



Parish of Ascension

Office of the Parish Council

www.ascensionparish.net

REGULAR MEETING OF THE ASCENSION PARISH COUNCIL

**December 11, 2025 - 6:00 PM
ASCENSION PARISH COURTHOUSE
607 E Worthey Rd.
Gonzales**

AGENDA

- (1) Call To Order / Invocation and Pledge**
- (2) Roll Call**
- (3) Chair's Additions**
- (4) Public Comment Sign- In Period**
- (5) Parish President's Report:**
- (6) Consent Agenda**
 - a.** Approval of Resolution to adopt the inventory and proposed priorities for Capital Road Improvements in accordance with the Unitary Plan of Operations for selection of Parish roads for new construction and maintenance for the Parish Road System for 2026, 2027 and 2028.(Director of Transportation Daniel Helms) *Transportation Committee Recommendation*
 - b.** Approval of 2025 Audit and Statewide Agreed-Upon Procedures Engagement Letters (Jacob Waguespack, Partner, Faulk & Winkler CPAs) *Finance Committee Recommendation*
 - c.** Approval of Cooperative Endeavor Agreement with The McLindon Family Foundation to provide adaptive bikes to children with special needs in Ascension Parish. Adaptive bikes build critical core strength, boost confidence and nurture friendships, all of which help these children maximize their potential and participation in society. Ascension Parish Government will provide a one-time payment of \$20,000.00 (Allison Oubre, McLindon Family Foundation) *Finance Committee Recommendation*
 - d.** Approval of Renewal of the Cooperative Endeavor Agreement with Louisiana Department of Veteran's Affairs (LDVA) to support local veterans and improve their access to benefits and services. LDVA will provide information about the benefits to which they are entitled and a trained Veterans Assistance Counselor to veterans residing in or near the Parish. Ascension Parish Government will provide office spaces

for the Services Office, all utilities, and 28.05% phone and internet service costs, not to exceed \$28,488.54 for 2026 (Kelsey Eckelberger, Southwest Regional Manager LDVA) *Finance Committee Recommendation*

- e. Approval of Cooperative Endeavor Agreement with SLHSRA. Ascension Parish Government will provide \$30,000.00 to enhance economic development through the hosting of a rodeo to be held at Lamar Dixon Expo Center scheduled February 27 - March 1, 2026 (Misty Fairchild, SLHSRA) *Finance Committee Recommendation*
- f. Approval of Renewal of the Cooperative Endeavor Agreement with Companion Animal Rescue of Ascension (CARA) to provide \$450,000.00 to CARA to operate an animal shelter located at 9894 Airline Hwy, Sorrento, LA 70778 for a term of one year beginning November 30, 2025 (Ruth Phillips, Infrastructure Division Director) *Finance Committee Recommendation*
- g. Approval to accept the FY 2025 State Appropriation (Act 461) in the amount of \$100,000.00, to be expended for the West Ascension Early Childcare Learning Center for teacher salaries and childcare seats, and authorization for Parish President Clint Cointment to sign and execute the Cooperative Endeavor Agreement (CEA) and all documents related to this appropriation and/or Dawn Caballero, Chief Financial Officer, to execute all financial documents associated with this funding (Hermina Edward-Irvin, Grants Director) *Finance Committee Recommendation*
- h. Approval to accept the FY 2025 State Appropriation (Act 461) in the amount of \$100,000.00, to be expended for the purchase of materials and construction of a covered pavilion at Oak Grove Park, and authorization for Parish President Clint Cointment to sign and execute the Cooperative Endeavor Agreement (CEA) and all documents related to this appropriation and/or Dawn Caballero, Chief Financial Officer, to execute all financial documents associated with this funding (Hermina Edward-Irvin, Grants Director) *Finance Committee Recommendation*
- i. Approval to accept the FY 2025 State Appropriation (Act 461) in the amount of \$50,000.00, to be expended for the 5th Ward Volunteer Fire Department for equipment, and authorization for Parish President Clint Cointment to sign and execute the Cooperative Endeavor Agreement (CEA) and all documents related to this appropriation and/or Dawn Caballero, Chief Financial Officer, to execute all financial documents associated with this funding (Hermina Edward-Irvin, Grants Director) *Finance Committee Recommendation*
- j. Approval to accept the FY 2025 State Appropriation (Act 461) in the amount of \$750,000.00, to be expended for improvements to Roddy Road and expansion of the Amite River boat launch dock in Port Vincent, and authorization for Parish President Clint Cointment to sign and execute the Cooperative Endeavor Agreement (CEA) and all documents related to this appropriation and/or Dawn Caballero, Chief Financial Officer, to execute all financial documents associated with this funding (Hermina Edward-Irvin, Grants Director) *Finance Committee Recommendation*
- k. Approval of Renewal of the Master Contract for Professional Services with Ralph's Market for Emergency Feeding for Parish Employees during a Declared State of Emergency. The compensation to the Provider shall be per the fee schedule (Rachael Wilkinson, Director OHSEP) *Finance Committee Recommendation*
- l. Approval of Renewal of the Mutual Aid Agreement between Ascension Parish Government and Our Lady of the Lake Ascension/St. Elizabeth Hospital for providing medical mutual aid and support during a declared state of emergency. The decision to operate a medical aid station within a general population shelter will be made jointly between the Parish and the Hospital (Rachael Wilkinson, Director OHSEP) *Finance Committee Recommendation*
- m. Approval of Change Order No. 5 to the contract with Stricklin and Porter Constructions, LLC for the Southwood Park Improvements Project to add 20 days to the contract due to permit delays in connection with pre-engineered restroom approval (Randy Mullis, Director Project Management) *Finance Committee Recommendation*

- n. Approval of Renewal of the Cooperative Endeavor Agreement between Ascension Parish Government and Fire District #3 to provide Parish IT support and hardware and software support for Fire District #3's PCs, network equipment, printers, and tablets for the 2026 calendar year. Total Contract amount is \$5,000.00 (Brandon O'Deay, Director IT) *Finance Committee Recommendation*
- o. Approval of Amendment No. 3 to the Master Contract for Professional Services with HNTB Corporation - Move Ascension Program Manager to extend the contract by a term of (1) year with an expiration date of November 30, 2026. The not to exceed contract amount of \$4,508,778.57 will remain unchanged (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- p. Approval to accept the lowest responsive bid in the amount of \$2,802,464.85 submitted by LA Contracting Enterprise, LLC for construction of a roundabout on Braud Road at Germany Road and to authorize the Parish President to enter into a contract for this project (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- q. Approval to accept the lowest responsive quote in the amount of \$71,855.00 submitted by Guitreau General Contractors, LLC, to furnish all tools, labor, materials, and equipment for the repairs and upgrade to the Lamar Dixon Expo Center Commissary Building and to authorize the Parish President to enter into contract (Dean Thomason, Project Manager III) *Finance Committee Recommendation*
- r. Approval to accept the lowest responsive quote in the amount of \$81,998.00 submitted by Poirrier Construction Company, Inc., to furnish all labor and materials for the repairs and renovations to the Lamar Dixon Expo Center RV Lot West Bath House and to authorize the Parish President to enter into contract (Dean Thomason, Project Manager III) *Finance Committee Recommendation*
- s. Approval to accept the lowest responsive quote in the amount of \$75,481.00 submitted by Poirrier Construction Company, Inc., to furnish all labor and materials for the repairs and renovations to the Lamar Dixon Expo Center Trademart Building and to authorize the Parish President to enter into contract (Dean Thomason, Project Manager III) *Finance Committee Recommendation*
- t. Approval of Change Order No. 1 to the Contract with Cypress Roofing, LLC for the removal and replacement of the Utilities West Billing Office Roof Project to include removal of existing gravel then power broom all loosely embedded gravel and dispose of debris. This will increase the contract price by \$12,087.50 for a total contract price of \$81,378.88 (Dean Thomason, Project Manager III) *Finance Committee Recommendation*

(7) General Business

- a. Approval of Amendment No. 1 to the Master Contract for Professional Services for the Architectural Design for Animal Services Center with Mougeot Architecture, LLC to extend the contract term to December 31, 2026, and is retroactive to October 21, 2025. This amendment only extends the contract term and does not affect the original contract price (Randy Mullis, Director Project Management) *Deferred from November 20th Council Meeting*
- b. Approval of Cooperative Endeavor Agreement with Woman's Hospital Foundation for women's healthcare services to the residents of Ascension Parish. Payment to the provider shall be \$14,250.00 per month (Colleen Arceneaux, Director Health and Community Development) *Deferred from November 20th Council Meeting*
- c. Approval of Amendment No. 1 to the Cooperative Endeavor Agreement with Our Lady of the Lake Hospital, Inc. to remove women's health services and adjust payment accordingly, due to contracting with Woman's Hospital to provide these services The new amount will be \$341,666.67 per month beginning on November 1, 2025 (Colleen Arceneaux, Director Health and Community Development) *Deferred from November 20th Council Meeting*
- d. Resolution - to move Precinct 42 from the current location at Ascension Christian

Academy, 10473 Airline Highway, Gonzales to Pecan Grove Primary School, 1712 South Pecan Grove Avenue, Gonzales (Chairman Chase Melancon)

(8) Personnel Committee Recommendations (Chairman Dennis Cullen)

- a. New Appointment to the Industrial Development Board

(9) Public Hearings Ordinances - (Legal Counsel)

- a. Reading of Ordinance - to authorize Ascension Parish Government, through the office of the Parish President, to purchase or otherwise acquire certain parcels, rights of way, and/or servitudes for the Move Ascension Program, particularly project LA 621 at Roddy Road Roundabout, Parish Project #MA 19-02 (ROAD20008)
- b. Public Hearing - to consider an ordinance to authorize Ascension Parish Government, through the office of the Parish President, to purchase or otherwise acquire certain parcels, rights of way, and/or servitudes for the Move Ascension Program, particularly project LA 621 at Roddy Road Roundabout, Parish Project #MA 19-02 (ROAD20008)
- c. Ordinance - to authorize Ascension Parish Government, through the office of the Parish President, to purchase or otherwise acquire certain parcels, rights of way, and/or servitudes for the Move Ascension Program, particularly project LA 621 at Roddy Road Roundabout, Parish Project #MA 19-02 (ROAD20008)
- d. Reading of Ordinance - to authorize Ascension Parish Government, through the office of the Parish President, to purchase or otherwise acquire certain parcels, rights of way, and/or servitudes for the Move Ascension Program, particularly project LA 44 at Parker Road Roundabout, Parish Project #MA-22-05 (ROAD220024)
- e. Public Hearing - to consider an ordinance to authorize Ascension Parish Government, through the office of the Parish President, to purchase or otherwise acquire certain parcels, rights of way, and/or servitudes for the Move Ascension Program, particularly project LA 44 at Parker Road Roundabout, Parish Project #MA-22-05 (ROAD220024)
- f. Ordinance - to authorize Ascension Parish Government, through the office of the Parish President, to purchase or otherwise acquire certain parcels, rights of way, and/or servitudes for the Move Ascension Program, particularly project LA 44 at Parker Road Roundabout, Parish Project #MA-22-05 (ROAD220024)
- g. Reading of Ordinance - to amend the Ascension Parish Unified Land Development Code (LDC) Appendix V - Drainage, specifically amend Section 17-506 A. Protection of existing watersheds and conveyance systems; and to amend Section 17-5013. Design criteria *Planning Commission recommends APPROVAL*
- h. Public Hearing - to consider an ordinance to amend the Ascension Parish Unified Land Development Code (LDC) Appendix V - Drainage, specifically amend Section 17-506 A. Protection of existing watersheds and conveyance systems; and to amend Section 17-5013. Design criteria *Planning Commission recommends APPROVAL*
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- j. Reading of Ordinance - to amend the Ascension Parish Unified Land Development Code (LDC) Appendix IV - Subdivision Regulations, specifically to amend Attachment B. Drainage Impact Study Procedure; amend Section 17-405. Preliminary plat procedure; and amend Section 17-4026 Family Partition *Planning Commission recommends APPROVAL*
- k. Public Hearing - to consider to amend the Ascension Parish Unified Land Development Code (LDC) Appendix IV - Subdivision Regulations, specifically to amend Attachment B. Drainage Impact Study Procedure; amend Section 17-405. Preliminary plat procedure; and amend Section 17-4026 Family Partition
- l. Ordinance - to amend the Ascension Parish Unified Land Development Code (LDC)

Appendix IV - Subdivision Regulations, specifically to amend Attachment B. Drainage Impact Study Procedure; amend Section 17-405. Preliminary plat procedure; and amend Section 17-4026 Family Partition

- m. Reading of Ordinance - to amend the Ascension Parish Code of Ordinances to create a Road Infrastructure District (RID) designated as Parish of Ascension Road Infrastructure District #IDD-2025-01 (Riverton, 2nd Filing) pursuant to the Ascension Parish Unified Land Development Code (LDC) Appendix IV - Subdivision Regulations, Section 17-4011 - Approval of Final Plat Procedure F. Infrastructure Development District
- n. Public Hearing - to consider an ordinance to amend the Ascension Parish Code of Ordinances to create a Road Infrastructure District (RID) designated as Parish of Ascension Road Infrastructure District #IDD-2025-01 (Riverton, 2nd Filing) pursuant to the Ascension Parish Unified Land Development Code (LDC) Appendix IV - Subdivision Regulations, Section 17-4011 - Approval of Final Plat Procedure F. Infrastructure Development District
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- p. Reading of Ordinance - to amend the Ascension Parish Zoning Map from Conservation (C) to Heavy Industrial (HI), Light Industrial (LI), Medium Intensity Residential (MI) and Mixed Use (MU) Zoning Review ID PZ-3757.25- Zeringue Properties - located on the south side of LA Highway approximately 2,200' east of Mulberry Grove Road
- q. Public Hearing - to consider an ordinance to amend the Ascension Parish Zoning Map from Conservation (C) to Heavy Industrial (HI), Light Industrial (LI), Medium Intensity Residential (MI) and Mixed Use (MU) Zoning Review ID PZ-3757.25- Zeringue Properties - located on the south side of LA Highway approximately 2,200' east of Mulberry Grove Road
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- s. Reading of Ordinance - to amend the Ascension Parish Zoning Map from Medium Intensity Residential (RM) to Mixed Use 2 (MU2) Zoning Review ID PZ-3773.25 - Lot B1 for Crawfish Properties,LLC - located on the west side of LA Highway 73 approximately 380' south of Cattle Avenue
- t. Public Hearing - to consider an ordinance to amend the Ascension Parish Zoning Map from Medium Intensity Residential (RM) to Mixed Use 2 (MU2) Zoning Review ID PZ-3773.25 - Lot B1 for Crawfish Properties,LLC - located on the west side of LA Highway 73 approximately 380' south of Cattle Avenue
- u. Ordinance - to amend the Ascension Parish Zoning Map from Medium Intensity Residential (RM) to Mixed Use 2 (MU2) Zoning Review ID PZ-3773.25 - Lot B1 for Crawfish Properties,LLC - located on the west side of LA Highway 73 approximately 380' south of Cattle Avenue
- v. Reading of Ordinance - to amend the Ordinance adopting a Classification Plan to adjust pay ranges to allow for a 2026 Cost of Living Adjustment for all Ascension Parish Government employees effective January 5, 2026 (Megan Babin, Director Human Resources)
- w. Public Hearing - to consider an ordinance to amend the Ordinance adopting a Classification Plan to adjust pay ranges to allow for a 2026 Cost of Living Adjustment for all Ascension Parish Government employees effective January 5, 2026

- x. Ordinance - to amend the Ordinance adopting a Classification Plan to adjust pay ranges to allow for a 2026 Cost of Living Adjustment for all Ascension Parish Government employees effective January 5, 2026

(10) Executive Session

- a. Update on DEMCO vs Ascension Parish, 23rd JDC, Parish of Ascension, Suit No. 134,841, Div.: "D"
- b. Rural Roots Louisiana and Louisiana Bucket Brigade vs Ascension Parish Council, Chase Melancon and Blaine Petite 23rd Judicial District Court #C-145696, Div. D

(11) Adjourn

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