



Parish of Ascension

Office of Finance

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FINANCE COMMITTEE MEETING

April 8, 2025 - 5:30 PM

**ASCENSION PARISH COURTHOUSE
607 EAST WORTHEY ROAD
GONZALES, LOUISIANA 70737**

AGENDA

- (1) **Call To Order / Invocation and Pledge**
- (2) **Roll Call**
- (3) **Chair's Additions**
- (4) **Public Comment**
- (5) **GENERAL BUSINESS**
 - a. Approval to proceed with Introduction of Ordinance - to purchase sugar cane/crop stubble located on 47.663 acres on land owned by PRICECO West, LLC for the price of \$148,890.63 (Ruth Phillips, Chief Administrative Officer)
 - b. Approval to proceed with Introduction of Ordinance - to accept a donation of a parcel of immovable property being 59.052 acres, more or less, described as Tracts AP3, AP4, and AP5, being a portion of the Arlington Plantation Property at no cost to the Donor (Ruth Phillips, Chief Administrative Officer)
 - c. Approval of Amendment #2 to the Claims Administration Service Agreement with Louisiana Claims Administrators (LoCA) for claims management and administration to add an additional \$5,000.00 to cover overages and any additional fees provided for in Exhibit A of the Contract. The new not to exceed amount is \$81,300.00 (Megan Babin, Human Resources Director and Joshua Cockfield, Owner LoCA)
 - d. Approval of Resolution for Parish President Clint Cointment to negotiate for a time period of 36 months with Louisiana Department of Health and Hospitals (Colleen Arceneaux, Director of Health and Community Development)
 - e. Approval of Juvenile & Youthful Offender Housing Agreement with Jackson Parish Sheriff's Department. This agreement is for housing and transportation of juvenile or youthful offenders per the fee schedule. Ascension Parish Government will be responsible for all medical and pharmaceutical costs of the incarcerated juvenile as per the agreement (Colleen Arceneaux, Director of Health and Community Development)
 - f. Approval to proceed with Introduction of Ordinance - declaring surplus and authorization of the sale and/or transfer of miscellaneous movable equipment (Lynda Timmons, Senior Accountant II Finance Department)

- g.** Approval to proceed with Introduction of Ordinance - accepting donation of two 2018 Dodge Ram Trucks (Vin #3C63R2CL0JG291981, odometer reading 66,199, value \$30,000.00 and Vin #3C63R2CL1JG304804, odometer reading 77,798, value \$30,000.00) to Ascension Parish Government to be used by Ascension Parish Fire Protection District No. 1 (James LeBlanc, Fire Board)
- h.** Approval to enter into contract/agreement with the lowest responsive bid received from Del-Con, LLC for the project - Ascension Parish Governmental Complex Renovations in the amount of \$240,000.00 (Randy Mullis, Project Manager III)
- i.** Approval of Change Order #1 to the contract with Bayou Irrigation, Inc. for the Ascension Parish Courthouse Green Infrastructure Improvements Project. This change order will add 90 days to the contract term and increase the contract amount by \$88,715.52, for a new contract amount not to exceed \$877,715.52 (Randy Mullis, Project Manager III)
- j.** Approval to proceed with Introduction of Ordinance - to acquire a parcel of immovable property being Five and Four Hundredths (5.04) acres located in Section 22-9-3, East of the Mississippi River, Ascension Parish, Louisiana, for the price of Four Hundred Fifty Thousand and Zero Hundredths (\$450,000.00) Dollars, or the appraised value, whichever is lesser, plus the cost of closing (Ron Savoy, Director Drainage Capital Projects)
- k.** Approval to proceed with Introduction of Ordinance - to acquire a parcel of immovable property being Two and One Hundredths (2.01) acres located in Section 22-9-3, East of the Mississippi River, Ascension Parish, Louisiana, for the price of One Hundred Fifty Thousand and Zero Hundredths (\$150,000.00) Dollars, or appraised value, whichever is lesser, plus the cost of closing (Ron Savoy, Director Drainage Capital Projects)
- l.** Approval of Amendment #1 to Master Services Contract with Enmon Enterprises, LLC d/b/a Jani-King of Baton Rouge for janitorial services at various locations around the Parish. This Amendment is to include two additional locations. The total amount of the Amendment is \$43,846.00 for a not to exceed amount of \$1,637,939.00 through August 17, 2025 (Brandon Smith, Recreation Director)
- m.** Approval of Cooperative Endeavor Agreement with Kingdom Fitness Recreation to provide recreation to the citizens of Ascension Parish through the use of Parish facilities. The Association shall compensate the Parish 10% of all revenues collected as registration fees for programs utilizing parish property (Brandon Smith, Recreation Director)
- n.** Approval of Contract with Scott Fence USA, LLC for the installation of pipe rail fencing for the Butch Gore Pipe Rail Fencing Project. Total contract amount not to exceed \$89,778.00 (Geoff Sanders, Supervisor IV Recreation)
- o.** Approval of Cooperative Endeavor Agreement between Ascension Parish Government and the Louisiana Department of Transportation and Development (LADOTD) for the LA 44 at Parker Road/LA 933 Roundabout Project and approval for Parish President Clint Cointment to execute the Agreement (Daniel Helms, Chief Transportation Engineer)
- p.** Approval of Cooperative Endeavor Agreement between Ascension Parish Government and Louisiana Department of Transportation and Development (LADOTD) for the LA 73 at LA 429 (Cornerview Road) Roundabout Project and approval for Parish President Clint Cointment to execute the Agreement (Daniel Helms, Chief Transportation Engineer)
- q.** Approval of Cooperative Endeavor Agreement between Ascension Parish Government and the Louisiana Department of Transportation and Development (LADOTD) for the LA 73 at Bluff Road (LA 928) Connector Project and approval for Parish President Clint Cointment to execute the Agreement (Daniel Helms, Chief Transportation Engineer)
- r.** Approval of renewal of Legal Services Contract with Daigle, Fisse & Kessenich for general legal matters. The rate at which attorney may bill the Parish shall not exceed the Attorney General rate and shall not exceed \$150,000.00 (Jean Paul Robert, Parish

Attorney)

- s. Approval of Intergovernmental Agreement between Ascension Parish Government and Ascension Parish Coroner's Office for the purchase of a mausoleum for the placement of unclaimed human remains for those who died in the Parish in the amount of \$4,777.50 plus additional fees per agreement (Jean Paul Robert, Parish Legal Counsel)
- t. Contract Report of all Contracts/Agreements entered into in the month of March 2025

(6) FINANCE REPORTS

- a. Budget Amendment #2 - Approval to amend 2025 Budget (Dawn Caballero, Chief Financial Officer)
- b. Review and approval to proceed with Introduction of Ordinance - 2025 Millage Process and Ordinance (Dawn Caballero, Chief Financial Officer)
- c. Monthly Report of new positions added to the Ascension Parish Government Classification Plan in the month of March 2025 - No new positions added
- d. Financial Update - Open Finance at <https://ascensionpaishla.finance.socrata.com/#!/dashboard>

(7) Adjourn

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