



Parish of Ascension

Office of Finance

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FINANCE COMMITTEE MEETING

December 9, 2025 - 5:30 PM

**ASCENSION PARISH COURTHOUSE
607 EAST WORTHEY ROAD
GONZALES, LOUISIANA 70737**

AGENDA

- (1) **Call To Order / Invocation and Pledge**
- (2) **Roll Call**
- (3) **Chair's Additions**
- (4) **Public Comment**
- (5) **GENERAL BUSINESS**
 - a. Approval of 2025 Audit and Statewide Agreed-Upon Procedures Engagement Letters (Jacob Waguespack, Partner, Faulk & Winkler CPAs)
 - b. Approval of Cooperative Endeavor Agreement with The McLindon Family Foundation to provide adaptive bikes to children with special needs in Ascension Parish. Adaptive bikes build critical core strength, boost confidence and nurture friendships, all of which help these children maximize their potential and participation in society. Ascension Parish Government will provide a one-time payment of \$20,000.00 (Allison Oubre, McLindon Family Foundation)
 - c. Approval of Renewal of the Cooperative Endeavor Agreement with Louisiana Department of Veteran's Affairs (LDVA) to support local veterans and improve their access to benefits and services. LDVA will provide information about the benefits to which they are entitled and a trained Veterans Assistance Counselor to veterans residing in or near the Parish. Ascension Parish Government will provide office spaces for the Services Office, all utilities, and 28.05% phone and internet service costs, not to exceed \$28,488.54 for 2026 (Kelsey Eckelberger, Southwest Regional Manager LDVA)
 - d. Approval of Cooperative Endeavor Agreement with SLHSRA. Ascension Parish Government will provide \$25,000.00 to enhance economic development through the hosting of a rodeo to be held at Lamar Dixon Expo Center scheduled February 27 - March 1, 2026 (Misty Fairchild, SLHSRA)
 - e. Approval of Renewal of the Cooperative Endeavor Agreement with Companion Animal Rescue of Ascension (CARA) to provide \$450,000.00 to CARA to operate an animal shelter located at 9894 Airline Hwy, Sorrento, LA 70778 for a term of one year beginning November 30, 2025 (Ruth Phillips, Infrastructure Division Director)

- f.** Approval to accept the FY 2025 State Appropriation (Act 461) in the amount of \$100,000.00, to be expended for the West Ascension Early Childcare Learning Center for teacher salaries and childcare seats, and authorization for Parish President Clint Cointment to sign and execute the Cooperative Endeavor Agreement (CEA) and all documents related to this appropriation and/or Dawn Caballero, Chief Financial Officer, to execute all financial documents associated with this funding (Hermina Edward-Irvin, Grants Director)
- g.** Approval to accept the FY 2025 State Appropriation (Act 461) in the amount of \$100,000.00, to be expended for the purchase of materials and construction of a covered pavilion at Oak Grove Park, and authorization for Parish President Clint Cointment to sign and execute the Cooperative Endeavor Agreement (CEA) and all documents related to this appropriation and/or Dawn Caballero, Chief Financial Officer, to execute all financial documents associated with this funding (Hermina Edward-Irvin, Grants Director)
- h.** Approval to accept the FY 2025 State Appropriation (Act 461) in the amount of \$50,000.00, to be expended for the 5th Ward Volunteer Fire Department for equipment, and authorization for Parish President Clint Cointment to sign and execute the Cooperative Endeavor Agreement (CEA) and all documents related to this appropriation and/or Dawn Caballero, Chief Financial Officer, to execute all financial documents associated with this funding (Hermina Edward-Irvin, Grants Director)
- i.** Approval to accept the FY 2025 State Appropriation (Act 461) in the amount of \$750,000.00, to be expended for improvements to Roddy Road and expansion of the Amite River boat launch dock in Port Vincent, and authorization for Parish President Clint Cointment to sign and execute the Cooperative Endeavor Agreement (CEA) and all documents related to this appropriation and/or Dawn Caballero, Chief Financial Officer, to execute all financial documents associated with this funding (Hermina Edward-Irvin, Grants Director)
- j.** Approval of Renewal of the Master Contract for Professional Services with Ralph's Market for Emergency Feeding for Parish Employees during a Declared State of Emergency. The compensation to the Provider shall be per the fee schedule (Rachael Wilkinson, Director OHSEP)
- k.** Approval of Renewal of the Mutual Aid Agreement between Ascension Parish Government and Our Lady of the Lake Ascension/St. Elizabeth Hospital for providing medical mutual aid and support during a declared state of emergency. The decision to operate a medical aid station within a general population shelter will be made jointly between the Parish and the Hospital (Rachael Wilkinson, Director OHSEP)
- l.** Approval of Change Order No. 5 to the contract with Stricklin and Porter Constructions, LLC for the Southwood Park Improvements Project to add 20 days to the contract due to permit delays in connection with pre-engineered restroom approval (Randy Mullis, Director Project Management)
- m.** Approval of Renewal of the Cooperative Endeavor Agreement between Ascension Parish Government and Fire District #3 to provide Parish IT support and hardware and software support for Fire District #3's PCs, network equipment, printers, and tablets for the 2026 calendar year. Total Contract amount is \$5,000.00 (Brandon O'Deay, Director IT)
- n.** Approval of Amendment No. 3 to the Master Contract for Professional Services with HNTB Corporation - Move Ascension Program Manager to extend the contract by a term of (1) year with an expiration date of November 30, 2026. The not to exceed contract amount of \$4,508,778.57 will remain unchanged (Daniel Helms, Director Transportation)
- o.** Approval to accept the lowest responsive bid in the amount of \$2,802,464.85 submitted by LA Contracting Enterprise, LLC for construction of a roundabout on Braud Road at Germany Road and to authorize the Parish President to enter into a contract for this project (Daniel Helms, Director Transportation)

- p. Approval to accept the lowest responsive quote in the amount of \$71,855.00 submitted by Guitreau General Contractors, LLC, to furnish all tools, labor, materials, and equipment for the repairs and upgrade to the Lamar Dixon Expo Center Commissary Building and to authorize the Parish President to enter into contract (Dean Thomason, Project Manager III)
- q. Approval to accept the lowest responsive quote in the amount of \$81,998.00 submitted by Poirrier Construction Company, Inc., to furnish all labor and materials for the repairs and renovations to the Lamar Dixon Expo Center RV Lot West Bath Housh and to authorize the Parish President to enter into contract (Dean Thomason, Project Manager III)
- r. Approval to accept the lowest responsive quote in the amount of \$75,481.00 submitted by Poirrier Construction Company, Inc., to furnish all labor and materials for the repairs and renovations to the Lamar Dixon Expo Center Trademart Building and to authorize the Parish President to enter into contract (Dean Thomason, Project Manager III)
- s. Approval of Change Order No. 1 to the Contract with Cypress Roofing, LLC for the Remove and Replace the Utilities West Billing Office Roof Project to include removal of existing gravel then power broom all loosely embedded gravel and dispose of debris. This will increase the contract price by \$12,087.50 for a total contract price of \$81,378.88 (Dean Thomason, Project Manager III)
- t. Contract Report of all Contracts/Agreements entered into in the month of November 2025

(6) FINANCE REPORTS

- a. Monthly report of new positions added to the Ascension Parish Government Classification Plan in the month of November 2025 - No new positions added.
- b. Financial Update - Open Finance at <https://ascensionparish.finance.socrata.com/#!/dashboard>

(7) Adjourn

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