



Parish of Ascension

Office of the Parish Council

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REGULAR MEETING OF THE ASCENSION PARISH COUNCIL

November 20, 2025 - 6:00 PM

ASCENSION PARISH COURTHOUSE

607 E. Worthy St. Gonzales

AGENDA

- (1) **Call To Order / Invocation and Pledge**
- (2) **Roll Call - Swearing-In of District 11 Councilwoman Jenn DeFrances**
- (3) **Chair's Additions**
- (4) **Public Comment Sign- In Period**
- (5) **Presentations**
 - a. Proclamation - to proclaim November as "Lung Cancer Awareness Month" in Ascension Parish
- (6) **Parish President's Report:**
- (7) **Consent Agenda**
 - a. Adoption of Regular Council Meeting Minutes of October 2, 2025
 - b. Adoption of Regular Council Meeting Minutes of October 16, 2025
 - c. Approval of Renewal of Cooperative Endeavor Agreement with Ascension Economic Development Corporation to promote and develop industry, commerce, and economic development for a not to exceed amount of \$322,800.00 (Kate MacArthur, President/CEO, Ascension Economic Development Corporation) *Finance Committee Recommendation*
 - d. Approval of Renewal of the Cooperative Endeavor Agreement between the Parish, Fire District No. 3 and Prairieville Fire Department, Inc. for the compensation of part-time firefighters for the 2026 calendar year. Total compensation not to exceed \$490,000.00 (Mark Stewart, Chief Fire District No. 3) *Finance Committee Recommendation*
 - e. Approval of Agreement with The Picard Group, LLC for professional services related to the Legislative Branch of State Government on a basis of \$10,000.00 per month for Federal Governmental Affairs Services and \$7,500.00 per month for State

Governmental Affairs Services. The not to exceed amount is \$250,000.00 for Federal and State services, printing, travel, events, and miscellaneous costs (Ruth Phillips, Infrastructure Division Director) *Finance Committee Recommendation*

- f. Approval of Amendment No. 1 to the Intergovernmental Agreement with the Town of Sorrento to replace the estimated quantities and rates with the actual quantities and rates for this project, for an updated total amount not to exceed \$205,242.65. This amendment also revises the contract term (Ruth Phillips, Infrastructure Division Director) *Finance Committee Recommendation*
- g. Approval of Renewal of Intergovernmental Agreement between Ascension Parish Government and Ricky Babin, 23rd Judicial District Attorney to create and implement a drug intervention program for adult offenders. On an annual basis during the term of this Agreement, the Parish shall provide funds in the amount of \$205,000.00 to fund the program (Colleen Arceneaux, Director Health and Community Development) *Finance Committee Recommendation*
- h. Approval of Amendment No. 1 to the Cooperative Endeavor Agreement with Capital Area Human Services District to increase the monthly rental reimbursement to \$4,811.46 which is one half of the increased monthly rental rate of \$9,622.92, retroactive to June 8, 2025 (Colleen Arceneaux, Director Health and Community Development) *Finance Committee Recommendation*
- i. Approval of Addendum No. 1 to the Management and Operating Agreement with Gaston's BBQ & Beer, LLC to incorporate Exhibit B, Standard Food Service Management Company Vended Meal Agreement, into the original Agreement. Price remains at \$10 per day, per child under 3 years of age and \$15 per day, per child over the age of 3 years for up to 65 students (Colleen Arceneaux, Director Health and Community Development) *Finance Committee Recommendation*
- j. Approval of Cooperative Endeavor Agreement between Parish Council of Ascension Parish and Hospital Service District No. 1 for the Parish of St. James d/b/a St. James Parish Hospital to empower and authorize St. James Parish Hospital to conduct and do business within Ascension Parish in accordance with R.S. 46:1051 et seq (Colleen Arceneaux, Director Health and Community Development) *Finance Committee Recommendation*
- k. Approval of the Professional Selection Committee's recommendation to select the highest scoring respondent, DRC Emergency Services, LLC, for the Request for Proposals - Debris Removal Services and to authorize the Parish President to enter a professional services contract (Rachael Wilkinson, Director Office of Homeland Security and Emergency Preparedness) *Finance Committee Recommendation*
- l. Approval of the Professional Selection Committee's recommendation to select the highest scoring respondent, Tetra Tech, Inc. for the Request for Proposals - Debris Monitoring Services and to authorize the Parish President to enter into a professional services contract (Rachael Wilkinson, Director Office of Homeland Security and Emergency Preparedness) *Finance Committee Recommendation*
- m. Approval of Renewal of Cooperative Endeavor Agreement between Ascension Parish Government (APG) and Life House, for Life House to provide labor and personnel to APG in various operations and, in exchange, APG will provide employment opportunities and pay the laborers provided by Life House, with a total not to exceed amount of \$150,000.00. This Cooperative Endeavor Agreement shall terminate on December 31, 2026 (Brandon Smith, Director Recreation) *Finance Committee Recommendation*
- n. Approval of the Professional Selection Committee's recommendation to select the highest scoring respondent, Alvin Fairburn & Associates, LLC for the Request for Qualifications — Bayou McCall Drainage Improvements Engineering Services for the State Drainage Program and to authorize the Parish President to enter a professional services contract (Ron Savoy, Director Drainage Capital Projects) *Finance Committee Recommendation*

- o.** Approval of Amendment No. 1 to the Master Contract for Professional Services for the Architectural Design for Animal Services Center with Mougeot Architecture, LLC to extend the contract term to December 31, 2026, and is retroactive to October 21, 2025. This amendment only extends the contract term and does not affect the original contract price (Randy Mullis, Director Project Management) *Finance Committee Recommendation*
- p.** Approval of Renewal of Master Contract for Professional Services with Gresham Smith for the Engineering Services for the Preparation of Traffic Impact Analysis. This renewal has a term of one (1) year, with a contract amount of \$400,000.00. Gresham Smith will only receive a portion of this amount, dependent on the task orders awarded and completed (Eric Poche, Director Planning and Development) *Finance Committee Recommendation*
- q.** Approval of Resolution for Annual Certification of Compliance for the Off-System Bridge Replacement Program for January 1, 2026, through December 31, 2026, as requested by the Louisiana Department of Transportation and Development (LADOTD) (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- r.** Approval to accept the lowest responsive bid in the amount of \$5,101,614.13 submitted by Barriere Construction Co, LLC for labor and materials for the roadway widening, bridge removal and new bridge construction on Roddy Road from Preston Landry to LA 935 and to authorize the Parish President to enter this contract (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- s.** Approval of the Professional Selection Committee's recommendation to select the top four (4) highest scoring respondents: Forte & Tablada, Inc., Stantec Consulting Services, Inc., AECOM Technical Services, Inc., and T. Baker Smith, LLC for the Request for Qualifications - Bridge Load Rating and Design and to authorize the Parish President to enter professional services contracts (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- t.** Approval of Renewal of Master Services Contract with Cody Edwards Trucking, LLC at a rate of \$115.00 per hour for dump trucks with drivers on an as-needed basis to assist with hauling hot asphalt to various locations within Ascension Parish. Total budget amount of \$175,000.00 to be shared between three providers (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- u.** Approval of Renewal of Master Services Contract with JFK Trucking, LLC at a rate of \$115.00 per hour for dump trucks with drivers on an as-needed basis to assist with hauling hot asphalt to various locations within Ascension Parish. Total budget amount of \$175,000.00 to be shared between three providers (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- v.** Approval of Renewal of Master Services Contract with Seek Ye First Enterprises, LLC at a rate of \$110.00 per hour for tri-axle and \$125.00 per hour for quad-axle dump trucks with drivers on an as-needed basis to assist with hauling hot asphalt to various locations within Ascension Parish. Total budget amount of \$175,000.00 to be shared between three providers (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- w.** Approval of Amendment No. 3 to the Master Contract for Professional Services with ELOS Environmental, LLC for services to acquire a United States Army Corps of Engineers (USACE) permit for the Energy Transition Parkway Phase II Project. This change order will increase the contract amount by \$13,000.00 for a new not to exceed amount of \$52,500.00 (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- x.** Approval of Letter of No Objection from Boardwalk Ethane Pipeline, LLC (BEP), for the Energy Transition Parkway - Phase II project and approval for Parish President Clint Cointment to execute the agreement (Daniel Helms, Director Transportation) *Finance Committee Recommendation*

- y. Approval of Letter of No Objection from EnLink Processing Services, LLC (EnLink), for the Energy Transition Parkway - Phase II project and approval for Parish President Clint Cointment to execute the agreement (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- z. Approval of Letter of No Objection from Gulf South Pipeline Company, LLC (Gulf South), for the Energy Transition Parkway - Phase II project and approval for Parish President Clint Cointment to execute the agreement (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- aa. Approval of Consent to Encroachment Over Pipeline Servitude from Shell Pipeline Company, LP (Shell), for the Energy Transition Parkway - Phase II Project and approval for Parish President Clint Cointment to execute the agreement (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- bb. Approval of Cooperative Endeavor Agreement between Ascension Parish Government and the Louisiana Department of Transportation and Development (LADOTD) for the Roddy Road at Black Bayou Road (LA 934) Roundabout Project and approval for Parish President Clint Cointment to execute the Agreement (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- cc. Approval of Louisiana Department of Transportation and Development (LADOTD) Change Order No. 6 to the contract with R.J. Daigle and Sons Contractors, Inc., for the Ascension Parish Overlay Program, State Project H.014704, for reconciliation of final quantities. This Change Order decreases the contract amount by -\$8,116.78 for a new total contract amount of \$3,602,157.69 (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- dd. Approval of Final Acceptance of the Ascension Parish Overlay Program Project, State Project H.014704 - R.J. Daigle and Sons Contractors, Inc. (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- ee. Approval of Renewal of Professional Service Contracts for Surveying and Subsurface Utility Engineering Services with the following firms: Earles and Associates, LLC, Crescent Engineering and Mapping, LLC, Quality Engineering and Surveying, LLC, and SJB Group, LLC. Original Contract Date: November 17, 2022, with one year renewal terms not to exceed a total of five (5) years. Total amount not to exceed \$150,000.00, to be shared with other providers (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- ff. Approval of Cooperative Endeavor Agreement between Ascension Parish Government and the Louisiana Department of Transportation and Development (LADOTD) for the Roddy Road at Bayou Narcisse Road (LA 935) Intersection Reconstruction as part of the Roddy Road Widening (US 61 - LA 935) - Phase I Project and approval for Parish President Clint Cointment to execute the Agreement (Daniel Helms, Director Transportation) *Finance Committee Recommendation*
- gg. Approval to enter into a Contract with CMC Corporate Solutions to provide quarterly preventative maintenance and 24/7 emergency repair services on all Lamar Dixon Expo Center chiller plants, air conditioning and heating units, and exhaust fans. Contract amount not to exceed \$100,000.00 (Chris Welch, Manager Event Operations Lamar Dixon Expo Center) *Finance Committee Recommendation*
- hh. Approval of Amendment No. 3 to Grass Cutting Contract with E&C Bush Hogging, LLC to extend the contract term for one year. Original Contract Date: 1/1/2024 with two (2) one-year renewal options after the initial term. The total annual amount is \$208,188.00 for the second extended term of (1) year "extension period" (Geoff Sanders, Supervisor IV Recreation) *Finance Committee Recommendation*
- ii. Approval of Change Order No. 1 to the contract with Cypress Roofing, LLC for the Removal and Replacement of the District Attorney's Building "D" Roof Project for an increase of \$7,323.42 for additional work not in the original scope of contract due to

unforeseen conditions. Total contract price with change order is \$51,477.71 (Dean Thomason, Project Manager III) *Finance Committee Recommendation*

- jj. Approval of Amendment No. 2 to the Master Contract for Professional Services with McKim & Creed, Inc. for the Water Sector Program. The amendment only extends the term of the project and does not affect the original contract price. Original Contract Date: September 26, 2022 with an option to renew for one (1) year after the one (1) year period ends, not to exceed a total of three (3) years (Dean Thomason, Project Manager III) *Finance Committee Recommendation*
- kk. Approval to enter into a Legal Services Contract with Roy, Keisel, Ford, Doody & North, APLC to conduct trademark and patent work on the Parish logo for an amount not to exceed \$10,000.00 (Jean-Paul Robert, Parish Attorney) *Finance Committee Recommendation*
- ll. Approval of Amendment No. 1 to the Legal Services Contract with Daigle, Fisse, & Kessenich to increase the contract by \$50,000.00 for a total contract amount not to exceed \$200,000.00 to continue representation in general legal matters through April 22, 2026 (Jean-Paul Robert, Parish Attorney) *Finance Committee Recommendation*

(8) General Business

- a. Approval of Cooperative Endeavor Agreement with Woman's Hospital Foundation for women's healthcare services to the residents of Ascension Parish. Payment to the provider shall be \$14,250.00 per month (Colleen Arceneaux, Director Health and Community Development) *Deferred from October 16th and November 6th Regular Council Meetings*
- b. Approval of Amendment No. 1 to the Cooperative Endeavor Agreement with Our Lady of the Lake Hospital, Inc. to remove women's health services and adjust payment accordingly, due to contracting with Woman's Hospital to provide these services The new amount will be \$341,666.67 per month beginning on November 1, 2025 (Colleen Arceneaux, Director Health and Community Development) *Deferred from October 16th and November 6th Regular Council Meetings*
- c. Ratification of Local Declaration of Emergency - Red Dirt at LAlumina Burnside Aluminum Plant - to extend the declaration as necessary until the threat of danger has been resolved, pursuant to LA RS 29:727(D)(1) (James Leblanc, Director of Governmental Affairs)
- d. Resolution - amending the Resolution adopted on January 4, 2024 to remove the "Parish Sales Tax" from the list of designated sales taxes dedicated to funding economic development projects within Highway 30 Industrial Corridor Economic District of the Parish of Ascension, State of Louisiana and otherwise providing with respect thereto (CAO Ricky Compton) Chairman Chase Melancon, Councilman Brian Hillensbeck, Parish President Clint Cointment)

(9) Zoning Recommendations

- a. Zoning Review ID PZ-3757.25- Zeringue Properties - located on the south side of LA Highway 405 approximately 2,200' east of Mulberry Grove Road - to amend the Ascension Parish Zoning Map from Conservation (C) to Heavy Industrial (HI), Light Industrial (LI), Medium Intensity Residential (MI) and Mixed Use (MU) TO ACCEPT OR DENY recommendation of the *Zoning Commission to APPROVE*
- b. Zoning Review ID PZ-3773.25 - Lot B1 for Crawfish Properties, LLC - located on the west side of LA Highway 73 approximately 380' south of Cattle Avenue - to amend the Ascension Parish Zoning Map from Medium Intensity Residential (RM) to Mixed Use 2 (MU2) TO ACCEPT OR DENY the Zoning Commission recommendation to APPROVE
- c. Zoning Review ID PZ-3787.25 - for Greg Swanson - located on the south side of LA Highway 30 approximately 1750' west of LA Highway 941 - to amend the Ascension Parish Zoning Map from Rural (R) to Mixed Use 2 (MU2) TO ACCEPT OR DENY the Zoning Commission recommendation to APPROVE

(10) Introduction of Ordinances - (Legal Counsel)

- a. Introduction of Ordinance - to authorize Ascension Parish Government, through the office of the Parish President, to purchase or otherwise acquire certain parcels, rights of way, and/or servitudes for the Move Ascension Program, particularly project LA 621 at Roddy Road Roundabout, Parish Project #MA 19-02 (ROAD20008) (Legal Counsel)
- b. Introduction of Ordinance - to authorize Ascension Parish Government, through the office of the Parish President, to purchase or otherwise acquire certain parcels, rights of way, and/or servitudes for the Move Ascension Program, particularly project LA 44 at Parker Road Roundabout, Parish Project #MA-22-05 (ROAD220024)
- c. Introduction of Ordinance - to amend the Ascension Parish Unified Land Development Code (LDC) Appendix V - Drainage, specifically amend Section 17-506 A. Protection of existing watersheds and conveyance systems; and to amend Section 17-5013. Design criteria *Planning Commission recommends APPROVAL*
- d. Introduction of Ordinance - to amend the Ascension Parish Unified Land Development Code (LDC) Appendix IV - Subdivision Regulations, specifically to amend Attachment B. Drainage Impact Study Procedure; amend Section 17-405. Preliminary plat procedure; and amend Section 17-4026 Family Partition *Planning Commission recommends APPROVAL*
- e. Public Hearing (as required for Road Infrastructure Districts at Introduction) - to amend the Ascension Parish Code of Ordinances to create a Road Infrastructure District (RID) designated as Parish of Ascension Road Infrastructure District #IDD-2025-01 (Riverton, 2nd Filing) pursuant to the Ascension Parish Unified Land Development Code (LDC) Appendix IV - Subdivision Regulations, Section 17-4011 - Approval of Final Plat Procedure F. Infrastructure Development District
- f. Introduction of Ordinance - to amend the Ascension Parish Code of Ordinances to create a Road Infrastructure District (RID) designated as Parish of Ascension Road Infrastructure District #IDD-2025-01 (Riverton, 2nd Filing) pursuant to the Ascension Parish Unified Land Development Code (LDC) Appendix IV - Subdivision Regulations, Section 17-4011 - Approval of Final Plat Procedure F. Infrastructure Development District
- g. Introduction of Ordinance - to amend the Ascension Parish Zoning Map from Conservation (C) to Heavy Industrial (HI), Light Industrial (LI), Medium Intensity Residential (MI) and Mixed Use (MU) Zoning Review ID PZ-3757.25- Zeringue Properties - located on the south side of LA Highway 405 approximately 2,200' east of Mulberry Grove Road
- h. Introduction of Ordinance - to amend the Ascension Parish Zoning Map from Medium Intensity Residential (RM) to Mixed Use 2 (MU2) Zoning Review ID PZ-3773.25 - Lot B1 for Crawfish Properties, LLC - located on the west side of LA Highway 73 approximately 380' south of Cattle Avenue
- i. Introduction of Ordinance - to amend the Ordinance adopting a Classification Plan to adjust pay ranges to allow for a 2026 Cost of Living Adjustment for all Ascension Parish Government employees effective January 5, 2026 (Megan Babin, Director Human Resources) *Finance Committee Recommendation*

(11) Public Hearings Ordinances - (Legal Counsel)

- a. Reading of Ordinance - to amend the 2025 Budget and appropriate the 2026 Budget for Ascension Parish Government (Dawn Caballero, Chief Financial Officer)
- b. Public Hearing - to consider an ordinance to amend the 2025 Budget and appropriate the 2026 Budget for Ascension Parish Government
- c. Ordinance - to amend the 2025 Budget and appropriate the 2026 Budget for Ascension Parish Government
- d. Reading of Ordinance - to amend the Ascension Parish Zoning Map from Conservation (C) to Light Industrial - Zoning Review ID PZ - 3720.25 - Lot B-3-A for Wastepro of

Louisiana, Inc. - located on the north side of N. Robert Wilson Rd. approximately 1500' east of Rayco Sandres Rd

- e. Public Hearing - to consider an ordinance amending the Ascension Parish Zoning Map from Conservation (C) to Light Industrial - Zoning Review ID PZ - 3720.25 - Lot B-3-A for Wastepro of Louisiana, Inc. - located on the north side of N. Robert Wilson Rd. approximately 1500' east of Rayco Sandres Rd
- f. Ordinance - to amend the Ascension Parish Zoning Map from Conservation (C) to Light Industrial - Zoning Review ID PZ - 3720.25 - Lot B-3-A for Wastepro of Louisiana, Inc. - located on the north side of N. Robert Wilson Rd. approximately 1500' east of Rayco Sandres Rd

(12) Adjourn

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