



Parish of Ascension

Office of the Parish Council

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REGULAR MEETING OF THE ASCENSION PARISH COUNCIL

February 20, 2025 - 6:00 PM
ASCENSION PARISH COURTHOUSE
607 E Worthey Rd.
Gonzales

AGENDA

- (1) Call To Order / Invocation and Pledge
- (2) Roll Call
- (3) Chair's Additions
- (4) Public Comment Sign- In Period
- (5) Presentations
- (6) Parish President's Report:
- (7) Consent Agenda
 - a. Adoption of Regular Council Meeting Minutes of January 16, 2025
 - b. Approval of Property and Casualty Insurance Rates for Ascension Parish - Option 2 (Bret Hughes, Hughes Insurance) *Finance Committee Recommendation*
 - c. Approval of Professional Services Contract with Hughes Insurance Services for Agent of Record for all Property and Casualty Insurance (Ruth Phillips, Chief Administrative Officer) *Finance Committee Recommendation*
 - d. Approval of Amendment #1 to the staffing agreement with Advantage Medical Professionals, LLC for temporary staffing at the Ascension Parish Jail. This amendment is to increase the contract by \$46,000.00 to pay remaining invoices for a new not to exceed amount of \$196,000.00 (Colleen Arceneaux, Director of Health and Community Development) *Finance Committee Recommendation*
 - e. Approval of renewal of the Management and Operating Agreement between Ascension Parish Government and Gaston's BBQ & Beer, LLC to provide meal services for West Ascension Early Learning Center at a cost of \$10 per day per child under 3 years of age and \$15 per day per child over 3 years of age for up to 65 students (Colleen Arceneaux, Director of Health and Community Development) *Finance Committee Recommendation*
 - f. Approval of Cooperative Endeavor Agreement and Lease between Ascension Parish

Government, Ascension Parish Sheriff, and Ascension Parish Fire Protection District #1 for the Fire District #1 site on Airline Hwy (Ricky Compton, Infrastructure Division Director) *Finance Committee Recommendation*

- g.** Approval of Amendment #1 to Master Contract for Professional Services with Lofton Industrial Services, LLC for temporary staffing. This amendment is to increase the contract by \$6,600.00 to pay remaining invoices. The new not to exceed amount is \$115,600.00 (Megan Babin, Human Resources Director) *Finance Committee Recommendation*
- h.** Approval of Amendment #1 to Master Contract for Professional Services with Roberto Macedo & Associates for Section 8 Administrative Services to increase the contract by \$20,000.00 to pay invoices through April 2025, the end of the contract term. The new not to exceed amount is \$95,000.00 (Hermine Edwards Irvin, Grants Director) *Finance Committee Recommendation*
- i.** Approval to enter into a Contract with Systemates, Inc. (Projectmates) for project management software. Contract amount not to exceed \$95,435.00 in year one for start-up and annual costs and \$41,875.00 for annual cost for year two. After the initial two-year term, no more than annually, Systemates may increase the fees by no more than seven percent (7%) of the then-current fee (Randy Mullis, Project Manager III) *Finance Committee Recommendation*
- j.** Approval of Amendment #1 to the Master Contract for Professional Services with Holly and Smith Architects, Inc., for the Lamar Dixon Gym Leak Remediation Project, to add Phase 2 - Implementation. Phase 2 will increase the contract amount by \$366,608.00, for a new amount not to exceed \$432,108.00 and extend the contract term to September 25, 2026 (Randy Mullis, Project Manager III) *Finance Committee Recommendation*
- k.** Approval of Amendment #2 to the Master Services Contract with Corporate Mechanical Contractors, Inc. for HVAC Maintenance and Repair in Parish facilities to add \$150,000.00 for a total budget amount not to exceed \$600,000.00. This amendment is to ensure funds through May 2025, the end of the contract term. The total budget amount may be shared by more than one Provider (Jason Thompson, Facilities Maintenance Manager) *Finance Committee Recommendation*
- l.** Approval to enter into a Contract with Del-Con, LLC for backflow installation on Parish buildings/parks. Contract amount not to exceed \$96,106.00 (Jason Thompson, Facilities Maintenance Manager) *Finance Committee Recommendation*
- m.** Approval of Amendment #2 to the Master Services Contract with Gallo Mechanical Services, LLC for HVAC Maintenance and Repair in Parish facilities to add \$150,000.00 for a total budget amount not to exceed \$600,000.00. This amendment is to ensure funds through May 2025, the end of the contract term. The total budget amount may be shared by more than one Provider (Jason Thompson, Facilities Maintenance Manager) *Finance Committee Recommendation*
- n.** Approval of Amendment #2 to the Professional Services Contract with Joey Thibodeaux's Drain Cleaning & Plumbing, to add \$14,000.00 to pay remaining 2024 invoices, for a new not to exceed amount of \$189,000.00 (Jason Licciardi, Utilities Director) *Finance Committee Recommendation*
- o.** Approval to enter into a Contract with Scott Fence USA, LLC, for the Butch Gore Park Pipe Rail Fencing Project. Total contract amount not to exceed \$85,260.00 (Geoff Sanders, Supervisor IV Recreation) *Finance Committee Recommendation*
- p.** Approval of Change Order #9 (DOTD Change Order #7) - Richard Price Contracting Co., LLC, for the Churchpoint Road and Roddy Road Roundabout Project in the Move Ascension Program, Project H.006459, to provide for reconciliation of final quantities. This change order will increase the contract amount by \$19,003.55, for a new total contract amount of \$2,001,243.40 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

- q. Approval of Change Order #1 - R.J. Daigle & Sons, Inc., for the PR 929 Overlay (US 61 - Parker Rd) Project, State Project H.014642, to reimburse the contractor for LADOTD's requirement to purchase Owners and Contractors Protective Liability (OCP) insurance. This change order will increase the contract amount by \$5,108.00 for a new total contract amount of \$1,144,793.32 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*
- r. Approval of Change Order #2 - R.J. Daigle & Sons Contractors, Inc., for the PR 929 Overlay (US 61 - Parker Rd) Project, State Project H.014642, to adjust the pavement patching quantities. This change order will decrease the contract amount by -\$7,210.66 for a new total contract amount of \$1,137,582.66 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*
- s. Approval of Resolution - 2024 Louisiana Audit Compliance Questionnaire - "BE IT RESOLVED that the Council of the Parish of Ascension, State of Louisiana, hereby adopts the Louisiana Compliance Questionnaire for the 2024 Audit of the Government of the Parish of Ascension.
BE IT FURTHER RESOLVED that the Louisiana Compliance Questionnaire be presented to the Auditors, Faulk & Winkler, said audit firm approved by the Ascension Parish Council and the State of Louisiana Legislative Auditor" (Dawn Caballero, Chief Financial Officer) *Finance Committee Recommendation*
- t. Acceptance of roads into Parish Maintenance System. (Eric Poche) *Transportation Committee Recommendation*
Windsor Park Subdivision
 Windsor Park Drive753 Ft.
 Queen Street1,144 Ft.
 Parliament Drive1,308 Ft.
 Monarch Street155 Ft.
 Duchess Drive493 Ft.
 Castle Drive490 Ft.
Clare Court Subdivision
 Clare Court.....1,166 Ft.
Belle Savanne Phase 3
 Belle Reine Drive.....1,635 Ft.
 Belle Parc Avenue.....1,612 Ft.
 Belle Crique Avenue.....507 Ft.
- u. Final Acceptance of the Churchpoint Road and Roddy Road Roundabout Project in the Move Ascension Program, State - Project H.006459 Richard Price Contracting Co., LLC *Transportation Committee Recommendation*
- v. Approval of Servitude Agreement between Ascension Parish Government (APG) and Ascension Parish School Board (APSB) to grant an all-purpose servitude of Parcel 1-2-A-1 as depicted in Exhibit A attached and approval for Parish President Clint Cointment to execute the Agreement. *Transportation Committee Recommendation*

(8) Introduction of Ordinances - (Legal Counsel)

- a. Introduction of Ordinance - to amend the Ascension Parish Zoning Map from Mixed Use 2 (MU2) to Small Planned Unit Development (SPUD) Zoning Review ID-PZ 3401.24 - Tract X and Tract Y-1 of the Charles C. Brown Property for Primax Properties, LLC - located on the north side of LA Highway 42 approximately 1400' east of Old Jefferson Highway (LA Highway 73) *Joint Planning and Zoning Commission recommends APPROVAL with stipulations*
- b. Introduction of Ordinance - to declare surplus and authorize the sale and/or transfer of miscellaneous movable equipment (Lynda Timmons, Senior Accountant II) *Finance Committee Recommendation*
- c. Introduction of Ordinance - to amend the Ascension Parish Code of Ordinances, Chapter 13 Occupational Licenses, Taxes and Regulations, to add Article XV - Food Truck and Trailer Vendors (Ricky Compton, Infrastructure Director)

- d. Introduction of Ordinance - to amend the Ascension Parish Code of Ordinances, Chapter 15 - Parks and Recreation, Article I - In General, Section 15.3 - Mobile Food Units (Food Trucks) in Ascension Parish Parks, to provide for the operations and fees for the use of the Ascension Parish Government Parks or Ascension Parish Food Truck Court by a Food Truck and Trailer Vendor (Ricky Compton, Infrastructure Director)
- e. Introduction of Ordinance - to revoke and abandon a portion of right of way in accordance with LA RS 48:701 for the right of way referred to as Market Center Blvd. (f.k.a. Market Place Ave.), located off of LA Hwy 73, Ascension Parish *Moved to Council Agenda via UDC 17.4050 (B.2.a)* (Planning Director Eric Poche)

(9) Public Hearings Ordinances - (Legal Counsel)

- a. Reading of Ordinance - DC-24.01 - to amend Appendix II, Section 17-2051 of the Unified Land Development Code (LDC) to create a new section for Food Truck and Trailer Vendors
- b. Public Hearing - to consider an ordinance - DC-24.01 - to amend Appendix II, Section 17-2051 of the Unified Land Development Code (LDC) to create a new section for Food Truck and Trailer Vendors
- c. Ordinance - DC-24.01 - to amend Appendix II, Section 17-2051 of the Unified Land Development Code (LDC) to create a new section for Food Truck and Trailer Vendors
- d. Reading of Ordinance ZT-24.02 - to amend Appendix I Zoning Tables of the Ascension Parish Unified Land Development Code (LDC) to add Food Truck and Trailer Vendors
- e. Public Hearing - to consider an ordinance - ZT-24.02 - to amend Appendix I Zoning Tables of the Ascension Parish Unified Land Development Code (LDC) to add Food Truck and Trailer Vendors
- f. Ordinance - ZT-24.02 - to amend Appendix I Zoning Tables of the Ascension Parish Unified Land Development Code (LDC) to add Food Truck and Trailer Vendors
- g. Reading of Ordinance - ZT 24.03 - to amend Appendix I Zoning Tables of the Ascension Parish Unified Land Development Code (LDC) to add Food Truck Parks
- h. Public Hearing - to consider an ordinance - ZT 24.03 - to amend Appendix I Zoning Tables of the Ascension Parish Unified Land Development Code (LDC) to add Food Truck Parks
- i. Ordinance - ZT 24.03 - to amend Appendix I Zoning Tables of the Ascension Parish Unified Land Development Code (LDC) to add Food Truck Parks
- j. Reading of Ordinance - ZT-24.01 - to amend Appendix I Zoning Tables of the Ascension Parish Unified Land Development Code (LDC) to add Solar Farms per ordinance adopted on October 3, 2024
- k. Public Hearing - to consider an ordinance - ZT-24.01 - to amend Appendix I Zoning Tables of the Ascension Parish Unified Land Development Code (LDC) to add Solar Farms per ordinance adopted on October 3, 2024
- l. Ordinance - ZT-24.01 - to amend Appendix I Zoning Tables of the Ascension Parish Unified Land Development Code (LDC) to add Solar Farms per ordinance adopted on October 3, 2024
- m. Reading of Ordinance - to amend the Ascension Parish Zoning Map from Medium Intensity Residential (RM) to Crossroad Commercial (CC) - Zoning Review ID PZ-3566.24 Lots 4-A & 4-B for Annette Martin-located on the south side of LA Highway 621 approximately 720' east of LA Highway 44
- n. Public Hearing - to consider an ordinance to amend the Ascension Parish Zoning Map from Medium Intensity Residential (RM) to Crossroad Commercial (CC) - Zoning Review ID PZ-3566.24 Lots 4-A & 4-B for Annette Martin-located on the south side of LA Highway 621 approximately 720' east of LA Highway 44
- o. Ordinance - to amend the Ascension Parish Zoning Map from Medium Intensity

Residential (RM) to Crossroad Commercial (CC) - Zoning Review ID PZ-3566.24 Lots 4-A & 4-B for Annette Martin-located on the south side of LA Highway 621 approximately 720' east of LA Highway 44

(10) Adjourn

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