



Parish of Ascension

Office of the Parish Council

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REGULAR MEETING OF THE ASCENSION PARISH COUNCIL

November 21, 2023 - 6:00 PM

**ASCENSION PARISH COURTHOUSE
607 E. Worthey Rd.
Gonzales**

AGENDA

- (1) Call To Order / Invocation and Pledge**
- (2) Roll Call**
- (3) Chair's Additions**
- (4) Public Comment Sign- In Period**
- (5) Presentations**
 - a. Proclamation - Walter Leftwich dedication of the Training Tower at Prairieville Fire Station
- (6) Parish President's Report:**
- (7) Consent Agenda**
 - a. Adoption of Regular Council Meeting Minutes of October 19, 2023
 - b. Approval of participation in the ITEP under the Post-Executive Order 2018 rules - Project Blue Topaz, CF Industries Nitrogen, LLC for (Kate MacArthur, President and CEO Ascension Economic Development Corporation) *Finance Committee Recommendation*
 - c. Approval of participation in the ITEP under the Post-Executive Order 2018 rules - Project Mack, CF Industries Nitrogen, LLC (Kate MacArthur, President and CEO Ascension Economic Development Corporation) *Finance Committee Recommendation*
 - d. Approval of the renewal of the Cooperative Endeavor Agreement between the Parish and Ascension Economic Development Corporation (AEDC), to promote and develop industry, commerce, and economic development in the Parish for a total amount of \$322,800.00 (Kate MacArthur, President and CEO Ascension Economic Development Corporation) *Finance Committee Recommendation*
 - e. Approval of the renewal of the Intergovernmental Agreement between the Parish of

Ascension, the City of Gonzales and Fire District No. 1 for fire protection outside the city limits and approval for Parish President Clint Cointment to sign all related documents. Total contract amount not to exceed \$120,000.00 (Joshua Wingerter, Fire Service Coordinator Fire District No. 1) *Finance Committee Recommendation*

- f. Approval of the Renewal of the Cooperative Endeavor Agreement between Ascension Parish Government, Fire District No. 3 and Prairieville Fire Department for the compensation of part-time firefighters for the 2024 calendar year. Total contract amount not to exceed \$490,000.00 (Mark Stewart, Chief Fire District No. 3) *Finance Committee Recommendation*
- g. Approval of Amendment #3 to the Cooperative Endeavor Agreement with Nicholls State University to replace Exhibit B, Billable Rate Schedule in its entirety, which will include the billable rate for the Executive Director of Early Childhood Initiatives. This amendment does not affect the contract price (Bill Dawson, Utilities Director) *Finance Committee Recommendation*
- h. Approval of Amendment #2 to the Contract between Ascension Parish Government and Joey Thibodeaux's Drain Cleaning and Plumbing for labor and materials as needed to repair leaks, install taps, and any other work necessary to maintain the distribution system for Parish Utilities of Ascension (PUA), for an additional amount of \$60,000.00 for a total contract not to exceed amount of \$189,000.00 (Bill Dawson, Utilities Director) *Finance Committee Recommendation*
- i. Approval of the Renewal of the contract between the Parish and Joey Thibodeaux's Drain Cleaning & Plumbing for all labor and materials as needed to repair leaks, install taps and any other work necessary to maintain the distribution system for Parish Utilities of Ascension (PUA). Total contract amount not to exceed \$75,000.00 (Bill Dawson, Utilities Director) *Finance Committee Recommendation*
- j. Approval of Amendment #3 to the Master Contract for Professional Services with Multistudio, LLC of Louisiana to extend the contract term for an additional year through December 31, 2024. This amendment does not affect the contract price (Bill Dawson, Utilities Director) *Finance Committee Recommendation*
- k. Approval to submit an application for the 2023 - 2024 Local Government Assistance Program (LGAP) (Hermina Edward-Irvin, Grants Director) *Finance Committee Recommendation*
- l. Approval to submit an application for 2023 - 2024 Community Water Enrichment Fund (CWEF) (Hermina Edward-Irvin, Grants Director) *Finance Committee Recommendation*
- m. Approval of the renewal of the Professional Services Contract between the Parish and In-Telecom Consulting, LLC for programming and maintenance of communications equipment. Total contract amount not to exceed \$77,500.00 (Brandon O'Deay, Director Technology) *Finance Committee Recommendation*
- n. Results of Request for Quotes and approval to enter into a contract/agreement with JKF Trucking (\$115.00 per hour), Seek Ye First Trucking, (\$110.00 per hour tri-axle, \$125.00 per hour quad-axle) and Cody Edwards Trucking, LLC (\$115.00 per hour) for Dump Trucks with Drivers on an as-needed basis to assist with hauling hot asphalt to various locations within Ascension Parish (Jim Buras, Purchasing Director) *Finance Committee Recommendation*
- o. Bid results and approval to enter into Contract for Ascension Parish 5% Initiative Generator Project for the installation of two Parish-owned generators at the Ground Storage Facility, and Parish Utilities Water Plant in Donaldsonville, La with the lowest responsive bid submitted by Ready Power, LLC in the amount of \$153,298.00 (Jim Buras, Purchasing Director) *Finance Committee Recommendation*
- p. Approval of Agreement between Ascension Parish Government and Impact Sports Gonzales for payment of spring and fall baseball officials for an amount not to exceed \$80,000.00 (Michael King, Recreation Director) *Finance Committee Recommendation*

- q. Approval of Agreement with DOTD for State Project No. H.014918 for the LA 73 Roundabout at Bluff Rd. Connector and for the approval of Parish President Clint Cointment to sign all documents related to this project (Daniel Helms, Chief Transportation Engineer) *Finance Committee Recommendation*
- r. Approval of Resolution indicating the intention of the Parish to approve the two year appointment of Dawn Caballero as a director to the Board of Louisiana Local Government Environmental Facilities and Community Development Authority *Finance Committee Recommendation*
- s. Approval of the Renewal of the contract between Ascension Parish Government and Lofton Industrial Services, LLC for temporary staffing services. Total contract amount not to exceed \$69,000.00 (Lucy Cason, Human Resources Director) *Finance Committee Recommendation*
- t. Approval of the Renewal of the Joint Intergovernmental Agreement and Cooperative Endeavor Agreement with District Attorney Ricky Babin to Implement an Adult Drug Intervention Program for adult offenders for the 2024 calendar year at a not to exceed amount of \$89,900.00 (Jean Paul Robert, Parish Legal Counsel) *Finance Committee Recommendation*
- u. Approval of the Legal Services Contract between Ascension Parish Government and Jennifer E. Frederickson of the law firm Stemmans & Alley, to represent the Parish regarding insurance litigation, including Workmen's Compensation and any other legal matters necessary. Contract amount not to exceed \$45,000.00 (Jean Paul Robert, Parish Legal Counsel) *Finance Committee Recommendation*

(8) General Business

- a. Resolution - to remove all members of the West Ascension Hospital District Board *Chairman Chase Melancon, Councilwoman Teri Casso, Councilman Aaron Lawler, Councilman John Cagnolatti, Councilman Dempsey Lambert, Councilman Dal Waguespack, Councilman Michael Mason*
- b. Approval of 2023 Audit Engagement Letter (CFO Dawn Caballero and Faulk & Winkler, LLC)
- c. Approval of Selection Committee recommendation and to enter into contract for Professional service to provide assistance and support for grant and project management disaster recovery services - All South Consultants (Rachael Wilkinson, OEP Director) *Chairman Chase Melancon, Councilman Michael Mason, Councilwoman Teri Casso*
- d. Approval of Selection Committee recommendation and to enter into contract for Emergency Debris Monitoring for Natural Disasters - Tetra Tech (Rachael Wilkinson, OEP Director) *Chairman Chase Melancon, Councilman Michael Mason, Councilwoman Teri Casso*
- e. Approval of Selection Committee Recommendation and to enter into contract for Emergency Debris Removal - DRC Emergency Services (Rachael Wilkinson, OEP Director) *Chairman Chase Melancon, Councilman Michael Mason, Councilwoman Teri Casso*
- f. Approval of Professional Selection Committee recommendation and to enter into contract for Mechanical Maintenance Support Services - Del-Con, LLC (James Buras, Purchasing Director) *Chairman Chase Melancon, Councilman Michael Mason, Councilwoman Teri Casso*
- g. Approval of amendment to CEA with TNT Building Consultants for the Lamar Dixon Expo Center Parking Lot Project to change agreed upon date of payment (Kyle Rogers, LDEC General Manager) *Parish President Clint Cointment, Chairman Chase Melancon, Councilman Michael Mason*
- h. Renewal of contract with Total Energy Solutions in the amount of \$174,950.00 for generator maintenance for all generators owned by Ascension Parish Government

(Jason Thompson, Maintenance Supervisor) *Parish President Clint Cointment, Chairman Chase Melancon, Councilman Michael Mason*

- i. Approval of amendment to the contract with CMC Corporate Mechanical for maintenance of air conditioner units at Lamar Dixon Expo Center to add an additional amount of \$20,000 on the current contract and to extend the expiration date to December 31, 2024 with an additional amount of \$90,000.00 (Kyle Rogers, LDEC General Manager) *Parish President Clint Cointment, Chairman Chase Melancon, Councilman Michael Mason*
- j. Approval of amendment to contract with Quality Engineering & Surveying for the Butch Gore Parks Renovations for additional design services in the amount of \$4,000.00 (Rachael Farrar, Professional Project Manager) *Parish President Clint Cointment, Chairman Chase Melancon, Councilman Michael Mason*

(9) Introduction of Ordinances - (Legal Counsel)

- a. Introduction of Ordinance - to adopt the Ascension Consolidated Utility District #1 and Parish Utilities of Ascension Water Company's Rules and Regulations (Bill Dawson, Utilities Director) *Finance Committee Recommendation*
- b. Introduction of Ordinance - to purchase parcel #8780500 located at 11191 Beco Rd. with an appraised value of \$135,000.00 *Resolution by EAD on November 7, 2023*
- c. Introduction of Ordinance - to amend an ordinance adopted on November 2, 2023 to comply with LA RS 18:532.1 authorizing Ascension Parish Government to re-establish certain precinct boundaries in order to comply with applicable law regarding the results of the 2023 precinct surveys and to assign polling locations for precincts within Ascension Parish (Shanie Bourg, Registrar of Voters)

(10) Public Hearings Ordinances - (Legal Counsel)

- a. Reading of Ordinance - to amend an ordinance adopting a Pay Classification Plan to adjust pay ranges for the 2024 Cost of Living adjustment effective January 2024 (Human Resources Director Lucy Cason) *Parish President Clint Cointment, Chairman Chase Melancon, Councilman Michael Mason*
- b. Public Hearing - to consider an ordinance to amend an ordinance adopting a Pay Classification Plan to adjust pay ranges for the 2024 Cost of Living adjustment effective January 2024
- c. Ordinance - to amend an ordinance adopting a Pay Classification Plan to adjust pay ranges for the 2024 Cost of Living adjustment effective January 2024
- d. Reading of Ordinance - to accept the donation of property owned by Palo Alto Incorporated and The McCall Company, LLC for the use of fire services by Fire District No. 2 *Finance Committee Recommendation*
- e. Public Hearing - to consider an ordinance to accept the donation of property owned by Palo Alto Incorporated and The McCall Company, LLC for the use of fire services by Fire District No. 2
- f. Ordinance - to accept the donation of property owned by Palo Alto Incorporated and The McCall Company, LLC for the use of fire services by Fire District No. 2
- g. Reading of Ordinance - to amend the Ascension Parish Zoning map from Medium Intensity Residential (RM) to Mixed Use 2 (MU2) Zoning Review ID PZ-3267.23 – Lot 2-A of the Joseph N. Delaune Estates for Crawfish Properties, LLC- Located on the west side of Hwy 73 approximately 950' south of Duplessis Road
- h. Public Hearing - to consider an ordinance to amend the Ascension Parish Zoning map from Medium Intensity Residential (RM) to Mixed Use 2 (MU2) Zoning Review ID PZ-3267.23 – Lot 2-A of the Joseph N. Delaune Estates for Crawfish Properties, LLC- Located on the west side of Hwy 73 approximately 950' south of Duplessis Road
- i. Ordinance - to amend the Ascension Parish Zoning map from Medium Intensity

Residential (RM) to Mixed Use 2 (MU2) Zoning Review ID PZ-3267.23 – Lot 2-A of the Joseph N. Delaune Estates for Crawfish Properties, LLC- Located on the west side of Hwy 73 approximately 950' south of Duplessis Road

- j. Reading of an Ordinance - to amend the Ascension Parish Unified Land Development Code Appendix XII regarding building fees *Finance Committee Recommendation*
- k. Public Hearing - to consider an ordinance to amend the Ascension Parish Unified Land Development Code Appendix XII regarding building fees
- l. Ordinance - to amend the Ascension Parish Unified Land Development Code Appendix XII regarding building fees
- m. Reading of Ordinance - to amend the 2023 Budget and appropriate the 2024 Budget for Ascension Parish Government
- n. Public Hearing - to consider an ordinance to amend the 2023 Budget and appropriate the 2024 Budget for Ascension Parish Government
- o. Ordinance - to amend the 2023 Budget and appropriate the 2024 Budget for Ascension Parish Government
- p. Reading of Ordinance - to amend the Ascension Parish Code of Ordinances, Chapter 18, Political Subdivisions - Autonomous Boards, Commissions and Authorities - Division 2. General Sewage Ordinance (Utilities Director Bill Dawson) *Chairman Chase Melancon, Councilman Michael Mason and Councilwoman Teri Casso*
- q. Public Hearing - to consider an ordinance to amend the Ascension Parish Code of Ordinances, Chapter 18, Political Subdivisions - Autonomous Boards, Commissions and Authorities - Division 2. General Sewage Ordinance
- r. Ordinance - to amend the Ascension Parish Code of Ordinances, Chapter 18, Political Subdivisions - Autonomous Boards, Commissions and Authorities - Division 2. General Sewage Ordinance
- s. Reading of Ordinance - granting a Franchise to National Water Infrastructure, LLC and otherwise providing with respect thereto - *to grant franchise rights as required by the Agreement adopted by the Council on February 11, 2021 and approved at the election of April 24, 2021 by setting forth the terms of the sale of the Wastewater System* (Utilities Director Bill Dawson) *Chairman Chase Melancon, Councilman Michael Mason and Councilwoman Teri Casso*
- t. Public Hearing - to consider an ordinance granting a Franchise to National Water Infrastructure, LLC and otherwise providing with respect thereto - *to grant franchise rights as required by the Agreement adopted by the Council on February 11, 2021 and approved at the election of April 24, 2021 by setting forth the terms of the sale of the Wastewater System*
- u. Ordinance - granting a Franchise to National Water Infrastructure, LLC and otherwise providing with respect thereto - *to grant franchise rights as required by the Agreement adopted by the Council on February 11, 2021 and approved at the election of April 24, 2021 by setting forth the terms of the sale of the Wastewater System*
- v. Reading of Ordinance - to accept the donation of a parcel of immovable property from the Ascension Parish Recreation Commission to Ascension Parish Government for the purpose of reversion of donated property (Director of Planning and Facilities Ricky Compton) *Parish President Clint Cointment, Chairman Chase Melancon and Councilman Michael Mason*
- w. Public Hearing - to consider an ordinance to accept the donation of a parcel of immovable property from the Ascension Parish Recreation Commission to Ascension Parish Government for the purpose of reversion of donated property
- x. Ordinance - to accept the donation of a parcel of immovable property from the Ascension Parish Recreation Commission to Ascension Parish Government for the

purpose of reversion of donated property

(11) Adjourn

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the Council Secretary's Office at (225) 450-1234 or (225) 450-1233 to submit a request.