Parish of Ascension

Office of Finance

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FINANCE COMMITTEE MEETING

September 12, 2022 - 6:00 PM

ASCENSION PARISH COURTHOUSE
607 EAST WORTHEY ROAD
GONZALES, LOUISIANA 70737

MINUTES

(1) **Call To Order / Invocation and Pledge - –** The meeting was called to order at 6:11 pm by Chairman Dal Waguespack. Councilman John Cagnolatti led the Committee in the invocation and pledge.

(2) **Roll Call –** All members were present with the exception of Councilman Alvin Thomas, Councilman Corey Orgeron, Councilman Chase Melancon, Councilwoman Teri Casso and Councilman Travis Turner who arrived at 6:48 pm.

(3) **Chair's Additions –** There were no additions to the agenda but Chairman Waguespack announced that Item 5-o would be removed from the agenda. It was also announced that items would be taken out of order to allow for Councilman Turner to arrive so that there was a quorum present to vote on the other items.

(4) **Public Comment -** Chairman Waguespack announced that anyone wishing to speak should sign in now.

(5) **GENERAL BUSINESS**

e. **Volunteer Ascension Annual Presentation** – Sherry Denig with Volunteer Ascension presented this item to the Committee.

(6) a. **Parish Position Report** – Lucy Cason, Human Resources Director presented this item to the Committee.

kk. **Contract Report for the month of August 2022** – Chairman Waguespack asked that the Committee members review the contract report and contact Legal or Finance with any questions.

A motion to recess until Councilman Turner arrived was made at 6:33 pm by Councilman Dempsey Lambert, seconded by Councilman Michael Mason.

Councilman Travis Turner arrived and a motion to reconvene was made at 6:48 pm by Councilman John Cagnolatti, seconded by Councilman Michael Mason.

a. **Ascension Economic Development Corporation to introduce Project Porto, Origin US Megasite I, LLC, for participation in the ITEP under the Post-Executive Order 2018 rules** - Kate MacArthur, President & CEO of Ascension Economic Development Corporation presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

b. **Ascension Economic Development Corporation to introduce Project Orchard, Linde, Inc., for participation in the ITEP under the Post-Executive Order 2018 rules -** Kate MacArthur, President & CEO of Ascension Economic Development Corporation presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.

c. **Ascension Economic Development Corporation to introduce Project Sapphire, CF Industries, LLC, for participation in the ITEP under the Post-Executive Order 2018 rules -** Kate MacArthur, President & CEO of Ascension Economic Development Corporation presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Dempsey Lambert. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

d. **Ascension Economic Development Corporation to introduce Project Perry, Equilon Enterprises, LLC (dba SOPUS), for participation in the ITEP under the Post-Executive Order 2018 rules** - Kate MacArthur, President & CEO of Ascension Economic Development Corporation presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

f. **Bid results and approval to enter into contract with Acadian Commercial Contractors, LLC for Ascension Parish Fire District #1: Fire Station #41 renovations for the amount of $998,500.00** – A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman Travis Turner. The motion passed with no objection.

g. **Approval to introduce proposed Ordinance to amend the Ascension Parish Code of Ordinances, Chapter 15, Article I - In General, (f) Lease pricing for recreational facilities, to add seven (7) Ascension Gym** - Michael King, Recreation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Dempsey Lambert. The motion passed with no objection.

h. **Request for Qualifications (RFQ) results and approval to enter into contract for Professional Engineering Services-Traffic Impact Analysis Services with the four (4) highest scored responsive RFQ proposals submitted by Neel-Schaffer (427), Vectura Consulting Services, LLC (412), and tied for third were Gresham Smith and Intelligent Transportation Systems (ITS) with both scores being (411)** – A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

i. **Approval of Amendment #2 - Joey Thibodeaux's Drain Cleaning & Plumbing - Distribution system for Parish Utilities of Ascension - to increase the total amount of the contract by an additional $20,000.00 for a new total not to exceed of $60,000.00, and to include the fee schedule of $125.00 per hour plus materials as part of the contract** – A motion to approve forwarding to the full Council for approval was made by Councilman Dempsey Lambert. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

j. **Approval of Amendment #1 - Lofton Industrial Services, LLC to increase the total contract amount by an additional $20,000.00, total contract not to exceed $69,000.00** – A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.

k. **Approval of the Renewal of contract between Ascension Parish Government and Ralph's Market for emergency feeding for Parish workers during a declared State of Emergency. Contract amount based on fee schedule** - Rachael Wilkinson, OEP Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Dempsey Lambert. The motion passed with no objection.

l. **Approval of Amendment #3 - DRC Emergency Services, LLC - Emergency Debris Removal and Related Services - to increase the contract amount by an additional $404,000.00 for roadside debris pickup following Hurricane Ida in August 2021** - Rachael Wilkinson, OEP Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

m. **Approval of Certificate of Substantial Completion - Grady Crawford Construction Company, altitude valve at ground storage tank, drinking water infrastructure improvements** - A motion to approve forwarding to the full Council for approval was made by Councilman Dempsey Lambert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

n. **Approval of the renewal of contract between Jeff Diez and the Parish, to provide legal advice, advisory opinions, counsel and legal assistance to the Parish President, and the staff and administrators of the Executive Office on an as-needed, on-call continuing basis. This is not a contract concerning or identified by any special or particular matter. The rate at $175 per hour for a total not to exceed amount of $60,000.00** – A motion to approve forwarding to the full Council for approval was made by Councilman Travis Turner. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

o. **Approval of Legal Services Contract between Ascension Parish Government and Boyer, Hebert, Caruso & Angelle, LLC, to represent Ascension Parish in employment law cases. Contract amount shall not exceed $49,900.00** – This item was removed from the agenda.

p. **Approval of Amendment #3 - Tipton Associates - Ascension Parish HR Department Relocation to extend the original contract term through December 31, 2022. This amendment only extends the contract term and does not affect the contract price** – A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

q. **Request for Proposal (RFP) results and approval to enter into contract for electrical maintenance and repairs to Parish buildings and facilities with the highest scored responsive proposal submitted by Del-Con, Inc. with a score of 435** – A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

r. **Approval of Certificate of Substantial Completion - Corporate Mechanical - Chiller replacement at the Courthouse Annex Building** – A motion to approve forwarding to the full Council for approval was made by Councilman Dempsey Lambert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

s. **Approval of Change Order #2 - ANR Construction, LLC - Jail plumbing upgrades - Phase 1 - for an additional 16 calendar days** – A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Travis Turner. The motion passed with no objection.

t. **Approval of Certificate of Substantial Completion - ANR Construction, LLC - Jail plumbing upgrades-Phase 1** – A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

u. **Approval of Change Order #2 - Doyle Electric, Inc. - Lamar Dixon Area Lighting Upgrade, to add 289 days due to the wait on Entergy to energize the new pad-mount transformer that feeds Panel RC to complete the work** - Dean Thomason, Professional Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Dempsey Lambert. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

v. **Approval of Certificate of Substantial Completion - Doyle Electric, Inc. - Lamar Dixon Area Lighting Upgrade** – A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman Dempsey Lambert. The motion passed with no objection.

w. **Approval of the renewal of contract between Ascension Parish Government and Huval & Associates, Inc. for bridge load ratings of parish-owned bridges. Total amount of contract $150,000.00** – A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

x. **Approval of the Entity/State Agreement with DOTD for the Ascension Parish Overlay Program-LA 939 State Project #H.014704, and approval for Parish President Clint Cointment to execute agreement** - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Travis Turner. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

y. **Approval of the Entity/State Agreement with DOTD for the PR 929 Overlay: US 61-LA42 State Project #H.014642, and approval for Parish President Clint Cointment to execute agreement** – A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

z. **Approval of the renewal of contract between Ascension Parish Government and The Beta Group Engineering and Construction Services, LLC, for geotechnical testing. Budget amount of $300,000.00 to be shared with another provider contracted to provide these services on a task order basis** – A motion to approve forwarding to the full Council for approval was made by Councilman Travis Turner. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.

aa. **Approval of the renewal of contract between Ascension Parish Government and Gulf South Engineering and Testing, Inc. for geotechnical testing. Budget amount of $300,000.00 to be shared with another provider contracted to provide these services on a task order basis** – A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

bb. **Approval of Amendment #1 - McKim & Creed - Manchac Acres at Muddy Creek Bridge Replacement, to include Construction Administration and Resident Project Representative for an additional amount of $20,600.00 to a total contract not to exceed amount of $83,100.00** – A motion to approve forwarding to the full Council for approval was made by Councilman Dempsey Lambert, The motion was seconded by

Councilman Joel Robert. The motion passed with no objection.

cc. **Approval of Change Order #5 for the Manchac Acres Road Bridge at Muddy Creek-River Road Construction to add 37 calendar days to the project** – A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

dd. **Approval of Change Order #2 - Triumph Construction, LLC for the Henry Road Safety Widening: LA 73 to Tillotson Rd/Aikens Rd, Clearing and Grubbing to add 43 calendar days to the project** - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman Travis Turner. The motion passed with no objection.

ee. **Approval of Certificate of Substantial Completion - Durable Piling Restoration, LLC - KC Road Bridge Repair** – A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman Dempsey Lambert. The motion passed with no objection.

ff. **Approval of Certificate of Substantial Completion - RJ Daigle, Asphaltic Concrete Reconstruction and Overlay Improvements-2020 (ENG-20-012), Task Order #2** – A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

gg. **Approval of Change Order #2 - RJ Daigle, US 61 and Germany Road Intersection improvements, to add 64 calendar days for the procurement of planned electrical equipment. The equipment delivery time is projected to be October 17, 2022** – A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

hh. **Approval of Change Order #3 - RJ Daigle, US 61 and Germany Road intersection improvements, to provide a concrete driveway to a new business and to provide a median barrier needed for traffic control and to modify two catch basins, and to add seven (7) calendar days and an additional $60,680.38 to the contract** -Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Travis Turner. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

ii. **Approval of Change Order #4 - RJ Daigle, US 61 and Germany Road intersection improvements, for an additional asphalt concrete patch and for added work and material in unstable soil areas, and for 2 additional calendar days and to add an additional $19,511.72 to the contract** – A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

jj. **Approval of Change Order #5 - RJ Daigle, US 61 and Germany Road intersection improvements, to provide for an aggregate item to maintain driveways during construction and to correct the earthwork quantities, and to add an additional 5 calendar days and $20,185.20 to the contract. Total contract amount: $1,090,033.39** – A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

(6) FINANCE REPORTS

b. Financial Update - Open Finance at
https://ascensionparishla.finance.socrata.com/#!/dashboard - Chairman Waguespack advised that Open Finance is available for viewing at the URL listed and Finance can be contacted with any questions.

(7) Adjourn – The meeting was adjourned at 7:18 pm on a motion by Councilman John Cagnolatti, seconded by Councilman Michael Mason.