



Parish of Ascension

Office of Finance

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FINANCE COMMITTEE MEETING

April 11, 2022 - 5:30 PM

ASCENSION PARISH COURTHOUSE
607 EAST WORTHEY ROAD
GONZALES, LOUISIANA 70737

MINUTES

Call To Order / Invocation and Pledge - The meeting was called to order by Chairman Dal Waguespack. Councilman John Cagnolatti led the Committee in the invocation and pledge.

Roll Call – All members were present with the exception of Councilman Alvin Thomas, Councilman Corey Orgeron, Councilman Dempsey Lambert, Councilman Chase Melancon, Councilwoman Teri Casso and Councilman Michael Mason who arrived at 5:57 pm.

Chair's Additions – Chairman Waguespack had a request from Joey Tureau, Transportation Director to add the item “Approval of Change Order #4 for the Move Ascension Project ROAD170024, C. Braud Safety Widening-Bluff Road (LA 928) to LA 73-to add 25 calendar days due to utility conflicts” to the agenda. A motion to add it to the agenda as Item 5-jj. was made by Councilman Aaron Lawler, seconded by Councilman Travis Turner and unanimously approved. It was also announced that item 5-n “Approval of Amendment #4 to the Legal Services Contract with Daigle, Fisse & Kessenich for an increase in compensation in the matter AP vs Berkley Insurance and HIRA, by an additional amount of \$1,012.50 for a total contract amount of \$111,012.50” would be removed from the agenda and item 5-ee “Approval of Amendment #6 - Roland J. Robert Distributors, Inc. - to extend the original contract term an additional six (6) months through October 31, 2022” would be removed from the agenda and a request would be made to add it to the next Council agenda.

Public Comment – Chairman Waguespack announced that anyone wishing to speak should sign in now.

Legislative Update - Ty Bromell, Louisiana Lobbying Solutions presented this item to the Committee.

Contract Report for the month of March 2022 - Finance Chairman Dal Waguespack asked that the Committee members review the contract report and contact Legal or Finance with any questions.

Approval of Cooperative Endeavor Agreement between Ascension Parish Government and Ascension Parish Sheriff's Office for the remodeling of the structure at 1200 Saint Patrick Street, Donaldsonville LA for the Early Childhood Development Center. The Parish shall reimburse the Sheriff for the costs associated with the remodeling and construction of the structure(s) not to exceed two hundred fifty thousand dollars - John Diez, Chief Administrative Officer presented this item to the Committee. In his presentation he notated that this was for a Tutoring Center, not the Early Childhood Development Center. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Amendment #6 - All South Consulting Engineers - for the extension of the contract term for an additional year through May 11, 2023 - Rachael Wilkinson, OEP presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Amendment to the Agreement with Tyler Technologies, Inc. - for additional Executime training for an additional \$10,220.00 - Brandon O'Deay, Technology Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Intergovernmental Agreement with the Town of Sorrento to allow the Parish to enforce on behalf of the Town, the Louisiana State Uniform Code including issuance of all permits and the performance of all inspections required. All license fees shall be payable to and belong to the Parish - Derrin Duplessis, Chief Building Official presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Contract for Medical Services between the Parish and Ty Gautreau, FNP-BC for medical needs of inmates at the Ascension Parish Jail. Total amount of the contract will be: \$56,700.00 - Christy Burnett, Health Unit Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Amendment #1 to the Cooperative Endeavor Agreement with Capital Area Human Services District - for additional funds in the amount of \$5,108.73 to cover one-half of the utility costs for January and February 2022 - Jill Lemann, Supervisor II Mental Health presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Travis Turner. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Amendment #2 - Central Fence and Gates, LLC - for additional days for substantial completion from 90 to 150 days for the soccer field fence replacement at Lamar Dixon Expo Center - Michael King, Recreation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.

RFQ results and authority to enter into contract with the only responsive proposal received from Roberto Macedo and Associates for Administrative Consultant Services for the funds received through the Department of Housing and Urban Development (HUD) Program for Section 8 Housing - Hermina Edward-Irvin, Grants Officer and Roberto Macedo presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Request for approval to submit an application for the 2021-2022 Local Government Assistance Program (LGAP) and for the 2021-2022 Community Water Enrichment Fund (CWEF) - Hermina Edward-Irvin, Grants Officer presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Change Order #8 - Shaw Construction Services for the Ascension Parish Sewer Program Improvements to add 67 additional days due to soil condition around wet well #2 and river level above 11.0' causing work stoppage on Brown St. sewer main and services - Carl Ladmirault, Utilities Department presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.

Approval of Amendment #10 - Evans-Graves Engineers, Inc., Parish Sewer Improvements, Engineering Services, for the extension of the contract term through August 31, 2022 - Bill Dawson, Interim Utilities Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Ordinance to amend the Ascension Consolidated Utilities District #1 and Parish Utilities of Ascension Water Company, Rules and Regulations, Section 4. Billing, fees and payments, 3. Fees, to adjust and revise the fee schedule - Bill Dawson, Interim Utilities Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Financial Update - Patrick Goldsmith, Chief Financial Officer/Treasurer presented this item to the Committee.

Approval of Renewal of the Joint Intergovernmental Agreement and Cooperative Endeavor with the District Attorney for the Adult Drug Intervention Program for 2022. Total amount of agreement is \$89,900.00 - A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Amendment #4 to the Legal Services Contract with Daigle, Fisse & Kessenich for an increase in compensation in the matter AP vs Berkley Insurance and HIRA, by an additional amount of \$1,012.50 for a total contract amount of \$111,012.50 – This item was removed from the agenda.

Approval of Amendment #1 to Professional Services Contract for Grounds Maintenance Services with Royal Estates Lawn & Landscaping, to include the Health Unit West for an additional amount of

\$2,520.00 for a total contract amount of \$167,431.89 – Michael King, Recreation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

RFP results and authority to enter into contract for Parish HVAC Maintenance with the two (2) highest ranked responsive proposals from Corporate Mechanical Contractors (CMC) with a score of 471, and Gallo Mechanical Services, LLC with a score of 436 - Dean Thomason, Parish Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Change Order #1 - Guitreau General Contractors for the LD trademart roof insulation replacement, increase in insulation material that occurred from bid time and addition of 107 days for hurricane delay, events delay and material delivery delay. Increase amount: \$13,633.00 for total contract amount of \$189,633.00 - Dean Thomason, Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Travis Turner. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Certificate of Substantial Completion - Guitreau General Contractors for the Lamar Dixon Trademart roof insulation replacement - Dean Thomason, Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Certificate of Substantial Completion - ASA Contracting - For OEP Department Relocation and Renovations - Dean Thomason, Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Travis Turner. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Change Order #3 - Richard Price Contracting Company, LLC - for the Roddy Rd. Intersection Improvements at Merritt Evans/Devall Road and Norwood Road Project to provide final quantities needed for the project. Deduction of \$56,812.50. Total contract amount: \$256,878.95 - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Substantial Completion - Richard Price Contracting - for Roddy Road Intersection Improvements - Merritt Evans Rd/Devall Rd and Norwood Rd Project - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Amendment #3 - Gresham Smith and Partners to include additional alternative modifications to the current study, required by DOTD, that the mitigation of the realignment of LA 621 will cause no adverse effects to the study area, specifically the Hollows of Dutchtown Subdivision, for

an additional amount of \$60,000.00 with a total not to exceed contract amount of \$121,219.60 - Joey Tureau, Chief Engineer/Project Manager presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman Travis Turner. The motion passed with no objection.

Approval of Change Order #1 - River Road Construction, Inc. - for the Manchac Acres at Muddy Creek Bridge Replacement Project for a utility relocation and an additional 3 calendar working days.

Additional amount of \$792.50 for a total contract amount of \$349,953.43 - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Change Order #2 - River Road Construction, Inc.-for the Manchac Acres at Muddy Creek Bridge Replacement Project to add 40 calendar days due to delays in delivering box culverts by Parish supplier - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Balancing Change Order #1 decreasing the Move Ascension Project ROAD170017, Roddy Road-Clearing and Grubbing: US 61 to LA 935 MA-17-02-A by \$24,526.00 and to add 81 calendar days for Covid issues and extra rainout days - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Certificate of Substantial Completion of the Move Ascension Project ROAD170017, Roddy Road-Clearing and Grubbing: US 61 to LA 935 - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Michael Mason. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Approval of Certificate of Substantial Completion of Asphaltic Concrete Reconstruction and Overlay Improvements-2020; Task Order 01 - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Balancing Change Order #6 decreasing the amount by \$54,306.54 for the Move Ascension Project ROAD180016, Henry Road at AP 930 Roundabout and to add 20 calendar days to the project due to street light delays - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.

Approval of Certificate of Substantial Completion for the Move Ascension Project ROAD180016, Henry Road at AP 930 Roundabout - Joey Tureau, Transportation Director presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman

Michael Mason. The motion was seconded by Councilman Aaron Lawler. The motion passed with no objection.

Approval of Amendment to Participation Agreement with St. Bernard Parish Sheriff for housing of juveniles to change the price from \$200.00 per bed to \$250.00 per bed effective January 1, 2022 -

Patrick Goldsmith, Chief Financial Officer/Treasurer presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Amendment #6 - Roland J. Robert Distributors, Inc. - to extend the original contract term an additional six (6) months through October 31, 2022 – This item was removed from the agenda and will be added to the Council Agenda.

Approval of Cooperative Endeavor Agreement between the Parish and Jambalaya Capital of the World for a one-time payment of \$20,000.00 - Councilman John Cagnolatti presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman John Cagnolatti. The motion was seconded by Councilman Michael Mason. The motion passed with no objection.

Approval of Amendment #2 to the Cooperative Endeavor Agreement between Ascension Parish Government and CARA'S House for a one-time payment of \$49,000.00, for additional staffing needed due to temporary housing at Lamar Dixon Expo Center - Reagan Daniel, CARA'S House presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Aaron Lawler. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.

Budget Amendment #3 - Approval to amend 2022 Budget - Dawn Caballero, Assistant Treasurer presented this item to the Committee. A motion to approve forwarding to the full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman John Cagnolatti. The motion passed with no objection.

Adjourn - The meeting was adjourned at 6:37 pm on a motion by Councilman Michael Mason, seconded by Councilman John Cagnolatti.