



Parish of Ascension

Office of Finance

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FINANCE COMMITTEE MEETING

June 6, 2022 - 5:30 PM

ASCENSION PARISH COURTHOUSE
607 EAST WORTHEY ROAD
GONZALES, LOUISIANA 70737

MINUTES

- (1) **Call To Order / Invocation and Pledge** - The meeting was called to order by Chairman Dal Waguespack. Councilman John Cagnolatti led the Committee in the invocation and pledge.
- (2) **Roll Call** - All members were present with the exception of Councilman Joel Robert, Councilman Corey Orgeron, Councilman Dempsey Lambert, Councilman Chase Melancon, and Councilwoman Teri Casso.
- (3) **Chair's Additions** - Chairman Waguespack had a request from Joey Tureau, Transportation Director to add the item "Approval of Change Order No. 3 – River Road Construction, Inc. for the Manchac Acres at Muddy Creek Bridge Replacement Project #08391-006, to add 63 calendar days due to abnormal high water levels and adverse weather outside of contract time resulting in unworkable site conditions and necessary regrading work and to increase the contract amount by \$34,075.75 due to owner supplied box culverts being delayed resulting in contractor needing an additional month for equipment rental and labor expenses in order to ensure positive drainage on the site and throughout Muddy Creek Channel" to the agenda. A motion to add it to the agenda as Item 5-I. was made by Councilman Aaron Lawler, seconded by Councilman John Cagnolatti. A roll call vote was conducted with the results being as follows:

Yeas: Alvin Thomas, Travis Turner, John Cagnolatti, Aaron Lawler, Michael Mason, Dal Waguespack

Nays: None

Absent: Joel Robert, Corey Orgeron, Dempsey Lambert, Chase Melancon, Teri Casso

Not Voting: None

The motion passed.

- (4) **Public Comment** - Chairman Waguespack announced that anyone wishing to speak should sign in now.

(5) **GENERAL BUSINESS**

- a. **Approval of Ordinance to declare certain assets as surplus items** - Lynda Timmons, Senior Accountant-Field Asset Coordinator presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.
- b. **Approval to enter into a time and materials task order driven Contract with the only responsive RFP submitted by Del-Con, LLC to support the Parish with plumbing maintenance and repairs to Parish buildings and facilities, RFP/PM-21-12-002. Budget of \$150,000.00** - Dean Thomason, Parish Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Alvin Thomas. The motion was seconded by Councilman Travis Turner. The motion passed with no objection.
- c. **Approval to enter into Contract with the lowest responsive quote submitted by Del-Con, LLC in the amount of \$60,925.00 for renovation of the existing Administration Office area with the addition of five store front walls adding three new office areas** - Dean Thomason, Parish Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman John Cagnolatti. Councilman Aaron Lawler objected to the motion. A roll call vote was conducted with the results being as follows:

Yeas: Alvin Thomas, Travis Turner, John Cagnolatti, Michael Mason, Dal Waguespack

Nays: Aaron Lawler

Absent: Joel Robert, Corey Orgeron, Dempsey Lambert, Chase Melancon, Teri Casso

Not Voting: None

The motion passed.

- d. **Approval of Amendment No. 3 to Master Contract with Meyer Engineers, Ltd, for Dutchtown Library Splash Pad, to extend contract term through July 3, 2023. This amendment is for the extension of term and does not affect the contract price** - Dean Thomason, Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Travis Turner. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.
- e. **Approval of Amendment No. 3 to Master Contract with Meyer Engineers, Ltd., for St. Amant Park Splash Pad, to extend contract term through July 3, 2023. This amendment is for the extension of term and does not affect the contract price** - Dean Thomason, Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion died due to lack of a second.
- f. **Approval of Amendment No. 4 to Retainer Contract for Professional Services with Meyer Engineers, Ltd., for the Lamar Dixon Expo Center Gym Expansion, to extend contract term through September 28, 2022. This amendment is for the extension of term and does not affect the contract price** - Dean Thomason, Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Travis Turner. The motion was seconded by Councilman Alvin Thomas. The motion passed with no objection.

- g. **Approval of Entity/State Agreement between DOTD and Ascension Parish Government for the LA 42 Roundabout at Joe Sevario Road, Project #H010795 to convert existing intersection to a roundabout at LA 42 and Joe Sevario Road, Prairieville, and Resolution authorizing Parish President Clint Cointment to execute this document on behalf of Ascension Parish** - Joey Tureau, Chief Engineer presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.
- h. **Approval of Change Order No. 1 - R.J. Daigle & Sons Contractors, Inc. for the Move Ascension Project, US 61 and Germany Road Intersection Improvements, MA-18-05 (ROAD180020), to add 60 days for the procurement of precast drainage structures and to provide for assembly period and for the increased time to procure electrical equipment** - Joey Tureau, Chief Engineer presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.
- i. **Approval of Cooperative Endeavor Agreement by and between Ascension Parish Government and Sheriff Bobby Webre, whereby Sheriff Webre will take over the administration of the day-to-day maintenance, expense and upkeep of the Ascension Parish Jail, with each parties' responsibility outlined in the CEA attached** - John Diez, Chief Administrative Officer and Sheriff Bobby Webre presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Alvin Thomas. The motion was seconded by Councilman Aaron Lawler. The motion passed with no objection.
- j. **Contract Report for the month of May 2022** - Finance Chairman Dal Waguespack asked that the Committee members review the contract report and contact Legal or Finance with any questions.
- k. **Discussion of Lighting District Tax** - John Diez, Chief Administrative Officer and Sheriff Bobby Webre presented this item to the Committee.
- l. **Approval of Change Order No. 3 – River Road Construction, Inc. for the Manchac Acres at Muddy Creek Bridge Replacement Project #08391-006, to add 63 calendar days due to abnormal high water levels and adverse weather outside of contract time resulting in unworkable site conditions and necessary regrading work and to increase the contract amount by \$34,075.75 due to owner supplied box culverts being delayed resulting in contractor needing an additional month for equipment rental and labor expenses in order to ensure positive drainage on the site and throughout Muddy Creek Channel** – Joey Tureau, Chief Engineer presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

(6) FINANCE REPORTS

- a. **Budget Presentation - Transportation** - Patrick Goldsmith, Chief Financial Officer/Treasurer presented this item to the Committee.
- b. **Financial Update - Open Finance at**
<https://ascensionparishla.finance.socrata.com/#!/dashboard> - Patrick Goldsmith, Chief Financial Officer/Treasurer presented this item to the Committee.

- (7) Adjourn** – The meeting was adjourned at 6:43 pm on a motion by Councilman John Cagnolatti, seconded by Councilman Aaron Lawler.