



Parish of Ascension

Office of Finance

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FINANCE COMMITTEE MEETING

August 6, 2024 - 5:30 PM

ASCENSION PARISH COURTHOUSE
607 EAST WORTHEY ROAD
GONZALES, LOUISIANA 70737

MINUTES

- (1) **Call To Order / Invocation and Pledge** - The meeting was called to order at 5:29 pm by Chairman Michael Mason. Councilman Oliver Joseph led the Committee in the invocation and pledge.
- (2) **Roll Call** – All members were present with the exception of Councilman Joel Robert, Councilman Travis Turner who arrived at 5:33 pm, and Councilman Dennis Cullen who arrived at 5:38 pm.
- (3) **Chair's Additions** – There were no additions to the agenda.
- (4) **Public Comment** - Chairman Mason announced that anyone wishing to speak should sign in now.
- (5) **GENERAL BUSINESS**
 - a. **Presentation of HUD Section 8 Program Five-Year Plan and approval of Resolution to authorize the Administrator of the Parish Section 8 Program, Roberto Macedo & Associates, to prepare said Plan and to schedule a Public Hearing to obtain Ascension Parish citizens' input as required by HUD, and to authorize the Parish President to execute the required documents associated with the 2025-2029 Section 8 Five-Year Plan** - Roberto Macedo with Roberto Macedo and Associates spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilman Todd Varnado. The motion passed with no objection.
 - b. **Approval of donation to the Greater Baton Rouge Food Bank in the amount of \$2,500.00 to provide the equivalent of up to 7,500 meals to the hungry at no cost to the member agencies in Ascension Parish** - A motion to approve forwarding to the

full Council for approval was made by Councilman Todd Varnado. The motion was seconded by Councilman Brett Arceneaux. The motion passed with no objection.

- c. **Update on recreation projects to be completed using American Rescue Plan Act (ARPA) funds and approval of items that differ from the original resolution** - Ricky Compton, Infrastructure Division Director spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilman Todd Varnado. The motion passed with no objection.
- d. **Approval of Amendment #1 to the Professional Services Contract with Joey Thibodeaux's Drain Cleaning & Plumbing, to add an additional \$100,000.00 for maintenance and repairs, for a new total not to exceed amount of \$175,000.00** - A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilman Dennis Cullen. The motion passed with no objection.
- e. **Approval of Cooperative Endeavor Agreement with Impact Sports Gonzales to provide compensation for officials used in the conduction of baseball, for a total not to exceed amount of \$80,000.00** - A motion to approve forwarding to the full Council for approval was made by Councilman Travis Turner. The motion was seconded by Councilman Brian Hillensbeck. The motion passed with no objection.
- f. **Approval of Ordinance declaring surplus and authorization of the sale and/or transfer of miscellaneous movable equipment** - A motion to approve forwarding to the full Council for approval was made by Councilman Brian Hillensbeck. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- g. **Approval of Amendment #1 to the Master Services Contract with Del-Con, LLC for electrical maintenance and repair to Parish facilities to extend the contract through October 5, 2025. This amendment is also to revise a section in Exhibit A. This amendment does not affect the original contract price of not to exceed \$150,000.00** - A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilman Brian Hillensbeck. The motion passed with no objection.
- h. **Approval to enter into Contract with ADT Commercial to maintain existing fire alarms and security alarms at government facilities in Ascension Parish. Total contract amount not to exceed \$63,120.00** - A motion to approve forwarding to the full Council for approval was made by Councilman Brian Hillensbeck. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- i. **Approval of Renewal of Master Services Contract with Waste Management of Louisiana for parish wide dumpster rentals, for a total not to exceed amount of \$165,000.00** - A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilwoman Pam Alonso. The motion passed with no objection.
- j. **Approval of Amendment #2 to the Professional Engineering Support Services Contract with Quality Engineering & Surveying, LLC, for the Ascension Parish Courthouse East Green Infrastructure Improvements Project, to extend the contract term through December 31, 2024. This amendment does not affect the contract not to exceed amount of \$21,500.00** - A motion to approve forwarding to the full Council for approval was made by Councilman Todd Varnado. The motion was

seconded by Councilman Dennis Cullen. The motion passed with no objection.

- k. **Approval of Amendment #3 to the Professional Services Contract with Quality Engineering & Surveying, LLC, for the professional design services for Butch Gore Park Renovations, to extend the agreement term through July 31, 2024. This amendment does not affect the contract not to exceed amount of \$141,822.00** - A motion to approve forwarding to the full Council for approval was made by Councilman Dennis Cullen. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- l. **Approval of Amendment #4 to the Professional Services Contract with I.C.E. Sales & Service, LLC for SCADA support, service, and maintenance to extend the original contract term to January 31, 2025. This amendment does not affect the contract not to exceed amount of \$75,000.00** - A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilman Brian Hillensbeck. The motion passed with no objection.
- m. **Approval of Amendment #1 to the Professional Services Contract for Professional Engineering Support Services with Parish Engineering, LLC, to extend the contract term through December 31, 2024. This amendment only extends the term of the contract and does not affect the contract not to exceed amount of \$12,000.00** - A motion to approve forwarding to the full Council for approval was made by Councilman Todd Varnado. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- n. **Contract Report of all Contracts/Agreements entered into in the month of July 2024** - Chairman Mason announced that the report was emailed to the Committee ahead of the meeting and if they have any questions, they can contact Legal or Finance.

(6) FINANCE REPORTS

- a. **Monthly Report of new positions added to the Ascension Parish Government Classification Plan in the month of July 2024** - Megan Babin, Interim Human Resources Director spoke to the Committee on this item.
- b. **Parish Position Report - 2nd Quarter 2024** – Meegan Babin, Interim Human Resources Director spoke to the Committee on this item.
- c. **Financial Update - Open Finance at**
<https://ascensionparishla.finance.socrata.com/#!/dashboard> - Chairman Mason advised that Open Finance is available for viewing at the URL listed and Finance can be contacted with any questions.

- (7) Adjourn** – The meeting was adjourned at 5:48 pm on a motion by Councilman Todd Varnado, seconded by Councilman Dennis Cullen.