction inspection personnel. Where certification in a specific area is required, personnel shall meet the DOTD's certification requirements.

5.5.3 All contract administration procedures shall comply with the DOTD guidelines and policies established by the DOTD Construction Contract Administration Manual (latest edition), the DOTD Engineering Directive and Standard Manual (EDSM), and any applicable memoranda. The DOTD shall make these documents available to the Developer.

5.5.4 All materials to be tested shall be sampled in accordance with the DOTD's Sampling Manual.

5.5.5 The Developer shall use a private laboratory for material testing and shall be responsible for all costs associated with the material testing.

5.5.6 All private laboratory personnel utilized by the Developer shall meet or exceed the qualifications required of the DOTD's laboratory personnel. Where certification in a specific area is required, such personnel shall meet or exceed the certification requirements of the DOTD.

5.5.7 The Developer shall require all of its consultants and subconsultants to comply with all parts and subparts of Section 5.5 of this Agreement while performing duties as Project Engineer for the Project.

5.6 In the event that the construction of the Project experiences any difficulty, problem, delay, and/or unwarranted interruption in the construction of the Project or disruption of traffic on LA 934 at the project area for a period of thirty (30) consecutive days or greater and such interruption or disruption is not attributable to (a) Weather Conditions (as defined below), (b) Acts of God (as defined below), (c) governmental laws, orders, or regulations, (d) actions of governmental authorities, (e) widespread riots of the local population, or (f) insurrection or war, which is not due to the fault or negligence of the Developer, then the State of Louisiana or the DOTD may: (1) provide written notice to the Developer that it must resolve the conditions that created the interruption or disruption to traffic on LA 934 at the project area, as applicable, within ten (10) days of the Developer's receipt of said notice, and (2) if the interruption or disruption of traffic on LA 934 at the project area, as applicable, is not resolved within ten (10) days of the Developer's receipt of the notice, the DOTD may enter the site of the property and, at the Developer's cost, restore or reconstruct LA 934 at the project area, as applicable, to the road design specifications and condition it was in immediately prior to the commencement of construction of the Project. Within thirty (30) days of receipt from the State of Louisiana and/or the DOTD of a detailed invoice or record of the final payment amount to an independent contractor used to restore or reconstruct LA 934 at the project area, as applicable, the Developer shall reimburse the State of Louisiana and/or the DOTD for the actual expenses including, but not limited to, all administrative and legal expenses, including attorney's fees, incurred in the restoration or reconstruction of LA 934 at the project area, as applicable.

5.7 All lane closures shall be submitted to and approved by the DOTD District Office. The Developer shall provide notice a minimum of seven (7) calendar days in advance.

5.8 In the event that the Developer discontinues construction of the Project for a period of thirty (30) consecutive days, such discontinuation shall be deemed an unwarranted interruption or disruption to traffic on LA 934 at the project area, as applicable.

## **ARTICLE VI TERM AND TERMINATION**

6.1 This Agreement shall commence on the date written above. The terms and conditions of this Agreement shall be binding upon the Parties and shall remain in effect until all work on the Project has been completed and accepted and all obligations and conditions contained herein have been satisfied. However, this Agreement may be terminated under any or all of the following conditions:

6.1.1 By mutual consent which has been reduced to writing and executed by the Parties; or

6.1.2 By the Developer, should it desire to cancel the Project. The Developer shall restore LA 934 within the project limits to the condition it was in prior to entering into this Agreement; or

6.1.3 By either party for cause based upon the failure of the other party to comply with the terms and conditions of the Agreement. The party wishing to terminate the Agreement shall give the other party written notice specifying the other party's failure. If, within thirty (30) days after receipt of such notice, the other party has not either corrected the failure or proceeded diligently to complete the correction, the party wishing to terminate the Agreement may, at its option, place the other party in default, and the Agreement shall terminate on the date specified in the notice of default, provided the date is not sooner than thirty (30) days after delivery of the notice. Upon termination by either party pursuant to this provision, the Developer shall restore LA 934 within the project limits to the condition it was in prior to entering into this Agreement.

6.1.4 By the DOTD due to failure of the Developer to progress the Project forward or follow the applicable laws, rules, regulations, or guidelines. The DOTD will provide the Developer with written notice specifying the failure. If, within sixty (60) days after receipt of such notice the Developer has not either corrected the failure, or, in the event it cannot be corrected within sixty (60) days, begun in good faith to correct the failure and thereafter proceeded diligently to complete the correction, then the DOTD shall terminate the Agreement on the date specified in such notice.

## **ARTICLE VII INDEMNIFICATION**

7.1 The Developer agrees it shall indemnify and save harmless the DOTD against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of sums of money growing out of, resulting from, or by reason of any act or omission of the Developer, its agents, servants, independent contractors, employees, contractors, or consultants, while engaged in, about, or in connection with the services required or performed by the Developer pursuant to this Agreement. The Developer agrees it shall indemnify and save harmless the DOTD from and against any and all claims, losses, liabilities, demands, suits, causes of action, damages, and judgments of sums of money growing out of, resulting from, or by reason of any act or omission of the Developer, its agents, servants, independent contractors, employees, contractors, subcontractors, consultants, or subconsultants for any defects or deficiencies in the Project. Such indemnification shall include reasonable attorney's fees and court costs. The Developer shall provide and bear the expense of all personal and professional insurance related to its duties arising under this Agreement.

7.2 Nothing herein is intended, nor shall be deemed, to create a third-party beneficiary to or for any obligation by either party hereto or to authorize any third person to have any action against either party arising out of this Agreement.

## **ARTICLE VIII FINAL INSPECTION AND TRANSFER**

8.1 Upon completion of the Project, the DOTD shall take reasonable measures, within thirty (30) calendar days of receiving written notice of completion from the Developer, to inspect the Project for compliance with the Plans and Specifications. If the DOTD determines that any portion of the Project does not comply with the Plans and Specifications and/or with all other applicable DOTD standards, specifications, and requirements, the DOTD shall provide the Developer with a list of the deficiencies, and at such time, the Developer shall correct the deficiencies at its own cost. The DOTD shall re-inspect the Project within fifteen (15) calendar days of receiving notice from the Developer that the deficiencies have been corrected. If the Project is in compliance with the Plans and Specifications and all other applicable DOTD standards, specifications, and requirements, then the DOTD's Chief Engineer shall issue a final acceptance of the Project in the standard form provided by the DOTD in connection with the construction of a roadway. If the Developer fails to correct the deficiencies identified by the DOTD within ninety (90) calendar days after the receipt of the notice of deficiencies, the DOTD may correct the deficiencies, either directly or through a contractor, at the Developer's sole cost.

8.2 Upon completion and final acceptance of the Project, a copy of which shall be furnished by the DOTD to the Developer, the DOTD shall assume the maintenance of the Project at its own expense. Notwithstanding the foregoing, for a period of time compliant with section 104.05 of the DOTD Standard Specifications for Roads and Bridges following final acceptance, the Developer shall assume the maintenance and repair of the Project for all defects in materials and workmanship, normal wear and tear excluded. The DOTD shall record the final acceptance in the conveyance records maintained by the clerk of court in the parish where the Project is located.

8.3 Upon completion and Final Acceptance of the Project, the Developer shall donate any and all of its rights to all property acquired by the Developer in connection with the Project, including all improvements thereto, to the DOTD and the DOTD shall accept the same. The donation shall be documented in recordable form, including maps, identifying the required right-of-way associated with the Project, and such responsive document(s) shall be recorded in the Conveyance Records of the Parish of Ascension, State of Louisiana. The DOTD shall prepare all documents related to and necessary for the effectuation of the donation of the Project. The Developer shall execute any documents deemed necessary by the DOTD to effect and record the donation in the public records contemplated herein.

**ARTICLE IX  
RECORD RETENTION AND AUDITS**

9.1 It is hereby agreed that upon request and as required by law, the Legislative Auditor of the State of Louisiana, the Office of the Governor, Division of Administration's auditors and/or the DOTD's auditors, shall have the option to inspect and audit such data, records, and accounts of the Developer that relate to this Agreement.

9.2 The Developer shall maintain all books and records, reports, and documentation pertaining to this Agreement for a period of five (5) years after the date of final acceptance of the Project by the DOTD. These records shall be made available in connection with an audit as previously described in Section 9.1. Nothing in this Agreement shall be construed as a waiver by the Developer or the DOTD of any privilege or defense to the production of or admissibility in any judicial proceeding of any document, statement, records, or communication unless such waiver is stated in express and unequivocal terms.

9.3 At all times, the DOTD shall have access to all documents necessary to construct the Project or inspect the construction of the Project. The DOTD shall have access to invoices or other documents regarding prices paid for services and/or materials related to the Project.

**ARTICLE X  
SEVERABILITY**

10.1 If any term, covenant, condition, or provision of this Agreement or the application thereof to any person or circumstances shall, at any time or to any extent, be determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement, or the supplementation of such term, covenant, condition, or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term, covenant, condition, and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

**ARTICLE XI  
ASSIGNMENT**

11.1 The Developer shall not assign any interest in this Agreement and shall not transfer any interest in it (whether by assignment or novation), without the prior written consent of the DOTD.

**ARTICLE XII  
MODIFICATIONS AND AMENDMENTS**

12.1 The Parties may modify, amend, or supplement this Agreement at any time upon their mutual consent, in accordance with applicable law. However, any modification, amendment, alteration, variation, supplement, or waiver of any provision of this Agreement shall be valid only when it has been reduced to writing and executed by the Parties.

**ARTICLE XIII  
RELATIONSHIP BETWEEN THE PARTIES**

13.1 The DOTD and the Developer are engaged with one another solely for the public purposes set forth in this Agreement. The DOTD shall not be deemed in any way or for any purpose to have become, by the execution of this Agreement or any action taken under this Agreement, a partner, agent, or employee of the Developer, in the Developer's business or otherwise, or a member of any joint enterprise with the Developer.

**ARTICLE XIV  
CONTROLLING LAW, LEGAL COMPLIANCE, AND VENUE**

14.1 The validity, interpretation, and performance of this Agreement shall be controlled by and construed in accordance with the laws of the State of Louisiana.

14.2 The DOTD and the Developer shall comply with all applicable federal, state, and local laws and regulations, specifically including, but not limited to, the Louisiana Code of Governmental Ethics (La. R.S. 42:1101, *et seq.*).

14.3 The exclusive venue for any suit arising out of this Agreement shall be in the xx Judicial District Court for the Parish of Ascension, State of Louisiana.

**ARTICLE XV  
CIVIL RIGHTS COMPLIANCE**

15.1 The Parties agree to abide by the requirements of the following as applicable: Title VI and Title VII of the Civil Rights Act of 1964, as amended; the Equal Employment Opportunity Act of 1972, as amended; Federal Executive Order Number 11246, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; the Americans with Disabilities Act of 1990, as amended; and Title II of the Genetic Information Nondiscrimination Act of 2008.

15.2 The Parties agree not to discriminate in their employment practices and shall render services under this Agreement without regard to race, color, age, religion, sex, national origin, veteran status, genetic information, political affiliation, or disability.

15.3 Any act of discrimination committed by either party or failure to comply with these statutory requirements shall be grounds for termination of this Agreement.

## **ARTICLE XVI NOTICES**

16.1 All notices and other communications pertaining to this Agreement shall be made to the following Party representatives:

Ascension Parish Government  
Clint Cointment  
615 E Worthey Street, Gonzales, LA 70737  
(225) 450-1452 (Phone)

Joshua Stutes, P.E.  
Louisiana Department of Transportation and Development  
8100 Airline Hwy, Baton Rouge, LA, 70815  
225-231-4101 (Phone)  
225-231-4108 (Facsimile)

## **ARTICLE XVII DEFINITIONS**

The following words, when used in this Agreement, shall have the following meanings, unless the context in which they appear clearly reflects otherwise:

17.1 “Act of God” means a cataclysmic phenomenon of nature such as earthquake, tidal wave, tornado, hurricane (but not a hurricane that is classified as a Category 1 or 2 hurricane on the Saffir-Simpson Scale), flood (but not a twenty-five (25) year or less flood), or any catastrophe that generates a disaster declaration for the specific parish that includes the site of the Project.

17.2 “Agreement” means this document, which is a cooperative endeavor agreement/contract that wholly and accurately reflects the Parties’ meeting of the minds.

17.3 “Contractor” means consultants selected pursuant to R.S. 48:285, *et seq.* Contractor shall also include bidders or contractors on projects let pursuant to R.S. 48:251, *et seq.* Contractor shall also include participation as a joint venturer or subcontractor.

17.4 "Debarred" means any person, whether natural or juridical, any unincorporated entity, partnership, or joint venture, that has been disqualified to receive invitations for bids or requests for proposals or the award of any contract by the DOTD. This shall be applicable to the selection of consultants and contractors by the Developer.

17.5 “Developer” means the party to this Agreement that is not the State of Louisiana, Department of Transportation and Development, as described in this Agreement. “Developer,” to the extent consistent with the laws of the State of Louisiana and the United States, shall include that Party’s

agents, servants, independent contractors, or employees, as well as its subcontractors, consultants, subconsultants, joint ventures, partnerships, or other persons or entities hired or contracted by the Developer.

17.6 “Parties” means the State of Louisiana, Department of Transportation and Development and the Developer as listed and/or described in this Agreement.

17.7 “Plans and Specifications” means the final stamped design plans and specifications for the Project which have been prepared or procured by the Developer and approved by the DOTD. Plans and Specifications shall include, but not be limited to, requirements contained in the current edition of the “*Louisiana Standard Specifications for Roads and Bridges*,” as amended.

17.8 “Project” means the design and construction endeavor that is the object of this Agreement.

17.9 “Weather conditions” means weather or weather-related circumstances that do not permit the Developer from proceeding with construction of the Project. Weather conditions shall not be used to excuse the Developer when weather or other conditions not under control of the Developer will permit construction operations to proceed for at least five (5) continuous hours of the day or sixty-five percent (65%) of a normal work day, whichever is greater, on such work as may be scheduled for that day.

(Remainder of this page left intentionally blank.)

**IN WITNESS THEREOF**, the Parties have caused this Agreement to be executed by their respective officers thereunto duly authorized as of the day and year written above.

**ASCENSION PARISH GOVERNMENT**

BY: \_\_\_\_\_  
Clint Cointment  
Ascension Parish President

**STATE OF LOUISIANA  
DEPARTMENT OF TRANSPORTATION  
AND DEVELOPMENT**

BY: \_\_\_\_\_  
Secretary

**RECOMMENDED FOR APPROVAL**

BY: \_\_\_\_\_  
Division Head

## RESOLUTION

**WHEREAS**, at the Regular Meeting of the Ascension Parish Council duly convened and held in accordance with law at 6:00 PM on January , 2026, at the regular meeting place of the said governing body, with the following members:

Present Members Name(s):

Absent Members Name(s):

The meeting was called to order and roll called with the above results.

The following Resolution was offered by Chairman Chase Melancon:

## RESOLUTION

**BE IT RESOLVED** that the Ascension Parish Council, Louisiana, approved the Cooperative Endeavor Agreement between Ascension Parish Government and the Louisiana Department of Transportation and Development (LA DOTD) for the Roddy Road at Black Bayou Road (LA 934) Roundabout project and approved execution of the Agreement to Parish President Clint Cointment.

**THE ABOVE AND FOREGOING** Resolution was thereupon submitted to a vote, and the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

WHEREUPON, this Resolution was declared to be adopted by the Ascension Parish Council of the Parish of Ascension, State of Louisiana, on this the \_\_\_\_\_ day of January, 2026.

---

Cinnamon McKey  
Ascension Parish Council Secretary





# PARISH OF ASCENSION

ADMINISTRATION

615 E Worthey Rd.  
Gonzales, LA. 70737  
(225) 450-1200  
[www.ascensionparish.net](http://www.ascensionparish.net)

**Agenda Item Preview – Must be submitted with your item & any packet items.**

**Meeting & Date:** Finance Committee— November 13, 2025

**Requester Name:** Kaitlyn Thompson

**Requester's Department:** Legal

**Requester's Email Address:** kaitlyn.thompson@apgov.us

**Requester's Phone Number:** 225-450-1134

**Presenter Name:** Ruth Phillips

**Agenda Item (Description to be used on agenda):**

Approval of Agreement with The Picard Group, LLC for professional services related to the legislative branch of state government for \$10,000.00 monthly for Federal Services and \$7,500.00 monthly for State Services. The NTE amount is \$250,00.00 for Federal and State services, printing, travel, events and miscellaneous costs.

**How is this item being funded? (To be completed by FINANCE) General Administration - Professional Services**

**BRIEF description of what the item is (3-4 bullet points)**

- Approval of Agreement with The Picard Group, LLC **\*2025 accomplishments attached\***
- For professional services related to the legislative branch of state government
- for \$10,000.00 monthly for Federal Services and \$7,500.00 monthly for State Services.
- NTE amount of \$250,00.00 for Federal and State services, printing, travel, events and miscellaneous costs

**How was this item procured? (Bid, Request for Quotes – 3, Request for Proposal, State Contract, etc.):**

N/A

**What company are we procuring from:**

The Picard Group, LLC

**If there is a unit price or not to exceed (NTE) amount, please list those details here BRIEFLY:**

NTE amount: \$250,000.00

**If it's a renewal, when was it originally procured and what are we renewing instead of "re-bidding":**

N/A

## 2025 Ascension Parish Federal & State Accomplishments

- Maintained ongoing coordination with Ascension Parish leadership through bi-weekly strategy calls to review legislative developments, grant opportunities, and funding priorities.
- Provided weekly and monthly reports recapping achievements on behalf of the Parish and highlighting previous and upcoming Legislative and Executive branch actions.
- Assisted with planning, ticketing, and sponsorships for Parish attendance at 2025 and 2026 Washington Mardi Gras.
- Coordinated the Parish's May DC visit by scheduling all congressional and agency meetings, preparing briefing materials, and staffing Parish officials in meetings with Sen. Cassidy, Sen. Kennedy, Maj. Leader Scalise, Rep. Letlow, Rep. Carter, and the U.S. Economic Development Administration.
- Arranged and hosted several state agencies, CPRA, DOTD, representatives, etc. to seek solutions to project delays and new project ideas.
- Drafted, edited, and submitted fiscal year 2026 Community Project Funding/ Congressionally Directed Spending requests and drafted letters of support for:
  - Airline Highway Raising, submitted by Senators Cassidy and Kennedy (\$5,000,000 included in Senate bill) and Majority Leader Scalise (\$6,000,000 included in House bill).
  - LA73-LA429 Improvements, submitted by Congressman Carter (\$150,000 included in House bill).
- Worked with Ascension Parish staff on a strategy to expand GOMESA eligibility. Provided a draft letter to be shared with CPRA requesting that Congress amend current law to allow states to update their coastal boundary maps at the federal level which would permit additional parishes to receive direct GOMESA funding.
- Coordinated with the Louisiana delegation to elevate stalled FEMA projects, prompting direct outreach from delegation offices to FEMA leadership and resulting in status updates and movement across multiple Parish priorities.
- Coordinated with Bill Gravel, Region 6 Advocate at the U.S. Small Business Administration (SBA), to facilitate an official visit to Ascension Parish focused on identifying economic development opportunities in the region.
- Advocated on behalf of the Parish for ongoing and new opportunities related to the following agencies and grant programs:
  - As a follow-up to meetings with EDA headquarters staff, TPG facilitated a meeting with EDA Region office RE: infrastructure needs in the West Bank to include water system improvements. As a result of that meeting, Parish is

positioned to apply for Fiscal Year 2025 Disaster Supplemental. Approximately \$20,000,000.

- FEMA/OCD. Conway Bayou Pump Station: Briefed Majority Leader Scalise and staff on delays at FEMA and OCD related to the minimum base flood elevation requirements and extension of an Army Corps permit for Conway Bayou Pump Station.

- Assisted with Capital Outlay and Appropriations resulting in the following awards:

ETP Parkway Road Project within the Riverplex Megapark Phases 1 and 3	Ascension	General Obligation Bonds; State General Fund (Direct) Non-Recurring Revenues	Priority 5: \$60,662,500; State General Fund (Direct) Non-Recurring Revenues: \$6,100,000	\$66,762,500	Planning and construction.
LA 1 Overpass Rail Improvements Phase 4	Ascension	General Obligation Bonds; State General Fund (Direct) Non-Recurring Revenues	Priority 5: \$132,520,250; State General Fund (Direct) Non-Recurring Revenues: \$13,500,000	\$146,020,250	Planning and construction.
Energy Transition Parkway, Phase II and Extension, Planning and Construction	Ascension	Louisiana Economic Development Initiatives Fund	\$20,000,000	\$20,000,000	Planning and construction.
Parish Utilities of Ascension Water Plant Feed Tank, Planning and Construction	Ascension	General Obligation Bonds	Priority 5: \$520,000	\$520,000	Planning and construction.
Early Childhood Education Project, Planning and Construction	Ascension	General Obligation Bonds	Priority 5: \$2,700,000	\$2,700,000	Planning and construction.

Energy Transition Parkway, Planning and Construction	Ascension	Balance of State General Fund (Direct) (reallocated from Act 465 of 2023)	\$2,000,000	\$2,000,000	Planning and construction.
LA 431 at LA 931 Roundabout, Planning and Construction	Ascension	General Obligation Bonds; State General Fund (Direct) Non-Recurring Revenues	Priority 5: \$1,400,000; State General Fund (Direct) Non-Recurring Revenues: \$400,000	\$1,800,000	Planning and construction.
LA 73 at LA 30 Roundabout, Planning and Construction	Ascension	Balance of State General Fund (Direct) (reallocated from Act 465 of 2023)	\$5,000,000	\$5,000,000	Planning and construction.
Parish Utilities of Ascension Water Plant Clarifiers, Planning and Construction	Ascension	General Obligation Bonds	Priority 5: \$1,240,000	\$1,240,000	Planning and construction.
LA 44 at LA 933/Parker Road Roundabout, Planning and Construction	Ascension	General Obligation Bonds; State General Fund (Direct) Non-Recurring Revenues	Priority 5: \$2,150,000; State General Fund (Direct) Non-Recurring Revenues: \$400,000	\$2,550,000	Planning and construction.

- Ascension Parish Government - Home Port Drive Improvements Exact Text: "Payable out of the State General Fund (Direct) to the Ascension Parish Government for engineering, design, and improvements to Home Port Drive \$ 250,000" Amount: \$250,000 Purpose: Engineering, design, and improvements to Home Port Drive
- Ascension Chamber of Commerce - Early Childhood Development Center Instructors (Extension) Exact Text: "Notwithstanding any provision of law to the contrary, any appropriation contained in Other Requirements, Schedule 20-945 State Aid to Local Government Entities in Act 397 of the 2023 Regular Session of the Legislature for the Ascension Chamber of Commerce for early childhood development center instructors

for \$200,000, which has a valid Cooperative Endeavor Agreement on June 30, 2024, shall be deemed a bona fide obligation of the state through June 30, 2025..." Amount: \$200,000 (extended from prior act) Purpose: Early childhood development center instructors

- Ascension Parish Government - Covered Pavilion at Oak Grove Park Exact Text: "Payable out of the State General Fund (Direct) to the Ascension Parish Government for the purchase of materials and construction of a covered pavilion at Oak Grove Park \$ 100,000" Amount: \$100,000 Purpose: Purchase of materials and construction of a covered pavilion at Oak Grove Park
  - Ascension Parish Government - Roddy Road Improvements and Amite River Boat Launch Exact Text: "Payable out of the State General Fund (Direct) to the Ascension Parish Government for improvements to Roddy Road and expansion of the Amite River boat launch dock in Port Vincent \$ 750,000" Amount: \$750,000 Purpose: Improvements to Roddy Road and expansion of the Amite River boat launch dock in Port Vincent
  - Ascension Parish Government - West Ascension Early Childcare Learning Center Exact Text: "Payable out of the State General Fund (Direct) to the Ascension Parish Government for the West Ascension Early Childcare Learning Center for teacher salaries and childcare seats \$ 100,000" Amount: \$100,000 Purpose: Teacher salaries and childcare seats for the West Ascension Early Childcare Learning Center
  - \$250K for asphalt overlay and related work on Moody Dixon Rd.
  - \$500K for the Manchac Road asphalt overlay & Braud and Germany Roundabout
  - \$750K to Lamar Dixon Expo Foundation for economic development and expansion.
- 
- Assisted with Legislation:
  - Passed an increased performance bond from 25K to 250K for Ascension Parish Government
  - Passed the ability to lease Lamar Dixon Expo Center

## AGREEMENT

THIS AGREEMENT, dated effective the \_\_\_\_ day of \_\_\_\_\_, 2025, entered into by and between ASCENSION PARISH GOVERNMENT, by and through the Office of the Parish President (hereinafter sometimes referred to as the "PARISH"), as approved by Resolution adopted by the Parish Council of Ascension; and THE PICARD GROUP, by and through its duly authorized Member, Tyron D. Picard.

### WITNESSETH:

WHEREAS, THE PICARD GROUP desires to supply PARISH with professional services related to the legislative branch of state government and will include, but not limited to, analysis, advice, advocacy, facilitation and monitoring as further outlined in the Scope of Services attached hereto and made a part hereof as Exhibit A;

WHEREAS, THE PICARD GROUP has the necessary expertise and staff and wishes to provide such services to PARISH;

WHEREAS, THE PICARD GROUP has taken all the proper actions to authorize the execution of this Agreement by its duly authorized Member, Tyron D. Picard.

NOW, THEREFORE, in consideration of the covenants and agreements by the parties herein and the sums to be paid to THE PICARD GROUP as set forth hereafter, intending to be legally bound, the parties agree as follows:

1. Term.

1.1 Term.

The term ("Term") of this Agreement shall be for one (1) year, beginning on the January 1, 2026 and ending December 31, 2026.

1.2 Renewal Terms and Conditions.

All of the terms and conditions set forth in this Agreement shall remain in full force and effect during any Renewal Term except for the amount of such payment to THE PICARD GROUP by PARISH as set forth in Article 3 below. The amount of such compensation during any Renewal Term shall be determined prior to the beginning of such Renewal Term through good-faith negotiations between PARISH and THE PICARD GROUP.

1.3 Early Termination.

Thirty Day Cancellation. At all times during the Initial Term or any renewal Term of this Agreement, PARISH may terminate this Agreement for any reason whatsoever, upon thirty (30) days advance written notice to THE PICARD GROUP.

(a) Obligation to Cooperate Upon Early Termination. In the event that PARISH desires to exercise its right to terminate this Agreement pursuant to this Section, THE

PICARD GROUP agrees to fully cooperate with PARISH to either, at the option of PARISH: (i) complete any work in progress at the time notice of termination is given or (ii) provide such assistance as required by PARISH to transfer the responsibility for any such work in progress at the time notice of termination is given to another contractor or employee of PARISH.

(b) Payment Upon Termination. In the event that PARISH desires to exercise its right to terminate this Agreement pursuant to this Section, and if at the time of such termination THE PICARD GROUP has expended or is legally bound to expend any its funds on behalf of PARISH that PARISH is legally bound to reimburse to THE PICARD GROUP (as a result of a specific and express written approval of PARISH concerning such expenditure) PARISH shall reimburse THE PICARD GROUP such funds at the time the notice of termination becomes effective as to the events or functions for which the funds in question were expended or committed. Notwithstanding anything to the contrary herein, THE PICARD GROUP acknowledges and agrees that it does not have the authority hereunder to directly or indirectly expend or commit to expend the funds of PARISH without the specific and express written approval of PARISH.

2. Services to be Provided.

2.1 See Exhibit A (attached)

2.2 See Exhibit B (attached)

3. Payment to THE PICARD GROUP for Services Rendered.

3.1 Payment to THE PICARD GROUP During Initial Term.

(a) PARISH shall compensate THE PICARD GROUP for professional consulting services for Federal Governmental Affairs Services as described in Exhibit A on a monthly basis of \$10,000.00 per month, commencing on January 1, 2026, for 12 (12) consecutive months. Services rendered are billed at the beginning of each monthly compensation period.

(b) PARISH shall compensate THE PICARD GROUP for professional consulting services for State Governmental Affairs Services as described in Exhibit B on a monthly basis of \$7,500.00 per month, commencing on January 1, 2026 for twelve (12) consecutive months. Services rendered are billed at the beginning of each monthly compensation period.

(c) The total contract amount shall not exceed \$250,000.00 for Federal and State services, printing, travel, events and miscellaneous costs.

4. Status as Independent Contractor. Liability to or for Employees.

THE PICARD GROUP shall be an independent contractor, and PARISH shall not have the right to directly control the daily affairs and activities of employees of THE PICARD

GROUP. PARISH shall not be liable for any expense or liability that may arise from any THE PICARD GROUP employee's employment with or termination by THE PICARD GROUP, including without limitation, liability for unpaid wages, benefits, or employment taxes. To the extent that THE PICARD GROUP works out of or otherwise occupies PARISH facilities, THE PICARD GROUP agrees to hold harmless, reimburse, and indemnify all costs, damages, and expenses without limitation, including but not limited to all court costs, reasonable attorney's fees, and all types of damages, whether actual, compensatory, or punitive, for injuries to person or property resulting from the condition of the premises and any and all acts of negligence by any person associated with PARISH or third parties who may be on the premises. In like fashion, THE PICARD GROUP agrees to hold harmless, reimburse, and indemnify all costs, damages, and expenses without limitation, including but not limited to all court costs, reasonable attorney's fees, and all types of damages, whether actual, compensatory, or punitive, for injuries to person or property resulting from any act or omission by or on behalf of THE PICARD GROUP arising from the discharge of any obligations in this Agreement.

5. Compliance with Laws.

THE PICARD GROUP represents and warrants that it shall comply with all federal, state, and local laws concerning this Agreement and any other activities and agreements it may undertake, including without limitation: (i) payment of all required employment taxes on THE PICARD GROUP employees; (ii) compliance with all antidiscrimination laws and regulations, and (iii) compliance with all laws concerning employee wages and benefits.

6. Authority of THE PICARD GROUP.

THE PICARD GROUP shall not have the authority to legally bind PARISH in any way including without limitation the execution of any agreement or contract in PARISH'S name or as its agent. THE PICARD GROUP further agrees that it shall not take any action that would obligate PARISH to any third party in any way without the express written consent of PARISH.

7. Confidentiality.

As provided by the laws of the State of Louisiana, the records and files maintained and provided to THE PICARD GROUP by PARISH are confidential and privileged, and THE PICARD GROUP agrees not to divulge or disclose any information obtained from such PARISH records and files. Neither THE PICARD GROUP nor any employee engaged in the administration or charged with the custody of such records or files shall be required to produce any of them for inspection or use in any action or proceeding.

8. Notices.

Any notice, communication, request, reply or advice (hereinafter severally and collectively called "Notice") provided or permitted to be given, made or accepted by any party in this Agreement must be in writing and may be given or served by depositing the same, postage prepaid and registered or certified with return receipt requested, or by delivering the same in person to the person to be notified. Notice deposited in the mail in the manner herein described shall be effective when so deposited. For purposes of

any Notice the address of the parties shall, until changed as hereinafter provided, be as follows:

Ascension Parish Government  
Attn: Clint Cointment, Parish President  
615 E. Worthy St.  
Gonzales, LA 70737

The Picard Group  
Attn: Tyron D. Picard, Member  
807 Richland Avenue  
Lafayette, LA 70508

IN TESTIMONY WHEREOF, they have executed this Agreement, the day and year first above written.

ASCENSION PARISH GOVERNMENT

THE PICARD GROUP

\_\_\_\_\_  
Clint Cointment  
Title: Parish President  
Date: \_\_\_\_\_

\_\_\_\_\_  
Tyron D. Picard  
Title: Duly Authorized Member  
Date: \_\_\_\_\_

## Exhibit A

### SCOPE OF WORK

The Picard Group (TPG) will provide federal governmental affairs services for Ascension Parish through the following:

#### **Federal Lobbying & Governmental Affairs**

- TPG will work to raise the profile of Ascension Parish to develop and strengthen existing relationships within Congress and the Federal Administration.
- TPG will work with Ascension Parish to develop an annual action plan to ensure effective federal advocacy.
- TPG will assist Ascension Parish in identifying federal funding opportunities, including competitive grants, community project funding, and congressionally directed spending to match priority parish projects.
- TPG will work to prioritize Ascension Parish's requests for funding and projects to garner support within the Louisiana Congressional delegation, Congressional committees of jurisdiction, and federal agencies as needed.
- TPG will assist Ascension Parish in interactions with federal agencies, including but not limited to:
  - Federal Emergency Management Agency (FEMA)
  - U.S. Department of Housing and Urban Development (HUD)
  - Department of Transportation (DOT)
  - Department of Justice (DOJ)
  - U.S. Army Corps of Engineers (USACE)
  - Any additional agencies as requested by the parish.
- TPG will provide strategic guidance on interactions with Ascension Parish's Congressional delegation and the Federal Administration, including assisting in scheduling, preparing, and staffing any meetings in Washington, D.C. or Louisiana.
  - When coordinating meetings, we will provide a suggested agenda and develop briefing materials and talking points. We will record key points, summarize those discussions, and undertake any follow-up necessary in response to those meetings, providing meaningful results for Ascension Parish.

- TPG will prepare summaries and analyses of legislation of concern to Ascension Parish, and as needed, draft letters of support or opposition for Ascension Parish to weigh in on specific legislation.
- TPG will provide regular updates via email and weekly reports on the landscape of the federal government.
- TPG knows constant communication helps clients keep up-to-date on legislative action and helps us know how to best respond to Ascension Parish's priorities. We communicate with our clients regularly, especially when activity on Capitol Hill is at its peak. TPG will work with Ascension Parish to hold bi-weekly calls with leadership.
- TPG will provide monthly reports on actions taken on behalf of Ascension Parish.
- As requested, TPG will participate in meetings with Ascension Parish's council to provide updates on Washington, D.C. activity.

## **Administrative Policy and Procedures for Employee Travel**

All out of state travel must be approved by the Parish President **prior** to any registration or reservations. No Exceptions!

All in state travel must be approved by the department director prior to any registration or reservations.

All travel requires a requisition, along with travel approval form(s).

Purchasing, Council Secretary's Office, and Parish President's Office are the ONLY departments authorized to pay registration with a parish credit card

Once finance has reviewed expense reports all out of state and necessary reports will be sent to the Parish President for final approval.

**Expense Reports:** All expenses must be reported on the Parish Travel Expense Form and certified correct by the employee, the employee supervisor, and the staff member. **Itemized** receipts must be submitted for all expenses (except for incidentals tips) in order to be eligible for reimbursement.

Each travel expense report shall include: Trips, including point of origin, destination and purpose.

Dates of each trip; and reason for travel

Mileage for each trip

Signatures including Employee, Department Supervisor and/or Director

Documentation of conference and dates

Employees should not be fronting money for registration and requesting reimbursement on expense reports.

Reimbursement for food/snacks may not exceed total maximum allowance per day for all meals stated in the policy manual unless approved by the Parish President or his designee.

Employees are expected to exercise the same care in incurring expenses that a prudent person would exercise if traveling on personal business

Any personal travel incurred during the course of a business trip is ineligible for reimbursement.

The parish will not reimburse employees for hotel room charges or other expenses resulting from additional days of travel that are not necessitated by the business travel.

Expense reports must be submitted within 30 days of travel. However, if you travel within the month of December you must submit report before Dec. 30 of that year.

**Transportation:** Generally, travel shall be accomplished at the most economical and most direct route between the Parish and the destination. If a traveler chooses an alternate form of travel other than the most economical, payment will be no greater than the most economical mode of travel.

Air: Airfare shall be no greater than tourist class airfare, and shall be paid for the employee only.

Automobile mileage- will be paid at the prevailing rate if the employee's personal car is used.

Rental Car: No rental car(s) will be paid unless written justification and approval is obtained from the Parish President prior to rental.

When practical a Parish pool vehicle should be used.

If the employee's personal vehicle is used, mileage shall be paid for the employee's actual mileage incurred.

No portion of commuting mileage may be paid. This includes mileage incurred to a business destination en route to the employees domicile. If the business portion of the trip causes the employee to exceed their normal commuting

mileage, then the difference between the commuting mileage and the business mileage is eligible for reimbursement.

**Registration Fees:** shall be paid for employees only.

**Meals:** shall be paid for the employee only, according to the rates set forth in the Personnel Policy Manual. (Attachment A) Meal receipts **must be itemized**. On rare occasions where there is legitimate business necessity, the President or CAO, may authorize the payment of a meal for someone who is the guest of a Parish employee, provided the expenditure meets legal guidelines. The Parish may not reimburse the cost of alcoholic beverages for an employee or their guest.

**Hotel/Motel Accommodations:** may not exceed a double room rate. Same gender employees are encouraged to room together where practical when traveling to the same destination.

**Other Travel Charges:** that are properly authorized are eligible for reimbursement. Generally, receipts of expenses are required, except in the rare case that a receipt is not customary, such as tips for bellmen. Examples of other charges include:

Parking at the hotel, airport, or business- related event are covered at the amount stated on the receipt.

Business Center Usage such as internet, fax, copies, or other such business services may be reimbursed with proper receipt. Of course, employees are encouraged to plan their travel sufficiently in advance so such charges are not necessary.

Taxi Service is covered provided proper receipts are included. Employees are encouraged to utilize the most economical method of ground transportation available.

Room Service is subject to the same limits as meals.

Snacks may be covered with proper receipts provided the total allotment for daily meals is not exceeded.

Alcoholic Beverages are not eligible for reimbursement.

Personal Services; including but not limited to, laundry, personal phone calls, are generally NOT covered. However, if extended travel is required such as over 7 days, these items may be covered with the prior approval of the President or CAO.

**Travel Advances**: are restricted to registration fee(s), airfare and hotel when applicable and with approval by the Parish President for any and all out of state travel. If the traveler is being advanced any funds they must submit a requisition at least 3 weeks prior to travel. If travel is not requested in advance any and all advances may be denied. If an employee resigns or is terminated before travel dates the employee will be responsible for any and all advanced expenses that are not reimbursable. A monies owed to the parish will be held from their final payroll check.

**Cancel of Travel**: If for any reason travel plans are cancelled the director and/or employee is required to notify the Parish President and finance in writing with documentation of cancellation. If any registration fee(s), hotel or airline tickets were purchased prior to cancellation the employee must turn these items in to the finance department. It will be the responsibility of the department director and/or the employee to apply for any and all refunds that are due and must provide finance with the written documentation within 7 days. However, the employee may be responsible for any charges incurred.

**Employee/Supervisor/Manager/ Staff Responsibility**: It is the responsibility of the traveling employee to accurately report their travel expenses. It is the responsibility of all supervisors/managers/directors to ensure their employees compliance with this travel policy. Failure to comply with this administrative policy and/or the Personal Policy Manual may result in denial of reimbursement. Fraud will NOT be tolerated and shall result in serious employment action up to and including termination of employment, and where appropriate criminal prosecution.

Exhibit B  
SCOPE OF WORK  
State Governmental Affairs Services

- THE PICARD GROUP will work with Ascension leaders to develop a legislative governmental affairs strategy and provide regular updates in a frequency determined by THE PICARD GROUP and Ascension.
- THE PICARD GROUP will facilitate capital outlay requests and coordinate meetings with state departments and legislative committees on capital outlay requests and assist Ascension with presentation materials for the meetings.
- THE PICARD GROUP will educate and lobby Louisiana legislators, in particular the House and Senate committees of jurisdiction, on any policy issues or proposed state legislation with potential impact to Ascension. When needed, THE PICARD GROUP will host introductory meetings and coordinate regular meetings with committee leadership and members.
- THE PICARD GROUP will provide guidance and recommendations regarding legislative actions, committee hearings, and the overall legislative agenda at the state level.
- THE PICARD GROUP will hold an annual bill review before each Louisiana Regular Legislative Session to identify legislation relevant to Ascension. THE PICARD GROUP will monitor and track state legislation regarding bills of interest to Ascension and identified initiatives. Additionally, we will monitor Louisiana State departments for proposed regulations or actions which may provide an opportunity or have an adverse implication to Ascension. We will notify Ascension of any identified opportunity or threat and coordinate meetings to discuss strategy in supporting, opposing, or modifying the departments' actions.

During the Louisiana Regular Legislative Session, THE PICARD GROUP will work at the direction of Ascension to organize committee testimony, schedule time with committee staff, and make introductions to committee chairmen and members prior to the hearing.

- When testimony is necessary, THE PICARD GROUP will facilitate the time and date with committee staff, coordinate materials for presentations, facilitate introductions, and speak before the committee on behalf of Ascension.
- In the event Ascension puts forth their own legislation, THE PICARD GROUP will assist in finding an appropriate author, working with staff to draft the bill, and lobbying efforts associated with passing legislation.
- THE PICARD GROUP will provide regular updates at a frequency and manner agreed upon between THE PICARD GROUP and Ascension. Additionally, THE PICARD GROUP provides regular monthly communication regarding the status of the political climate in Louisiana and communication on key healthcare issues as they arise in the state.

- During session, reports will include a high-level overview of the legislature and status of the legislation being tracked inclusive of its stage in the process. The report will contain action taken and outcomes achieved or expected.
- As invited, THE PICARD GROUP will attend and participate in Ascension Board and Council meetings to provide an update on the state political outlook or to learn more about Ascension's needs.



**Description: Executive Session**

**ATTACHMENTS:**



**Description:** *Rural Roots Louisiana and Louisiana Bucket Brigade versus Ascension Parish, 23<sup>rd</sup> Judicial District Court, Parish of Ascension, Suit No. 146,326 - Approval of Administration to enter into confidential negotiations with Hyundai Steel Company*

**ATTACHMENTS:**



**Description:** DEMCO vs Ascension Parish, 23<sup>rd</sup> JDC, Parish of Ascension, Suit No. 134,841, Div.:  
"D" - Review and approval of settlement

**ATTACHMENTS:**