



Parish of Ascension

Office of Finance

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FINANCE COMMITTEE MEETING

July 11, 2023 - 5:30 PM

ASCENSION PARISH COURTHOUSE
607 EAST WORTHEY ROAD
GONZALES, LOUISIANA 70737

MINUTES

- (1) **Call To Order / Invocation and Pledge** - The meeting was called to order at 5:30 pm by Vice Chairman John Cagnolatti. Councilman Dempsey Lambert led the Committee in the invocation and pledge.
- (2) **Roll Call** - All members were present with the exception of Councilman Dal Waguespack, Councilman Corey Orgeron, Councilman Alvin Thomas and Chairman Michael Mason who arrived at 5:39 pm.
- (3) **Chair's Additions** – There were no additions to the agenda.
- (4) **Public Comment** – Vice Chairman Cagnolatti announced that anyone wishing to speak should sign in now.
- (5) **GENERAL BUSINESS**
 - a. **Approval of Amendment #2 to the Professional Services Contract with I.C.E. Sales and Services, LLC, to increase the total amount by an additional \$25,000.00. The total new contract not to exceed amount is \$75,000.00** – A motion to approve forwarding to the full Council for approval was made by Councilman Dempsey Lambert. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.
 - b. **Approval of Renewal of Master Services Contract between Ascension Parish Government and Enmon Enterprises, LLC d/b/a Jani-King of Baton Rouge for one (1) year, beginning on August 18, 2023 with an option to renew for one (1) consecutive year after the one (1) year period ends. Total amount of the contract is \$1,036,172.00** - Ricky Compton, Planning and Facilities Director spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilwoman Teri Casso. The motion passed with no objection.

- c. **Approval of Amendment #1 to Contract for Grass Cutting Services with MD Lawn Service & Pressure Washing, LLC to include additional cuts at various locations. Total amendment amount \$40,600.00 for a new contract not to exceed amount of \$182,140.00** – Ricky Compton, Director of Planning and Facilities spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilman Dempsey Lambert. The motion passed with no objection.
- d. **Approval of Renewal of Services Contract between Ascension Parish Government and Life House Staffing for a term of one (1) year with an option to renew for one (1) consecutive year after the one (1) year period ends. Compensation for the term of this agreement shall not exceed \$149,500.00** - Michael King, Recreation Director spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.
- e. **Approval of Ordinance to declare various movable items on the attached list as surplus** - Lynda Timmons, Finance Dept spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilwoman Teri Casso. The motion passed with no objection.
- f. **Approval of Renewal of Master Services Contract between Ascension Parish Government and Trash Rangers of Louisiana Commercial, LLC for one (1) year, beginning on September 1, 2023 with an option to renew for one (1) year after the one (1) year period ends. Total contract shall not exceed \$165,000.00** - Randy Mullis - Project Manager spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.
- g. **Bid Results and approval to enter into contract for Bonadona/Cataldo Drainage Improvements with the lowest responsive bid submitted by MTC Construction, LLC in the amount of \$1,401,442.00** - Dean Thomason, Project Manager and Devin Russ, Purchasing Assistant Director spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilwoman Teri Casso. The motion passed with no objection.
- h. **Approval of Change Order #2 - Angelo & Son Electrical Service for the OEP Backup Power Electrical Connection Project, Parish Project No. PM-22-03-001 - Increase the number of days by 74 days for a new substantial completion date of 3/15/23 due to delays in receiving the automatic transfer switch which was received and installed on February 17, 2023 by Contractor. No change to contract price** - Dean Thomason, Project Manager spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- i. **Approval of Amendment #2 to the Master Contract for Professional Services with Multistudio, LLC of Louisiana for an extension of the contract through December 31, 2023** - Dean Thomason, Project Manager spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Chase Melancon. The motion

passed with no objection.

- j. **Approval of Change Order #1 - Doyle Electric for Crescent Place Subdivision Lighting Repairs to increase the contract time for an additional 60 days due to equipment ownership between the Parish and Entergy. No change to contract price.** - Dean Thomason, Project Manager spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilwoman Teri Casso. The motion passed with no objection.
- k. **Approval of Amendment #8 to the Professional Services Contract with McKim & Creed, Inc. for utilities engineering and technical support to extend the contract term through August 3, 2024** - Dean Thomason, Project Manager spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Dempsey Lambert. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- l. **Approval of Amendment #4 to the Agreement for psychiatric, substance abuse and mental health services with Dr. J. Robert Barnes, Mental Health East for additional funds through the end of the contract term in the amount of \$8,191.28, for a new contract not to exceed amount of \$278,072.56** – A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- m. **Approval of Renewal of Contract with Southern Strategy Group to provide services to the legislative branch of state government to include but not limited to, analysis, advice, advocacy, facilitation and monitoring for a term of one (1) year, beginning August 1, 2023 and ending July 31, 2024 for a monthly fee of \$6,000.00 for a not to exceed amount of \$72,000.00** - Patrick Goldsmith, Chief Financial Officer spoke to the Committee on this item. A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.
- n. **Contract Report of all Contracts Agreements entered into in the Month of June 2023** – Vice Chairman Cagnolatti announced that the report was sent to the Committee prior to the meeting and that any questions submitted should have been answered. If anyone had any further questions, they can contact Legal or Finance.

(6) FINANCE REPORTS

- a. **Parish Position Report - 2nd Quarter 2023** - Lucy Cason, Human Resources Director and Patrick Goldsmith, Chief Financial Officer spoke to the Committee on this item.
- b. **Financial Update - Open Finance at**
<https://ascensionparishla.finance.socrata.com/#!/dashboard> - Vice Chairman Cagnolatti advised that Open Finance is available for viewing at the URL listed and Finance can be contacted with any questions.

- (7) Adjourn** – The meeting was adjourned at 6:15 pm on a motion by Councilman Michael Mason, seconded by Councilwoman Teri Casso.