Parish of Ascension

Office of the Parish Council

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REGULAR MEETING
OF THE
ASCENSION PARISH COUNCIL

March 21, 2024 - 6:00 PM

ASCENSION PARISH COURTHOUSE
607 E. Worthey St. Gonzales

AGENDA

(1) Call To Order / Invocation and Pledge

(2) Roll Call

(3) Chair's Additions

(4) Public Comment Sign- In Period

(5) Presentations

- **a.** Recognition of 2023 Parish retirees (HR Director Lucy Cason)
- **b.** Proclamation - to proclaim Flood Awareness Month in Ascension Parish
- **c.** TEEX Presentation- Recognition of Volunteer Firefighters who attended Fire Training at Texas A&M courtesy of ExxonMobil

(6) Parish President's Report:

(7) Consent Agenda

- **a.** Adoption of February 15, 2024 Regular Council Meeting Minutes
- **b.** Adoption of March 7, 2024 Regular Council Meeting Minutes
- **c.** Approval of Resolution - 2023 Louisiana Audit Compliance Questionnaire - "BE IT RESOLVED, that the Council of the Parish of Ascension, State of Louisiana, hereby adopts the Louisiana Compliance Questionnaire for the 2023 Audit of the Government of the Parish of Ascension.
  BE IT FURTHER RESOLVED, that the Louisiana Compliance Questionnaire be presented to Auditors Faulk & Winkler, said audit firm approved by the Ascension Parish Council and the State of Louisiana Legislative Auditor." (Dawn Caballero, Chief Financial Officer/Treasurer) *Finance Committee Recommendation on February 6, 2024*
- **d.** Approval of Legal Services Contract with Kean Miller, LLP for services to Fire District #3 for preparation of trust documents for retiree medical plan; coordination with health plan, pension plan, and related documentation; consultation with respect to related tax

consequences, regulatory compliance. Total contract amount not to exceed $8,000.00 (Mark Stewart, Chief Fire District #3 and Jean Paul Robert, Parish Attorney) *Finance Committee Recommendation*

e. Approval of Act of Donation by Ascension Parish Fire District #1 of three (3) fire vehicles to the Jonesville Fire Protection District. The vehicles are as follows: One (1) 1992 GMC tanker, VIN #1GDP7H1M5NJ519116; One (1) 1992 GMC tanker, VIN #1GDP7H1M6NJ51925 and One (1) 1985 Spartan L-10 Rescue, VIN #S29MT9U05FC423818 (Joshua Wingerter, Fire District #1 Coordinator and James LeBlanc, Fire District #1 Board Member) *Finance Committee Recommendation*

f. Approval of Intergovernmental Agreement by and between the Parish, Fire District #1 and the City of Gonzales to provide for fire protection and related emergency services by the Gonzales Fire Department to areas outside of the corporate limits of the City of Gonzales. The agreement will be for three (3) years commencing on the 1st day of January 2024 and ending on the 31st day of December 2026, extending for an additional three years upon approval of all parties. The total amount of the agreement is $120,000.00 for each year (Jean Paul Robert, Parish Attorney) *Finance Committee Recommendation*

g. Approval of amendment and renewal of Cooperative Endeavor Agreement with National Water Infrastructure, LLC to supply certain sewage treatment services to Renaissance Treatment Plant, to add an additional amount of $6,279.66 for 2023 for a total contract amount of $94,279.66, and a renewal amount of $88,000.00 for 2024. This agreement is an automatic renewal, but requesting additional funds for 2023 and funds for 2024 (Bill Dawson, Utilities Director) *Finance Committee Recommendation*

h. Approval of Cooperative Endeavor Agreement between Ascension Parish Government and National Water Infrastructure, LLC (NWI) - to grant access and control of the Hillaryville System to NWI until the delayed transfer date while the Parish maintains ownership of the Hillaryville Sewer System (Jean Paul Robert, Parish Attorney) *Finance Committee Recommendation*

i. Approval of Amendment #2 to the agreement for lobbying services with the Picard Group, LLC to extend the contract term through December 31, 2024 and to increase the contract amount by $130,000.00 for a new not to exceed contract amount of $175,000.00 (Ruth Phillips, Chief Administrative Officer or Pamela Matassa, Deputy Chief Administrative Officer) *Finance Committee Recommendation*

j. Approval to replace Exhibit A to the Ordinance declaring surplus and authorizing the sale and/or transfer of miscellaneous movable equipment adopted by Parish Council on February 15, 2024 due to a typographical error on page 2, line 37, stating an incorrect VIN (Lynda Timmons, Senior Accountant Finance Department) *Finance Committee Recommendaton*

k. Approval of the renewal of the Master Contract for Professional Services between Ascension Parish Government and Roberto Macedo and Associates for administrative consultant services for the funds received through the Department of Housing and Urban Development (HUD) program for section 8 housing . The contract not to exceed amount is not to exceed $75,000.00 (Hermina Irvin, Grants Director) *Finance Committee Recommendation*

l. Approval of Amendment #2 to the Master Services Contract between Ascension Parish Government and Enmon Enterprises, LLC dba Jani-King of Baton Rouge, to include an additional location of West Ascension Early Childhood Learning Center at 312 Mississippi St., Donaldsonville, LA for cleaning five (5) times per week, $4,335.00 per month and a one (1) time cleaning to prepare for the opening of the facility at a cost of $5,081.00. Total amendment amount is $57,101.00 for a total contract amount of $1,294,093.00 (Ricky Compton, Interim Infrastructure Division Director and Colleen Arceneaux, Director of Health and Community Development) *Finance Committee Recommendation*

m. Approval of renewal of Cooperative Endeavor Agreement between Ascension Parish

Government and Capital Area Human Services District (CAHSD) for an additional year. The cooperative endeavor agreement is for the limited purpose of the Parish assisting in the monthly rental payments for the building currently housing CAHSD. The Parish shall reimburse CAHSD $4,345.83 per month, which is one half of the monthly rental rate of $8,691.66. The Parish shall also reimburse one half of the monthly utility costs. Total contract not to exceed $60,000.00 (Colleen Arceneaux, Director of Health and Community Development) *Finance Committee Recommendation*

n. Approval of Amendment #1 to the Master Services Contract with Del-Con, LLC for maintenance mechanical support service, to increase the contract by an additional $50,000.00 for a total not to exceed contract amount of $125,000.00 (Jason Thompson, Facility Maintenance Supervisor) *Finance Committee Recommendation*

o. Approval of renewal of the Master Contract for Professional Services for engineering review agency services between Ascension Parish Government and CSRS, LLC, which includes a contract amount increase of $790,145.00, with a total not to exceed amount of $1,240,145.00 (Eric Poche, Director of Planning and Development)

p. Approval of Amendment #2 to the Cooperative Endeavor Agreement for security and law enforcement services between Ascension Parish Government and Ascension Parish Sheriff to add additional scope for security at Ascension Parish Courthouse - Gonzales. The additional scope will be for a not to exceed amount of $90,000.00 (Randy Mullis, Project Manager) *Finance Committee Recommendation*

q. Approval of Amendment #1 to the Master Contract for Professional Services with Quality Engineering & Surveying, LLC for Prairieville Park Turf Infield and Restroom Upgrade, to increase the contract price by an additional $11,500.00 for a total contract price of $60,000.00 to include additional electrical design for full field lighting replacement at Prairieville Park (Rachael Farrar, Project Manager) *Finance Committee Recommendation*

r. Approval of Change Order #1 - Jones Construction Solutions, LLC for Butch Gore Park Renovations Project, to increase the contract time by an additional 31 days for a new substantial completion date of 3/31/24 and to decrease the contract price by ($9,904.26) for a new contract price of $2,793,134.74 due to a reduction in linear footage of walking path and a change of design of that path. This change is also inclusive of location and documentation of all underground utilities (Rachael Farrar, Project Manager) *Finance Committee Recommendation*

s. Approval of Change Order #2 - Jones Construction Solutions, LLC for Butch Gore Park Renovations Project, to increase contract time by an additional 10 days for a new substantial completion date of 4/10/24 and to decrease contract price by ($9,143.00) for a new contract price of $2,783,991.74 due to removal of lime stabilization and elimination of 4" gravity sewer pipe from new restroom and electrical service from well power supply panel to new restroom (Rachael Farrar, Project Manager) *Finance Committee Recommendation*

t. Approval of Change Order #2 - Del-Con, , LLC for South Louisiana Fairgrounds Softball Backstop Replacement - to decrease contract price by ($10,000.00) for a total contract price of $342,000.00. This deduction is for removal of utility relocation allowance not used during the project (Rachael Farrar, Project Manager) *Finance Committee Recommendation*

u. Approval of Change Order #1 - GeoSport Lighting Systems for South Louisiana Fairground Field Lighting, to increase the contract price by $12,393.32 for a total contract price of $482,393.32 for boring of new conduit under Field 1 for scoreboard power and controls. This was to repair the scoreboard wiring and conduit (Rachael Farrar, Project Manager)

v. Bid Results and approval to enter into a contract with NCMC, LLC for the Ascension Parish Water Sector Program (Round 1). Total Contract not to exceed $3,148,000.00 (Dean Thomason, Project Manager) *Finance Committee Recommendation*

w. Approval of Amendment #6 to the Master Contract for Professional Services with T. Baker Smith, LLC, to modify project scope to better align with new Federal and DOTD policy for the LA Highway 3127 Extension Environmental Assessment (EA) in the amount of $199,466.00, which revises the total contract not to exceed amount to $1,267,451.00 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

x. Approval of Change Order #1 - RJ Daigle & Sons Contractors, Inc. for the Ascension Parish Overlay Program, Project H.014704.6, to reimburse the contractor for LADOTD 's requirement to purchase Owner's and Contractor's Protective Liability (OCP) insurance and to add quantities for pavement patching to account for pavement conditions during construction. Change order will increase the contract amount by $46,679.24 for a new total contract amount of $3,844,329.47 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

y. Approval of Change Order #2 - RJ Daigle & Sons Contractors, Inc. for the Ascension Parish Overlay Program, Project H.0014704.6, to reconcile quantities of asphalt concrete (Lemanville Cutoff Rd.) and temporary pavement markings (Causey Rd, Merritt Evans Rd., Thibaut Dr. and Lemanville Cutoff Rd.) to account for as-constructed conditions that ran over plan quantity. Change Order also includes asphalt and fuel adjustments for March through June 2023. Change Order will decrease the contract amount by ($8,732.14), for a new total contract amount of $3,835,597.33 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

z. Approval of Change Order #3 - RJ Daigle & Sons Contractors, Inc. for the Ascension Parish Overlay Program, Project H.014704..6, to add eighteen (18) calendar days to the construction contract for a total of 238 calendar days and adjust quantities for milling on Post Office Rd., handicapped curb ramps on S. Purpera Ave., and permanent pavement markings (Causey Rd., Merritt Evans Rd., Thibaut Dr., S. Purpera Ave., and Lemanville Cutoff Rd.) to account for as-constructed conditions that ran over plan quantities. Change Order will increase the contract amount by $20,741.44, for a new total contract amount of $3,856,338.77 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

aa. Approval of Change Order #4 - RJ Daigle & Sons Contractors, Inc. for the Ascension Parish Overlay Program, Project H.014704.6, to add quantities for curb removal, additional concrete sidewalk, and handicap ramp work (S. Purpera Ave. at E. Tiffany St., Thibaut Dr. and LA 3089). Change Order will increase the contract amount by $27,900.99, for a new total contract amount of $3,884,239.76 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

bb. Approval of Change Order #4 - Hendrick Construction, Inc. for the PR 929 and Parker Road Roundabout Project in the Move Ascension Program, Project H.006457.6, to allow reimbursement to Contractor for costs incurred due to work zone police monitoring services from 10/18/23 - 11/13/23. This change order will increase the contract amount by $24,800.00 for a new total contract amount of $2,426,309.34 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

cc. Approval of Change Order #5 - Hendrick Construction, Inc. for the PR 929 and Parker Road Roundabout Project in the Move Ascension Program, Project H.006457.6, to allow payments to Contractor for lost time due to unforeseen utility conflicts. This change order will increase the contract amount by $171,381.58 for a new total contract amount of $2,597,690.94 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

dd. Approval of Change Order #6 - Hendrick Construction, Inc., for the PR 929 and Parker Road Roundabout Project in the Move Ascension Program, Project H.006457.6, to correct a mathematical error on Change Order #4. This change order will decrease the contract amount by ($2,660.00) for a new total contract amount of $2,595,030.94 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

ee. Approval of Resolution to adopt the inventory and proposed priorities for Capital Road

Improvements in accordance with the Unitary Plan of Operations for selection of Parish roads for new construction and maintenance for the Parish Road System for 2024, 2025 and 2026 (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*

ff. Approval of Intergovernmental Agreement between Ascension Parish Government and The City of Gonzales for Baseball and Softball Programming *Recreation Committee Recommendation*

gg. Approval to adopt the Citizen Participation Plan for the Community Development Block Grant, a $2,982,723.64 allocation from OCD through the Resilient Communities Infrastructure Program (RCIP) for infrastructure recovery *Recreation Committee Recommendation*

(8) General Business

a. Amendment to Cooperative Endeavor Agreement to change the Corporation name from Southeast Louisiana High School Rodeo Club to SLHSRA (Legal Counsel) *Chairman Chase Melancon, Councilman Blaine Petite, Councilman Michael Mason*

b. Approval of Cooperative Endeavor Agreement between the Parish of Ascension and the Ascension Parish School Board as required by the Sewer System sale - to terminate the Oak Grove Cooperative Endeavor dated August 2, 2016 that provided the School Board would receive sewer treatment by the Parish at no cost in return for land donation (Legal Counsel)

c. Resolution - in support of the request by the City of Gonzales for $1,000,000 in funding for the St. Francis Parkway Hospital Connector Project, located at 1125 W. La Hwy 30 in Gonzales to construct roadway to connect St. Elizabeth Blvd to St. Francis Parkway to provide critical access for the hospital to Highway 44 *Parish President Clint Cointment, Chairman Chase Melancon, Councilman Michael Mason*

(9) Introduction of Ordinances - (Legal Counsel)

a. Introduction of Ordinance - to revoke an existing fifteen foot (15') drainage servitude located across the southern portion of Lot 505-A of the Eugene Lowry property *Moved to Council via UDC 17.4050 (B.2.a)*

b. Introduction of Ordinance - to purchase the northern portion of the Denise Crifasi property located between Webre City Road and Airline Highway, just east of Roddy Road (Ricky Compton, Interim Infrastructure Division Director)

c. Introduction of Ordinance - Budget Amendment #1 - to amend 2024 Budget (Dawn Caballero, Chief Financial Officer)

d. Introduction of Ordinance - to amend an ordinance adopted on November 21, 2023 and amended on March 7, 2024 to accept via a Cooperative Endeavor Agreement and Act of Donation, certain property owned by Palo Alto Incorporated, for the use of fire services by Fire District No. 2 - to remove the unnecessary Cooperative Endeavor Agreement and accept by Act of Donation only (Legal Counsel)

(10) Adjourn

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