



Parish of Ascension

Office of Finance

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FINANCE COMMITTEE MEETING

August 12, 2025 - 5:30 PM

ASCENSION PARISH COURTHOUSE

607 EAST WORTHEY ROAD

GONZALES, LOUISIANA 70737

AGENDA

- (1) **Call To Order / Invocation and Pledge**
- (2) **Roll Call**
- (3) **Chair's Additions**
- (4) **Public Comment**
- (5) **GENERAL BUSINESS**
 - a. Approval to enter into a Contract between Ascension Parish Government and Joseph E. Hood for the Ascension Parish Fire Department Station #34 in the amount of \$65,230.00 (Patrick Carpenter, Deputy Chief Fire District #3)
 - b. Approval of Amendment No. 2 to the Master Services Contract with Enmon Enterprises, LLC d/b/a Jani-King of Baton Rouge for janitorial services at various locations around the Parish. This amendment is to extend the contract term to September 30, 2025 (Ricky Compton, Interim Chief Administrative Officer)
 - c. Approval of Amendment to Agreement for autopsy transport services with Dr. Christopher Trevino and Harry Smith, Jr. d/b/a KT Mortuary Transport Service, LLC to increase the contract amount by \$1,000.00 for a new not to exceed amount of \$75,999.00 to pay remaining invoices. (Colleen Arceneaux, Director of Health and Community Development)
 - d. Approval of Addendum No. 3 to sublease agreement with Donaldsonville Developments, LLC to extend the term of the original lease and increase the monthly lease payment. The new expiration date of the lease is September 20, 2026. The lease payment due and owed is increased to the amount of \$14,107.27 per month for the extended term (Colleen Arceneaux, Director of Health and Community Development)
 - e. Approval of Renewal of Master Services Contract with Capital City Staffing, LLC t/a Ammon Staffing for temporary nurses at the jail. The compensation to the provider for these services shall be per the fee schedule (Colleen Arceneaux, Director of Health and Community Development)
 - f. Approval to accept the FY 2025 Emergency Management Performance Grant (EMPG) in the amount of \$56,438.85 and to authorize Parish President Clint Cointment to sign

and execute all documents pertaining to this application and/or Dawn Caballero, Chief Financial Officer for financial documents (Hermina Edward-Irvin, Grants Director)

- g.** Approval to accept the FY 2025 State Homeland Security Grant (SHSP) in the amount of \$60,265.36 and to authorize Parish President Clint Cointment to sign and execute all documents pertaining to this application and/or Dawn Caballero, Chief Financial Officer for financial documents (Hermina Edward-Irvin, Grants Director)
- h.** Approval to proceed with Introduction of Ordinance - declaring surplus and authorization of the sale and/or transfer of miscellaneous movable equipment (Lynda Timmons, Senior Accountant II Finance Department)
- i.** Approval to enter into a Contract between Ascension Parish Government and Waste Pro USA for the parish-wide dumpster rental per fee schedule (Randy Mullis, Director of Project Management)
- j.** Approval of Change Order No. 3 to the contract with GeoSurfaces, Inc. for the Prairieville Park Renovations project, to add an additional 86 days, in conjunction with Change Order No. 2 for soil stabilization that was approved. The additional days were expected to increase but verification was necessary before the request was submitted at the last Finance Committee Meeting (Randy Mullis, Director of Project Management)
- k.** Approval of Renewal of Cooperative Endeavor Agreement with Impact Sports to provide compensation for officials used in the conduction of baseball. The compensation to the Association shall not exceed \$80,000.00 (Brandon Smith, Director of Recreation)
- l.** Approval of Renewal of Master Services Contract with Everon, LLC for fire and security maintenance at various locations around the Parish. The compensation to the provider shall not exceed \$63,120.00 (Jason Thompson, Director of Facility Management)
- m.** Approval of Amendment No. 1 for the Move Ascension contracts with the following firms: Bucharth Horn, Inc., Forte and Tablada, Inc., G.E.C., Inc., Gresham, Smith and Partners, Mckim & Creed, Inc., Meyer Engineers, Ltd, Neel-Schaffer, Inc., Shread-Kuyrkendall & Associates, Inc., Stantec Consulting Services, Inc., T. Baker Smith, LLC, Volkert, Inc., Waggoner Engineering, Inc., All South Consulting Services, Inc., Cresnet Engineerign and Mapping, LLC, Evans-Graves Engineers, Inc., GIS Engineering, LLC, and Hartman Engineering, Inc., to extend the contract term through August 18, 2026. The Amendment also increases the contract amount by \$3,000,000.00, for a new amount not to exceed \$8,000,000.00 (Daniel Helms, Chief Transportation Engineer)
- n.** Approval to enter into a Contract between Ascension Parish Government and M&J Civil Construction LLC for the Dutchtown Rear Access Road in the amount of \$685,457.30 (Daniel Helms, Chief Transportation Engineer)
- o.** Approval of Change Order No. 4 - R.J. Daigle & Sons Contractors, Inc., for the PR 929 Overlay (US 61- Parker Rd) Project, State Project H.014642, for the reconciliation of final quantities. The change order will decrease the contract amount by \$42,021.21 for a new total contract amount of \$1,128,276.13 (Daniel Helms, Chief Transportation Engineer)
- p.** Approval to enter into a Contract between Ascension Parish Government and Roofing Solutions, LLC for the Ascension Parish West Bank Courthouse Slate Roof Replacement in the amount of \$379,000 (Dean Thomason, Project Manager III)
- q.** Approval of Change Order No. 1 to the contract with CEAPM, LLC for the Ascension Parish Health Unit Renovations in the amount of \$3,565.00 for additional work to install new countertops, cabinets, and an additional wall outlet for wall of newly added room (Dean Thomason, Project Manager III)
- r.** Approval of Change Order No. 2 to the contract with CEAPM, LLC for the Ascension Parish Health Unit Renovations in the amount of \$27,600.00 for additional work to remove and replace indoor single-phase panels and breakers and outdoor breakers and enclosures and install a new meter pan to replace the existing one (Dean Thomason, Project Manager III)

- s. Approval of Change Order No. 3 to the contract with CEAPM, LLC for the Ascension Parish Health Unit Renovations in the amount of \$2,315.00 for the installation of one (1) 30" wall cabinet and one (1) 30" base cabinet and one (1) "L" shaped computer desk with one (1) 14" base cabinet with drawer and three (3) wall shelves. Additional 35 days added for this work as it was not included in the original scope of work (Dean Thomason, Project Manager III)
- t. Contract Report of all Contracts/Agreements entered into in the month of July 2025

(6) FINANCE REPORTS

- a. Monthly Report of new positions added to the Ascension Parish Government Classification Plan in the month of July 2025 (Megan Babin, Director of Human Resources)
- b. Parish Position Report-2nd Quarter 2025 (Megan Babin, Director of Human Resources)
- c. Financial Update-Open Finance at <https://ascensionparish.finance.socrata.com/#!/dashboard>

(7) Adjourn

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