



Parish of Ascension

Office of the Parish Council

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REGULAR MEETING OF THE ASCENSION PARISH COUNCIL

**March 20, 2025 - 6:00 PM
ASCENSION PARISH COURTHOUSE
607 E Worthey Rd
Gonzales**

AGENDA

- (1) Call To Order / Invocation and Pledge**
- (2) Roll Call**
- (3) Chair's Additions**
- (4) Public Comment Sign- In Period**
- (5) Presentations**
 - a. Certificates of Recognition - Central Middle School Boys Basketball Champions
 - b. Proclamation - to proclaim "Disability Awareness Month" in Ascension Parish
 - c. Proclamation - to proclaim "Flood Awareness Month" in Ascension Parish
- (6) Parish President's Report:**
- (7) Consent Agenda**
 - a. Adoption of Regular Council Meeting Minutes of February 20, 2025
 - b. Approval of Cooperative Endeavor Agreement between the Parish and Jambalaya Capital of the World for a one-time payment of \$20,000.00 to help marketing and public relations (Mike Gonzales, Jambalaya Festival Association) *Finance Committee Recommendation*
 - c. Approval of Cooperative Endeavor Agreement between Ascension Parish Government and Ascension Council on Aging (COA) for building a new Senior Center in Prairieville. Parish will loan funds in the amount of \$2,000,000.00 to be repaid by COA over a ten-year period from the signing of the promissory note (Darlene Schexnayder, Executive Director Ascension Council on Aging and Dawn Caballero, Chief Financial Officer) *Finance Committee Recommendation*
 - d. Approval of Renewal of the Cooperative Endeavor Agreement with Capital Area Human Services District (CAHSD) for the limited purpose of the Parish assisting in the monthly

rental payments for the building currently housing CAHSD. The Parish shall reimburse CHSD \$4,345.83 monthly, which is one-half of the monthly rental rate of \$8,691.66.

The Parish shall also reimburse one half of monthly utility costs (Colleen Arceneaux, Director of Health and Community Development) *Finance Committee Recommendation*

- e. Approval of Amendment #1 to the Agreement for Autopsy and Autopsy Forensic Services with Dr. Christopher Trevino and Dr. Frank Peretti dba Forensic Autopsy & Consulting Services, LLC, to temporarily increase the not to exceed amount by \$31,900.00 for a new not to exceed amount of \$81,899.00 (Colleen Arceneaux, Director of Health and Community Development) *Finance Committee Recommendation*
- f. Approval of Renewal of Contract for Medical Services with Ty Gautreau for medical services to inmates at Ascension Parish Jail. Compensation to provider is \$4,725.00 monthly not to exceed \$56,700.00 (Colleen Arceneaux, Director of Health and Community Development) *Finance Committee Recommendation*
- g. Approval of Amendment #1 to the Claims Administration Service Agreement with Louisiana Claims Administrators for claims management and administration to add an additional \$10,500.00 to cover the last quarter administrative fees and any additional fees provided for in Exhibit A of the contract. The new not to exceed amount is \$76,300.00 (Megan Babin, Human Resources Director) *Finance Committee Recommendation*
- h. Approval of Amendment #1 to the Professional Services Contract for Programming and Maintenance of Communications Equipment with In-Telecom Consulting, LLC for programming and maintenance of communications equipment to add an additional \$1,400.00 to pay remaining invoices for a not to exceed amount of \$78,900.00 (Brandon O'Deay, Director Technology) *Finance Committee Recommendation*
- i. Approval of the Professional Selection Committee's recommendation to select the respondent, Triton Controls & Engineering, Inc., for the RFQ - Parish Supervisory Control and Data Acquisition (SCADA) Support and to enter into a service contract for the project (Brian Martinez, Director of Performance and Accountability and Data Analytics) *Finance Committee Recommendation*
- j. Approval of Amendment #3 to the Renewal of Master Contract for Professional Services for Engineering Review Agency Services with CSRS, LLC for Engineering Review Agency Services, to extend the contract term through July 6, 2025. The Amendment only extends the term of the contract and does not affect the contract price (Eric Poche, Director of Planning and Development) *Finance Committee Recommendation*
- k. Approval to enter into contract/agreement with the lowest responsive quote received from Vath's Lighting & Controls Solutions for the project - Electrical Lighting Replacement Arena B, C and D in the amount of \$68,825.00 (Christopher Welch, Lamar Dixon Manager Event Operations) *Finance Committee Recommendation*
- l. Approval of Amendment #2 to the Renewal of Master Services Contract with Del-Con, LLC for plumbing maintenance and repairs to add an additional \$75,000.00 to provide funding through the end of the contract term of July 11, 2025 for a not to exceed amount of \$275,000.00 (Jason Thompson, Supervisor III Maintenance Department) *Finance Committee Recommendation*
- m. Approval of Renewal of the Legal Services Contract with Kean Miller, LLP for the preparation of trust documents for retiree medical plan, coordination with health plan, pension plan and related documentation, and consultation with respect to related tax consequences, and regulatory compliance. The rate at which attorney may bill the parish shall not exceed the Attorney General rate and shall not exceed \$8,000 (Jean Paul Robert, Parish Attorney) *Finance Committee Recommendation*
- n. Approval of Amendment #10 to the Professional Services Contract with McKim & Creed, Inc., to extend the term to February 17, 2025, retroactive to December 31, 2024. The amendment only extends the term of the contract and does not affect the contract price (Dean Thomason, Project Manager III) *Finance Committee Recommendation*

- o. Approval of Amendment #2 to the Master Contract for Professional Services for Professional Engineering Support Services with Forte & Tablada, Inc. for the bridge load ratings of parish-owned bridges. This amendment is to extend the term of the contract through June 30, 2025 and does not affect the contract price (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*
- p. Approval of Amendment #2 to the Renewal of Master Contract for Professional Services for Geotechnical Assistance, with Gulf South Engineering and Testing, Inc., to extend the contract term through June 30, 2025. The amendment only extends the term of the contract and does not affect the contract price (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

(8) Planning and Zoning Recommendations

- a. Zoning Review ID PZ-3613.25 - for Rowco Investments, LLC - located on the south side of W Edenborne Parkway approximately 1900' east of S. St. Landry Avenue to amend the Ascension Parish Zoning Map from Crossroads Commercial (CC) to Light Industrial (LI) - TO ACCEPT OR DENY *recommendation of Zoning Commission to APPROVE*
- b. Zoning Review ID PZ-3585.25 - Lot C1D for Kelco Properties, LLC (Kirby Keller) - located on the South side of LA Highway 30 approximately 984' west of Delatte Rd. to amend the Ascension Parish Zoning Map from Crossroad Commercial (CC) to Mixed Use (MU) TO ACCEPT OR DENY *recommendation of Zoning Commission to APPROVE*

(9) General Business

- a. Approval of Change Order #13 with Shaw Construction Services - Sewer Improvements Project #SEWR11002, for the addition of 15 house connections and to install additional fencing and additional paving in accordance with the approved amendment from OCD for additional quantities not in the original scope of work for an additional \$122,134.00 for a new amount not to exceed \$6,012,886.45 (Dean Thomason, Project Manager) *Chairman Chase Melancon, Councilman Brian Hillensbeck, Parish President Clint Cointment*
- b. Approval of Substantial Completion of Sewer Improvements Project AP Project #SEWR11002 - CDBG Project # 03PARA2301 by Shaw Construction (pending approval of the above referenced Change Order #13) (Dean Thomason, Project Manager) *Chairman Chase Melancon, Councilman Brian Hillensbeck, Parish President Clint Cointment*

(10) Introduction of Ordinances - (Legal Counsel)

- a. Introduction of Ordinance - Budget Amendment #1 - Approval to amend 2025 Budget (Dawn Caballero, Chief Financial Officer) *Finance Committee Recommendation*
- b. Introduction of Ordinance - to amend the Ascension Parish Consolidated Utilities District #1 and Parish Utilities of Ascension Water Company Rules and Regulations, Section 4 Billing, Fees and Payments, 3. Fees to adjust and revise the Fee Schedule - New Tap Fee, Service Deposit and Tap Fee Parts for 4", 6" and 8" meters only (Director Jason Llicardi) *Utilities Committee Recommendation*

(11) Public Hearings Ordinances - (Legal Counsel)

- a. Reading of Ordinance - to amend the Ascension Parish Zoning Map from Mixed Use 2 (MU2) to Small Planned Unit Development (SPUD) Zoning Review ID-PZ 3401.24 - Tract X and Tract Y-1 of the Charles C. Brown Property for Primax Properties, LLC - located on the north side of LA Highway 42 approximately 1400' east of Old Jefferson Highway (LA Highway 73)
- b. Public Hearing - to consider an ordinance to amend the Ascension Parish Zoning Map from Mixed Use 2 (MU2) to Small Planned Unit Development (SPUD) Zoning Review ID-PZ 3401.24 - Tract X and Tract Y-1 of the Charles C. Brown Property for Primax Properties, LLC - located on the north side of LA Highway 42 approximately 1400' east of Old Jefferson Highway (LA Highway 73)

- c. Ordinance - to amend the Ascension Parish Zoning Map from Mixed Use 2 (MU2) to Small Planned Unit Development (SPUD) Zoning Review ID-PZ 3401.24 - Tract X and Tract Y-1 of the Charles C. Brown Property for Primax Properties, LLC - located on the north side of LA Highway 42 approximately 1400' east of Old Jefferson Highway (LA Highway 73)
- d. Reading of Ordinance - to revoke an existing thirty (30) foot drainage servitude and an existing fifteen (15) foot drainage servitude located across the northern portion of Tract B-1-A-1-A of the George M. Valentine Property
- e. Public Hearing - to consider an ordinance to revoke an existing thirty (30) foot drainage servitude and an existing fifteen (15) foot drainage servitude located across the northern portion of Tract B-1-A-1-A of the George M. Valentine Property
- f. Ordinance - to revoke an existing thirty (30) foot drainage servitude and an existing fifteen (15) foot drainage servitude located across the northern portion of Tract B-1-A-1-A of the George M. Valentine Property
- g. Reading of Ordinance - to revoke an existing fifteen (15) foot servitude and an existing fifteen (15) foot drainage servitude located across the northern portion of Lot 5-A-1 of the Geron Crotwell Property
- h. Public Hearing - to consider an ordinance to revoke an existing fifteen (15) foot servitude and an existing fifteen (15) foot drainage servitude located across the northern portion of Lot 5-A-1 of the Geron Crotwell Property
- i. Ordinance - to revoke an existing fifteen (15) foot servitude and an existing fifteen (15) foot drainage servitude located across the northern portion of Lot 5-A-1 of the Geron Crotwell Property

(12) Adjourn

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