



Parish of Ascension

Office of Finance

www.ascensionparish.net

FINANCE COMMITTEE MEETING

March 11, 2025 - 5:30 PM

**ASCENSION PARISH COURTHOUSE
607 EAST WORTHEY ROAD
GONZALES, LOUISIANA 70737**

AGENDA

- (1) **Call To Order / Invocation and Pledge**
- (2) **Roll Call**
- (3) **Chair's Additions**
- (4) **Public Comment**
- (5) **GENERAL BUSINESS**
 - a. Quarterly Update on Ascension Economic Development Corporation (AEDC) activities, including meetings with stakeholders, allies and current business retention meetings and review of projects in the pipeline (Kate MacArthur, President/CEO Ascension Economic Development Corporation)
 - b. Approval of Cooperative Endeavor Agreement between the Parish and Jambalaya Capital of the World for a one-time payment of \$20,000.00 to help marketing and public relations (Mike Gonzales, Jambalaya Festival Association)
 - c. Approval of Cooperative Endeavor Agreement between Ascension Parish Government and Ascension Council on Aging (COA) for building a new Senior Center in Prairieville. Parish will loan funds in the amount of \$2,000,000.00 to be repaid by COA over a ten-year period from the signing of the promissory note (Darlene Schexnayder, Executive Director Ascension Council on Aging and Dawn Caballero, Chief Financial Officer)
 - d. Approval of Renewal of the Cooperative Endeavor Agreement with Capital Area Human Services District (CAHSD) for the limited purpose of the Parish assisting in the monthly rental payments for the building currently housing CAHSD. The Parish shall reimburse CHSD \$4,345.83 monthly, which is one-half of the monthly rental rate of \$8,691.66. The Parish shall also reimburse one half of monthly utility costs (Colleen Arceneaux, Director of Health and Community Development)
 - e. Approval of Amendment #1 to the Agreement for Autopsy and Autopsy Forensic Services with Dr. Christopher Trevino and Dr. Frank Peretti dba Forensic Autopsy & Consulting Services, LLC, to temporarily increase the not to exceed amount by \$31,900.00 for a new not to exceed amount of \$81,899.00 (Colleen Arceneaux, Director of Health and Community Development)

- f. Approval of Renewal of Contract for Medical Services with Ty Gautreau for medical services to inmates at Ascension Parish Jail. Compensation to provider is \$4,725.00 monthly not to exceed \$56,700.00 (Colleen Arceneaux, Director of Health and Community Development)
- g. Approval of Amendment #1 to the Claims Administration Service Agreement with Louisiana Claims Administrators for claims management and administration to add an additional \$10,500.00 to cover the last quarter administrative fees and any additional fees provided for in Exhibit A of the contract. The new not to exceed amount is \$76,300.00 (Megan Babin, Human Resources Director)
- h. Approval of Amendment #1 to the Professional Services Contract for Programming and Maintenance of Communications Equipment with In-Telecom Consulting, LLC for programming and maintenance of communications equipment to add an additional \$1,400.00 to pay remaining invoices for a not to exceed amount of \$78,900.00 (Brandon O'Deay, Director Technology)
- i. Approval of the Professional Selection Committee's recommendation to select the respondent, Triton Controls & Engineering, Inc., for the RFQ - Parish Supervisory Control and Data Acquisition (SCADA) Support and to enter into a service contract for the project (Brian Martinez, Director of Performance and Accountability and Data Analytics)
- j. Approval of Amendment #3 to the Renewal of Master Contract for Professional Services for Engineering Review Agency Services with CSRS, LLC for Engineering Review Agency Services, to extend the contract term through July 6, 2025. The Amendment only extends the term of the contract and does not affect the contract price (Eric Poche, Director of Planning and Development)
- k. Approval to enter into contract/agreement with the lowest responsive quote received from Vath's Lighting & Controls Solutions for the project - Electrical Lighting Replacement Arena B, C and D in the amount of \$68,825.00 (Christopher Welch, Lamar Dixon Manager Event Operations)
- l. Approval of Amendment #2 to the Renewal of Master Services Contract with Del-Con, LLC for plumbing maintenance and repairs to add an additional \$75,000.00 to provide funding through the end of the contract term of July 11, 2025 for a not to exceed amount of \$275,000.00 (Jason Thompson, Supervisor III Maintenance Department)
- m. Approval of Renewal of the Legal Services Contract with Kean Miller, LLP for the preparation of trust documents for retiree medical plan, coordination with health plan, pension plan and related documentation, and consultation with respect to related tax consequences, and regulatory compliance. The rate at which attorney may bill the parish shall not exceed the Attorney General rate and shall not exceed \$8,000 (Jean Paul Robert, Parish Attorney)
- n. Approval of Amendment #10 to the Professional Services Contract with McKim & Creed, Inc., to extend the term to February 17, 2025, retroactive to December 31, 2024. The amendment only extends the term of the contract and does not affect the contract price (Dean Thomason, Project Manager III)
- o. Approval of Amendment #2 to the Master Contract for Professional Services for Professional Engineering Support Services with Forte & Tablada, Inc. for the bridge load ratings of parish-owned bridges. This amendment is to extend the term of the contract through June 30, 2025 and does not affect the contract price (Daniel Helms, Chief Transportation Engineer)
- p. Approval of Amendment #2 to the Renewal of Master Contract for Professional Services for Geotechnical Assistance, with Gulf South Engineering and Testing, Inc., to extend the contract term through June 30, 2025. The amendment only extends the term of the contract and does not affect the contract price (Daniel Helms, Chief Transportation Engineer)
- q. Contract Report of all Contracts/Agreements entered into in the month of February 2025

(6) FINANCE REPORTS

- a.** Monthly Report of new positions added to the Ascension Parish Government Classification Plan in the month of February 2025 (Megan Babin, Human Resources Director)
- b.** Budget Amendment #1 - Approval to amend 2025 Budget (Dawn Caballero, Chief Financial Officer)
- c.** Financial Update - Open Finance at <https://ascensionparishla.finance.socrata.com/#!/dashboard>

(7) Adjourn

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the Council Secretary's Office at (225) 450-1234 or (225) 450-1233 to submit a request.

Ascension Parish Meeting are accessible for public viewing on YouTube (@ascensionparish), Facebook (Parish of Ascension), Channel 21 on REV and Cox and the Ascension21 app on Roku, Amazon Firestick, Apple TV, Android and iOS devices