



Parish of Ascension

Office of Finance

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FINANCE COMMITTEE MEETING

September 10, 2024 - 5:30 PM

**ASCENSION PARISH COURTHOUSE
607 EAST WORTHEY ROAD
GONZALES, LOUISIANA 70737**

AGENDA

- (1) **Call To Order / Invocation and Pledge**
- (2) **Roll Call**
- (3) **Chair's Additions**
- (4) **Public Comment**
- (5) **GENERAL BUSINESS**
 - a. Quarterly update on Ascension Economic Development Corporation (AEDC) activities including meetings with stakeholders, allies and current business retention meetings and review of projects in the pipeline (Kate MacArthur, President/CEO Ascension Economic Development Corporation)
 - b. Approval of Amendment #1 to the Professional Services Contract with St. Bernard Parish Sheriff for the housing of juveniles to increase the total amount of the contract by an additional \$1,500.00, for a new not to exceed amount of \$549,000.00 (Ruth Phillips, Chief Administrative Officer)
 - c. Approval to purchase a .85 acre tract of property located at 42060 Churchpoint Rd. at a price of not to exceed \$100,000.00 for the purpose of the relocation of the DPWE recycling facility (Ricky Compton, Infrastructure Division Director and/or Ron Savoy, Department of Public Works Director)
 - d. Approval of Master Services Contract with Capital City Staffing, LLC t/a AMMON Healthcare for temporary nurses at the Ascension Parish Jail for a not to exceed amount of \$300,000.00 (Colleen Arceneaux, Health and Community Development Director)
 - e. Approval of Amendment #1 to the Master Contract for Professional Services with Lofton Industrial Services, LLC for temporary staffing to add an additional \$40,000.00 to the contract amount for a new not to exceed amount of \$109,000.00 (Megan Babin, Interim Human Resources Director)
 - f. Approval for President Clint Cointment to sign and execute any and all documents relating to the FY 2024 - 2024 LA 44 at LA 933 Parker Road Roundabout FP&C Project #50-J03-24-03 and/or Chief Financial Officer Dawn Caballero for financial documents

(Hermina Edward-Irvin, Grants Director)

- g.** Approval for President Clint Cointment to sign and execute any and all documents relating to the FY 2024 - 2024 LA 73 at LA 30 Roundabout FP&C Project #50-J03-24-02 and/or Chief Financial Officer Dawn Caballero for financial documents (Hermina Edward-Irvin, Grants Director)
- h.** Approval for President Clint Cointment to sign and execute any and all documents relating to the FY 2024 - 2024 LA 431 Roundabout FP&C Project #50-J03-24-01 and/or Chief Financial Officer Dawn Caballero for financial documents (Hermina Edward-Irvin, Grants Director)
- i.** Approval for President Clint Cointment to execute any and all contracts of whatever kind relating to the Henderson Bayou Channel Improvements, State Project Number H.016072 and/or Chief Financial Officer Dawn Caballero for financial documents (Hermina Edward-Irvin, Grants Director)
- j.** Approval for President Clint Cointment to execute any and all contracts of whatever kind relating to the Welsh Gully Channel Improvements, State Project Number H.016071 and/or Chief Financial Officer Dawn Caballero for financial documents (Hermina Edward-Irvin, Grants Director)
- k.** Approval for President Clint Cointment to execute any and all contracts of whatever kind relating to the West Ascension Drainage Improvements Bayou McCall, State Project Number H.015974 and/or Chief Financial Officer Dawn Caballero for financial documents (Hermina Edward-Irvin, Grants Director)
- l.** Approval of Amendment #1 to the Master Contract for Professional Services with Neel-Schaffer, Inc. to include an additional amount of \$200,000.00, for a total contract not to exceed amount of \$400,000.00. Neel-Schaffer, Inc. will only receive a portion of the amount, dependent on the task orders awarded and completed (Eric Poche, Planning and Development Director)
- m.** Approval of Amendment #1 to the Master Contract for Professional Services with Vectura Consulting Services, LLC to include an additional amount of \$200,000.00, for a total contract not to exceed amount of \$400,000.00. Vectura Consulting Services, LLC will only receive a portion of the amount, dependent on task orders awarded and completed (Eric Poche, Planning and Development Director)
- n.** Approval of Amendment #1 to the Master Contract for Professional Services with Intelligent Transportation Systems, LLC to include an additional amount of \$200,000.00, for a total contract not to exceed amount of \$400,000.00. Intelligent Transportation Systems, LLC will only receive a portion of the amount, dependent on the task orders awarded and completed (Eric Poche, Planning and Development Director)
- o.** Approval of Amendment #1 to the Master Contract for Professional Services with Gresham Smith to include an additional amount of \$200,000.00, for a total contract not to exceed amount of \$400,000.00. Gresham Smith will only receive a portion of the amount, dependent on the task orders awarded and completed (Eric Poche, Planning and Development Director)
- p.** Approval to enter into contract negotiations with Mougeot Architecture for the architectural design for the new Animal Services Center (Randy Mullis, Project Manager)
- q.** Approval of Change Order #1 - Crescent Multimedia Solutions, LLC for additional data wire installation for internet services, not included in the original scope of work for the Ascension Parish Courtroom Improvements Audio Visual System Medium Courtroom 221 project (Project #ADMN240015). This change order increases the contract amount by \$12,695.53, for a total contract amount of \$162,015.53 (Randy Mullis, Project Manager)
- r.** Approval of Change Order #2 - Build Commercial Construction, LLC for the Ascension Parish Courtroom Improvements Project (Project #ADMN240015) to add 34

construction days to the project duration due to the lead time of procurement of materials from the final selection to ensure the courtroom matches existing courtrooms. The date of substantial completion will be moved to September 18, 2024. There is no change to the original contract price of \$1,138,000.00 (Randy Mullis, Project Manager)

- s. Approval of Change Order #3 - Build Commercial Construction, LLC for the Ascension Parish Courtroom Improvements Project (Project #ADMN240015) to include the cost of additional millwork from an existing courtroom per owner's request. This change order will increase the contract amount by \$438.00, for a new not to exceed amount of \$1,138,438.00 (Randy Mullis, Project Manager)
- t. Approval to amend the Master Contract for Professional Services for professional and design related services for Move Ascension (Contract #220298), with T. Baker Smith, LLC., executed on February 28, 2023, to adjust the labor and equipment fee schedule from 2022 rates to 2024 rates and to amend the fee schedule beginning January 1, 2025. This contract modification results in no change in the contract not to exceed cost or the contract expiration date (Daniel Helms, Chief Transportation Engineer)
- u. Approval of Change Order #7 (DOTD Change Order #9) - Richard Price Contracting Co., LLC, for the Churchpoint Road and Roddy Road Roundabout Project in the Move Ascension Program, Project H.006459, to provide compensation for a full depth asphalt patch on the east approach of Churchpoint Road. This change order will increase the contract amount by \$34,310.83, for a new total contract amount of \$1,970,450.61 (Daniel Helms, Chief Transportation Engineer)
- v. Approval of Change Order #8 (DOTD Change Order #10) - Richard Price Contracting Co., LLC, for the Churchpoint Road and Roddy Road Roundabout Project in the Move Ascension Program, Project H.006459, to provide for additional drainage work inside the project limits to add (2) working days to the contract for a total of 128 days. This change order will increase the contract amount by \$11,789.24, for a new total contract amount of \$1,982,239.85 (Daniel Helms, Chief Transportation Engineer)
- w. Approval to pay the US Army Corps of Engineers \$916,667 for the Parish's 25% share of the design cost for the Waterline Replacement Project (Dean Thomason, Project Manager)
- x. Approval of Change Order #1 - MTC Construction, LLC for the Bonadona/Cataldo Drainage Improvements Project (Project #PM-19-12-002) for an additional amount of \$82,545.00 for a new total contract amount of \$1,483,987.00 and to increase contract term by an additional thirty (30) days for a new completion date of 10/17/24, due to changes either required to meet the specifications, required in order for the water to drain properly, additional work due to homeowners installing culverts after the drawings were done, to replace pipe that was called out to be left but had to be changed due to its condition and line interference from sewer and water lines that had to be reworked (Dean Thomason, Project Manager)
- y. Contract Report of all Contracts/Agreements entered into in the month of August 2024 (Finance Chairman Michael Mason)

(6) FINANCE REPORTS

- a. Monthly Report of new positions added to the Ascension Parish Government Classification Plan in the month of August 2024 - There were no new positions added.
- b. Financial Update - Open Finance at <https://ascensionparishla.finance.socrata.com/#!/dashboard>

(7) Adjourn

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