



Parish of Ascension

Office of the Parish Council

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REGULAR MEETING OF THE ASCENSION PARISH COUNCIL

April 18, 2024 - 6:00 PM

**ASCENSION PARISH COURTHOUSE
607 E Worthey Rd. Gonzales**

AGENDA

- (1) **Call To Order / Invocation and Pledge**
- (2) **Roll Call**
- (3) **Chair's Additions**
- (4) **Public Comment Sign- In Period**
- (5) **Presentations**
 - a. Introduction of Attorney General's Outreach Representative - Brandon Katz
 - b. Proclamation - to proclaim "Fair Housing Month" in Ascension Parish
 - c. Proclamation - to proclaim "Community Development Week" in Ascension Parish
 - d. Proclamation - to proclaim "Safe Digging Month" in Ascension Parish *ATMOS Energy*
- (6) **Parish President's Report:**
- (7) **Consent Agenda**
 - a. Adoption of March 21, 2024 Regular Council Meeting Minutes
 - b. Approval of Cooperative Endeavor Agreement between Ascension Parish Government and Jambalaya Capital of the World to provide funding in the amount of \$20,000.00 to help marketing and public relations (Mike Gonzales, Jambalaya Festival Association President) *Finance Committee Recommendation*
 - c. Approval of Renewal of Contract between Ascension Parish Government and Ty A. Gautreau, FNP-BC to provide medical services to inmates at the Parish Jail in the amount of \$4,725.00 per month. Total contract amount not to exceed \$56,700.00 (Colleen Arceneaux, Director Health and Community Development) *Finance Committee Recommendation*
 - d. Approval of Amendment #2 between the Parish of Ascension and Roberto Macedo and Associates for project management and consulting services for Section 8 to correct Amendment #1 due to a typographical error (Hermina Edward-Irvin, Grants

Director) *Finance Committee Recommendation*

- e. Approval to adopt CDBG policies and procedures for all CDBG-DR funded programs and projects administered by the State of Louisiana, Office of Community Development and to appoint Hermina Edward-Irvin as Coordinator/Officer for the various policies (Fair Housing, Section 504, Section 3, Labor Compliance, and Residential Anti-Displacements) and Lucy Cason, Equal Employment Opportunity Officer, and to authorize Parish President Clint Cointment to execute any and all documents pertaining to all CDBG-DR funded programs/projects administered by the State of Louisiana Office of Community Development including but not limited to Contracts, Amendments, Project Applications, and/or Dawn Caballero, Chief Financial Officer for financial documents (Hermina Edward-Irvin, Grants Director) *Finance Committee Recommendation*
- f. Bid Results and Approval to enter into contract with Bayou Irrigation, Inc. for the Ascension Parish Courthouse Green Infrastructure Improvements. Total Contract not to exceed \$789,000.00 (Base bid \$465,000.00 + Alternate #1 \$57,000.00 + Alternate #2 \$267,000.00) (Randy Mullis, Project Manager) *Finance Committee Recommendation*
- g. Approval of Change Order #1 - Ascension Parish Courthouse Courtroom Improvements - Build Commercial Construction, LLC- The original contract times should not be included in the contract. This change order will delete the following: Paragraph 4.02 Contract Times: Dates A. The work will be substantially complete on or before August 6, 2024 and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before August 31, 2024. The work shall be completed within 150 days of the Notice to Proceed (Randy Mullis, Project Manager) *Finance Committee Recommendation*
- h. Approval of Renewal of Master Services Contract with Corporate Mechanical Services, LLC for HVAC maintenance and repair in Parish facilities. Total budget amount of \$350,000.00 to be shared between two providers (Jason Thompson, Maintenance) *Finance Committee Recommendation*
- i. Approval of Renewal of Master Services Contract with Gallo Mechanical Services, LLC for HVAC maintenance and repair in Parish facilities. Total budget amount of \$350,000.00 to be shared between two providers (Jason Thompson, Maintenance) *Finance Committee Recommendation*
- j. Approval of Renewal of Legal Services Contract, to hire the law firm of Daigle, Fisse, & Kessenich, Attorney Stephen Brouillette, to represent the Parish in general legal matters. Total contract amount not to exceed \$150,000.00 (Jean Paul Robert, Parish Attorney) *Finance Committee Recommendation*
- k. Approval of Change Order #2 - Richard Price Contracting Co., LLC for the Churchpoint Road and Roddy Road Roundabout Project in the Move Ascension Program, Project H.006459, to reimburse contractor to provide two message boards from February - April 2024. This change order will increase the contract amount by \$13,650.00, for a new total contract amount of \$1,952,229.96 (Richard Price Contracting Co., LLC, DOTD Change Order #3) (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*
- l. Approval of Cooperative Endeavor Agreement between the Parish of Ascension and the City of Gonzales for the replacement of the North Tobey Avenue Bridge to protect public safety due to dilapidated condition. The City is to purchase the box culverts and relocate City utilities. The Parish is to provide labor, fill material and repave roadway in the vicinity of the bridge (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*
- m. Approval of Change Order #1 - Re-Roofing of Ascension Parish Sheriff's Office Portion of West Bank Courthouse - ABK Constructors, LLC - to increase contract price by an additional \$11,089.00 for a total contract price of \$69,983.94 for additional materials and labor required to build up low spots found in the roof after initial cleaning and inspection was done by Everest Warranty Inspector in order to obtain the 15-year roof warranty (Dean Thomason, Project Manager) *Finance Committee Recommendation*

- n. Bid results and Approval to enter into Contract with Command Construction, LLC for the Ascension Parish Water Sector Program (Round 1), not to exceed \$3,644,250.00 (Base bid \$3,594,200.00 + Alternate #1 \$50,000.00) (Dean Thomason, Project Manager) *Finance Committee Recommendation*
- o. Acceptance of roads into Parish Maintenance System. (Eric Poche)
Pelican Point Golf Community
 La Victoria Court464 Ft.
Grand Oaks Subdivision
 Admirable Oaks Ave.....782.3 Ft.
 Eminent Oaks Ave.....674 Ft.
 Grand View Ave..... 687.4 Ft.
 Honorable Oaks Ave.....629 Ft.
Copperhead Phase II
 Copperhead Road.....760 Ft.
Transportation Committee Recommendation

(8) Personnel Committee Recommendations

- a. Reappointment to Tourism Commission
- b. New Appointment to Animal Services Board
- c. Reappointments to Fire Protection District No. 1 Board
- d. Reappointments to Fire Protection District No. 2 Board

(9) General Business

- a. Resolution - to ratify the Presidential Appointment of the Council Secretary, Chief Administrative Officer, Chief Financial Officer, Public Works Director, Planning and Development Director, Human Resources Director, Utilities Director, Lamar Dixon General Manager, Infrastructure Director and the Information Technology Director
- b. Approval of exemption to the Department of Public Works Policy and Procedure Memo #4, Speed Humps and Bumps Installation, approved by Council on July 21, 2016 to allow for the installation of currently prohibited traffic calming devices on Lake Martin Rd., approaching and/or at the Laurel Ridge Levee Extension as recommended by the Parish Transportation Department to mitigate potential safety issues (Daniel Helms, Chief Transportation Engineer) *Chairman Chase Melancon, Councilman Dennis Cullen, President Clint Cointment*
- c. Approval of Master Contract between Crescent Multimedia Solutions, LLC for audio/visual equipment and installation in the courtroom improvements project of the Ascension Parish Courthouse in the amount of \$149,320.00 (Randy Mullis, Professional Project Manager) *Parish President Clint Cointment, Councilman Chase Melancon, Councilman Michael Mason*
- d. Approval of Amendment #2 to the contract for The Picard Group, LLC for and additional amount of \$162,500 (\$5,000 for printing, travel and miscellaneous costs and \$157,500 for services) for a total not to exceed amount of \$207,500 and to extend the contract through December 31, 2024 *Parish President Clint Cointment, Chairman Chase Melancon, Councilman Michael Mason*

(10) Introduction of Ordinances - (Legal Counsel)

- a. Introduction of Ordinance to declare surplus and authorize the sale and/or transfer of one (1) Broadcast Electronics Radio Transmitter, Model AM-1A XMTR 220V 1 PH; and Approval of Act of Donation from Ascension Parish Government to KKAY 1590 of one (1) Broadcast Electronics Radio Transmitter, Model AM-1A XMTR 220V 1 PH (Brady Edmonston, OEP) *Finance Committee Recommendation*
- b. Introduction of Ordinance - to amend the Ascension Parish Code of Ordinances, Chapter 16 - Personnel, Article 1. In General, Section 16-1, to delete language that allows the Parish President to approve new position titles *Councilman Dennis Cullen, Councilwoman Pam Alonso, Councilman Brian Hillensbeck, Councilman Todd Varnado,*

Councilman Joel Robert

- c. Introduction of Ordinance - replace Exhibit A to the Ordinance declaring surplus and authorizing the sale and/or transfer of miscellaneous movable equipment adopted by Parish Council on February 15, 2024 due to a typographical error on page 2, line 37, stating an incorrect VIN (Lynda Timmons, Senior Accountant Finance Department)
Finance Committee Recommendation

(11) Public Hearings Ordinances - (Legal Counsel)

- a. Reading of Ordinance - to revoke an existing fifteen foot (15') drainage servitude located across the southern portion of Lot 505-A of the Eugene Lowry property *Moved to Council via UDC 17.4050 (B.2.a)*
- b. Public Hearing - to consider an ordinance to revoke an existing fifteen foot (15') drainage servitude located across the southern portion of Lot 505-A of the Eugene Lowry property
- c. Ordinance - to revoke an existing fifteen foot (15') drainage servitude located across the southern portion of Lot 505-A of the Eugene Lowry property
- d. Reading of Ordinance - to purchase the northern portion of the Denise Crifasi property located between Webre City Road and Airline Highway, just east of Roddy Road (Ricky Compton, Interim Infrastructure Division Director)
- e. Public Hearing - to consider an ordinance to purchase the northern portion of the Denise Crifasi property located between Webre City Road and Airline Highway, just east of Roddy Road
- f. Ordinance - to purchase the northern portion of the Denise Crifasi property located between Webre City Road and Airline Highway, just east of Roddy Road
- g. Reading of Ordinance - Budget Amendment #1 - to amend 2024 Budget (Dawn Caballero, Chief Financial Officer)
- h. Public Hearing - to consider an ordinance amending the 2024 Budget - Budget Amendment #1
- i. Ordinance - Budget Amendment #1 - to amend the 2024 Budget

(12) Executive Session

- a. Settlement Agreement - Gonzales Towing/Yancy Ball Property Damage Claim LCA-27987

(13) Adjourn

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