



# Parish of Ascension

Office of Finance

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## FINANCE COMMITTEE MEETING

July 07, 2026 - 5:30 PM

**ASCENSION PARISH COURTHOUSE  
607 EAST WORTHEY ROAD  
GONZALES, LOUISIANA 70737**

### MINUTES

- (1) **Call To Order / Invocation and Pledge-** The meeting was called to order by Chairman Brian Hillensbeck. Councilman Brett Arceneaux led the committee in the invocation and pledge.
- (2) **Roll Call-** All members were present with the exception of Councilman Blaine Petite, Councilman Dennis Cullen, and Councilman Travis Turner.
- (3) **Chair's Additions-** There were no additions to the agenda.
- (4) **Public Comment-** Chairman Brian Hillensbeck announced that anyone wishing to speak should sign in now.
- (5) **GENERAL BUSINESS**
  - a. **Approval of Cooperative Endeavor Agreement between Ascension Parish Government and Twenty-Third Judicial District Court for the Family in Need of Services (FINS) Program-** Honorable Steven Tureau, Judge Division D, spoke to the committee on this item. A motion to approve forwarding to full Council was made by Councilman Chase Melancon. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.
  - b. **2025 Audit Presentation (Faulk & Winkler) -** Jacob Waguespack, CPA Spoke to the committee on this item.

- c. **Approval of Renewal of Participation Agreement with St. Bernard Parish Sheriff for housing of six (6) male juveniles. Cost to provider shall be per the fee schedule** – A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilman Todd Varnado. The motion passed with no objection.
- d. **Approval of Resolution to allow Capital Area Finance Authority (CAFA) to offer their bond programs in addition to their current grant programs to citizens looking to purchase homes in Ascension Parish** - A motion to approve forwarding to the full Council for approval was made by Councilwoman Pam Alonso. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- e. **Approval to accept the FY 2026 Emergency Management Performance Grant (EMPG) in the amount of \$63,960.22 and to authorize Parish President Clint Cointment to sign and execute all documents pertaining to this application and/or Dawn Caballero, CFO for financial documents** – A motion to approve forwarding to full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilman Todd Varnado. The motion passed with no objection.
- f. **Approval of Renewal of Legal Services Contract with Butler Snow, LLP to represent the Parish in Legal Services, in connection with proposed creation of Infrastructure Development Districts and/or Economic Development Districts. The compensation to the provider shall not exceed \$70,000.00** – Eric Poche, Director of Planning and Zoning spoke to the committee on this item. A motion to approve forwarding to full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilman Brett Arceneaux. The motion passed with no objection.
- g. **Approval of the Contract Renewal with Westwood Professional Services, Inc., for Engineering Review Agency Services. This renewal is effective July 7, 2026, and shall have a term of one (1) year, in the amount of \$564,500.00** – Eric Poche, Director of Planning and Zoning spoke to the committee on this item. A motion to approve forwarding to full Council for Approval was made by Councilwoman Pam Alonso. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.
- h. **Approval of Change Order No. 10 (DOTD Change Order No. 11) - Richard Price Contracting Co., LLC, for the Churchpoint Road and Roddy Road Roundabout Project in the Move Ascension Program, Project H.006459, to provide for reconciliation of final quantities for the associated cost of asphalt adjustment. This change order will increase the contract amount by \$206.36, for a new total contract amount of \$2,001,449.79** – A motion to approve forwarding to full Council for approval was made by Councilman Todd Varnado. The motion was seconded by Councilman Joel Robert. The motion passed with no objection.

- i. **Approval of Amendment No. 3 for the Move Ascension contracts with the following firms: All South Consulting Engineers, LLC, Buchart Horn, Inc., Crescent Engineering & Mapping, LLC, Evans-Graves Engineers, Inc., Forte & Tablada, Inc., G.E.C., Inc., GIS Engineering, LLC, Gresham Smith, Hartman Engineering, Inc., McKim & Creed, Inc., Neel-Schaffer, Inc., Shread-Kuyrkendall & Associates, Inc., Stantec Consulting Services, Inc., T. Baker Smith, LLC, Volkert, Inc., and Waggoner Engineering, Inc., and Amendment No. 4 for Thompson Engineering, Inc. of Louisiana, to extend the contract term through August 18, 2027 for all of these contracts. The Amendment also increases the contract amount by \$4,500,000.00, for a new amount not to exceed \$17,000,000.00 – A motion to approve forwarding to the full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilwoman Pam Alonso. The motion passed with no objection.**
- j. **Approval of Amendment No. 1 to Master Services Contract with Corporate Mechanical Contractors, Inc. for HVAC Maintenance and Repair in Parish facilities to add an additional \$425,000.00 for a total budget amount not to exceed \$925,000.00. This amendment is to ensure funds through July 2027, the end of the contract term. Total budget amount may be shared by more than one provider – A motion to approve forwarding to full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.**
- k. **Approval of Amendment No. 1 to Master Services Contract with Dove Group, LLC for HVAC Maintenance and Repair in Parish facilities to add an additional \$425,000.00 for a total budget amount not to exceed \$925,000.00. This amendment is to ensure funds through July 2027, the end of the contract term. Total budget amount may be shared by more than one provider – A motion to approve forwarding to the full Council for approval was made by Councilman Oliver Joseph. The motion was seconded by Councilman Todd Varnado. The motion passed with no objection.**
- l. **Approval of Renewal of Master Services Contract with Del-Con, LLC for Parish plumbing maintenance and repairs. The total budget allowance is \$250,000.00. Total budget amount may be shared by more than one provider – A motion to approve forwarding to full Council for approval was made by Councilman Oliver Joseph. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.**
- m. **Approval of Renewal of Master Services Contract with Superior Plumbing, Inc. for Parish plumbing maintenance and repairs. The total budget allowance is \$250,000.00. Total budget amount may be shared by more than one provider – A motion to approve forwarding to full Council for approval was made by Councilman Todd Varnado. The motion was seconded by Councilwoman Pam Alonso. The motion passed with no objections.**

- n. **Approval of Amendment No. 1 to Master Services Contract with Everon, LLC for fire and security maintenance at various locations around the Parish to extend the contract term to December 31, 2026, and add an additional \$15,000.00 for a new contract amount not to exceed \$78,120.00 -** A motion to approve forwarding to full Council for approval was made by Councilman Chase Melancon. The motion was seconded by Councilwoman Jenn DeFrances. The motion passed with no objection.
- o. **Approval of the Ascension Parish Professional Selection Committee's recommendation to select both respondents, Del-Con, LLC and TKO Construction Solutions, LLC, for the Mechanical Maintenance Support Services RFP and to authorize the Parish President to enter contracts –** A motion to approve forwarding to full Council for approval was made by Councilman Joel Robert. The motion was seconded by Councilman Chase Melancon. The motion passed with no objection.
- p. **Approval of Amendment No. 1 to the Cooperative Endeavor Agreement between Ascension Parish Government (Owner and Operator of Parish Utilities of Ascension) and Bayou Lafourche Fresh Water District, to add the City of Donaldsonville to the CEA. This CEA is for projects on the west side of the Parish, to provide potable water and improve drainage during heavy rainfall events –** Dean Thomason, Project Manager III spoke to the committee on this item. A motion to approve forwarding to full Council for approval was made by Councilman Oliver Joseph. The motion was seconded by Councilman Todd Varnado. The motion passed with no objection.
- q. **Contract Report of all Contracts/Agreements entered into in the month of June 2026 -** Chairman Hillensbeck announced that the report was emailed to the Committee ahead of the meeting and if they have any questions, they can contact Legal or Finance.

**(6) FINANCE REPORTS**

- a. **Monthly Report of new positions added to the Ascension Parish Government Classification Plan in the month of June 2026 –** Megan Babin, Director of Human Resources spoke to the Committee on this item.
- b. **Financial Update - Open Finance at**  
<https://ascensionparishla.finance.socrata.com/#!/dashboard> - Chairman Hillensbeck announced that Open Finance is available for viewing at the URL listed and Finance can be contacted with any questions.

- (7) Adjourn –** The meeting was adjourned at 5:58 pm on a motion made by Councilman Todd Varnado, seconded by Councilwoman Jenn DeFrances.